Only complete if required.

Please refer to the South Australian Government’s *Local Government Disaster Assistance Guidelines* and supporting material when completing this form. The Guidelines are available on the Department of Treasury and Finance’s website.

**Section 1: Applicant Details**

1. **Council**

|  |
| --- |
|  |

1. **Address**

|  |
| --- |
|  |

1. **Primary Contact**

|  |
| --- |
| Name of Officer  Position  Phone  Email |

1. **Chief Executive Sign-Off**

|  |
| --- |
| Signature  Name  Date |

1. **Claim Reference**

|  |
| --- |
| *For multiple claims add letters to end of reference (e.g. 111a, 111b, 111c ,etc.)* |

**Section 2: Betterment of Essential Public Asset(s)**

1. **Details of damaged assets**

|  |
| --- |
| *Attach details of each damaged asset including; asset value, location, function, description of damage, repair/reconstruction cost estimate, and information on the asset condition prior to the disaster event.*  *At a minimum complete the template provided on the DTF website to record the information and attach to this application. Photographic evidence to record the damage is preferred. Suitable data collection tools are available such as the Local Government Association’s Emergency Assessment Reporting System.* |

1. **History of Disaster Events**

|  |
| --- |
| *Detail the history of natural disaster events that have impacted upon and/or damaged the essential public asset(s) Refer to event name, event date, local government areas affected by the disaster event and other significant damages associated with the disaster event.*  *Detail any State Government assistance provided for the reconstruction of the damaged asset associated with previous disaster events.* |

1. **Identified Required Works – Pre‑Disaster Standard**

|  |
| --- |
| *Per Form 2 claim, describe the works required to restore asset to pre-disaster functionality and utility. Estimate time required to complete works.* |

1. **Identified Betterment Requirements**

|  |
| --- |
| *Detail the required betterment works. Reference may be made to work schedule associated with restoring or replacing the asset to pre-disaster standard if necessary.* |

1. **Betterment Objectives and Benefits**

|  |
| --- |
| *Detail the main objectives and benefits in undertaking betterment of the asset, e.g., describe how and to what extent it will provide an increased disaster resilient asset and mitigate against the impact of future natural disaster events.* |

1. **Procurement Analysis**

|  |
| --- |
| *Detail betterment procurement process undertaken, proponent details (work schedule, estimated costs), selection of preferred contractor and rationale for selecting a preferred contractor (if applicable).* |

1. **Expenditure Requirements**

|  |  |
| --- | --- |
| Eligible Measure | $ |
| Reconstruction of essential public asset to pre-disaster standard |  |
| *Betterment of essential public asset* |  |
| Total Claimable Expenses |  |

|  |
| --- |
| *$XX. Attach detailed calculations, e.g. unit of measures, unit rate, overheads and quantity estimates used in estimate. Identify which financial year the expenses will be incurred. State these costs relate to restoring/replacing to pre-disaster standard.* |

1. **Estimated Work and Payment Schedule**

|  |
| --- |
| *Note the need to separate road restoration and replacement from other assets*  *Detail timing of works required and progress payments for the preferred procurement method for the betterment proposal only.* |

Attach procurement documentation and contractor quotations.

Attach internal council calculations for undertaking the required works (if applicable).

Attach details of the current Capital Works Budget and insurance policies (if applicable).

Attach if available a natural-hazard risk assessment of the asset.

Attach if available a cost effectiveness analysis of the betterment proposal from the State Government’s perspective.

Attach if available and applicable any engineering reports, hydrologist reports, regional flood mitigation plans, flood maps, bushfire building standards.

Attach any other document that is relevant in assessing this proposal.