

# Major Events Support Grant – Application Form – Larger Events

## General information

The Major Events Support Grant is available for the operators of major one-off events impacted by the July 2021 state-wide lockdown and subsequent trading restrictions. Subject to the grant eligibility criteria, the following funding is available:

- up to \$25,000 in respect of an eligible event with expected attendance of more than 1,000 but not more than 10,000 attendees; or
- up to \$100,000 in respect of a larger eligible event with expected attendance of more than 10,000 attendees. Where an eligible applicant has previously received the \$25,000 grant, a top-up grant will be provided to bring total funding to a maximum of \$100,000.

***This application form is for larger events with expected attendance of more than 10,000. If the expected attendance for your event was 10,000 or less (but more than 1,000) please use the Standard Major Events Support Grant application form available at: <https://www.treasury.sa.gov.au/Growing-South-Australia/COVID-19>. The Major Events Support Grant is not available for events with expected attendance of less than 1,000.***

To apply for the Major Events Support Grant for a larger event (more than 10,000 expected attendees), please complete this application form and submit it and all supporting documentation to [BusinessandJobsSupportFund@sa.gov.au](mailto:BusinessandJobsSupportFund@sa.gov.au) by no later than **17 October 2021**.

Before applying you should read the [Guidelines](#) and [Terms and Conditions](#) to determine your eligibility for the Major Events Support Grant.

The Major Events Support Grant is only available to operators responsible for organising impacted major events (i.e. it is not available to suppliers of goods or services to major events). If you are a supplier impacted by COVID-19 restrictions, you may wish to consider your eligibility for other support programs. Further information is available at: <https://www.treasury.sa.gov.au/Growing-South-Australia/COVID-19>.

## Eligibility checklist

*Please ensure that you satisfy all of the following eligibility criteria before completing this form.*

- I am the operator or the authorised representative of the operator of a major event with an expected attendance of more than 10,000 that:
  - commenced on or prior to 20 July 2021 and was required to be cancelled or postponed as a result of the state-wide lockdown and further restrictions commencing 20 July 2021 up to 10 August 2021; or
  - was scheduled to be held over period of State-wide lockdown or restrictions commencing 12:01am on 20 July 2021 up to 11:59 pm 10 August 2021 and has been cancelled or postponed as a result of the restrictions.
- The event was a one-off event with an SA Health approved COVID Management Plan or COVID-Safe Plan. Where the event was scheduled to be held across multiple venues, an approved COVID Management or COVID-Safe Plan was obtained for each venue.
- I am able to provide evidence that total attendance to the event (across all scheduled days and venues) was expected to exceed 10,000 attendees.
- I am able to provide evidence that the operator of the event incurred a non-recoverable financial loss as a result of the cancellation or postponement of the event.
- The operator of the event employs people in South Australia and had a total Australian grouped payroll of less than \$10 million in the 2019-20 financial year.
- The operator of the event is registered for GST and had a valid and active Australian Business Number (ABN) or Australian Company Number (ACN) as at 20 July 2021.
- The operator of the event was trading solvently as at 20 July 2021.
- The operator of the event does not engage in illegal activity.

## Section 1 – Information about the event

Complete Section 1 by providing accurate information about the event. Where supporting documentation is required, please ensure you submit this with your application.

1. **Name of event:**
  
2. **Scheduled start date:**
  
3. **Scheduled end date:**
  
4. **Please provide a brief description of the event (e.g. types of activities, venue, etc.):**
  
  
5. **Has the event operator previously received or applied for the Major Events Support Grant (maximum \$25,000 grant)? *(If yes, please go to Section 3 – Expected Event Attendance and Non-recoverable Financial Loss)***
  - Yes** *(Go to Section 3)*
  - No** *(Continue to Question 6)*
  
6. **Did this event have an approved COVID Management Plan or COVID-Safe Plan for over 1000 people?**

*Please note the Major Events Support Grant is only for events with a combined capacity of at least 1,000 with a COVID Management Plan or COVID-Safe Plan approved by SA Health.*

*Please attach a copy of the COVID Management or COVID-Safe Plan to this application. If the event was scheduled to be held across multiple locations, please attach an approved COVID Management or COVID-Safe Plan for each venue.*
  
7. **Has the event been cancelled or postponed?**
  - Cancelled
  - Postponed

**If postponed, please provide the relevant details for the rescheduled event:**

## Section 2 – Information about the Event Operator

Complete Section 2 by providing accurate information about the operator of the event. Where supporting documentation is required, please ensure that this is provided as an attachment in your application email.

8. Name of event operator:

9. Postal address:

10. Contact name and title:

11. Contact email address:

12. Australian Business Number (ABN) or Australian Company Number (ACN):

*Note: ABN/ACN must have been valid and active as at 20 July 2021*

*Please attach a copy of your latest Business Activity Statement.*

13. Did the event operator apply for or receive any of the COVID-19 support grants below? (you can find more information about these grants at <https://www.treasury.sa.gov.au/Growing-South-Australia/COVID-19>):

**Please select all applicable grants**

- COVID-19 Business Support Grant – July 2021
- COVID-19 Additional Business Support Grant
- COVID-19 Tourism and Hospitality Support Grant
- COVID-19 Business Hardship Grant

*If your application is successful, your Major Events Support Grant amount will be reduced by the equivalent of any funding received under the COVID-19 Business Support Grant – July 2021, the COVID-19 Additional Business Support Grant, the COVID-19 Tourism and Hospitality Support Grant and the COVID-19 Business Hardship Grant.*

## Section 3 – Expected event attendance and non-recoverable financial loss

Complete Section 3 by providing accurate information about the expected number of attendees to the event and the non-recoverable financial loss incurred by the event operator due to the cancellation or postponement of the event. Please note you are required to provide documentation supporting your responses to the questions in this section.

### 14. How many people were expected to attend the event (combined attendance across all scheduled dates and venues)?

*Please attach evidence of expected attendance (e.g. ticket sales/refunds, registrations).*

Please note this application form is for events with expected attendance of more than 10,000. If the expected attendance for your event is 10,000 or less (but more than 1,000), please use the Standard Major Events Support Grant application form available on the Treasury and Finance website: <https://www.treasury.sa.gov.au/Growing-South-Australia/COVID-19>

### 15. Estimated value of non-recoverable costs incurred due to the cancellation or postponement of the event described in Section 1:

*Eligible costs may include ticket reimbursements, booking cancellations, marketing costs, supplier costs, etc. Financial losses that may be recovered through a compensation arrangement, e.g. insurance, refunds from suppliers, etc., are not eligible.*

*Please attach evidence of eligible non-recoverable costs, noting the further information below.*

#### Further information

*If you have a significant number of supporting documents (e.g. invoices from multiple suppliers), you may attach up to three documents demonstrating a substantial portion of the unrecoverable costs incurred in relation to the cancellation or postponement of the event (e.g. the three largest invoices). You may be requested to provide additional information as part of the assessment of your application.*

*Please note that applicants are required to retain **all relevant documents** demonstrating the value of all eligible non-recoverable costs indicated above, including documents not attached to this application, for a period of two years after lodging this application.*

### Attendance and non-recoverable loss declaration

Applicants are required to read and agree to the following declaration.

- I declare that the information provided above in relation to expected attendance numbers and non-recoverable financial loss incurred in respect of the cancellation or postponement of the event indicated in Section 1 of this application form (“eligible costs”) is true and accurate. I understand that costs that are recoverable through insurance, refunds from suppliers, or any other compensation arrangement are not eligible, and declare that I have not included these costs in the amount reflected above. I understand that my application may be audited and that I am required to retain all relevant documentation relating to the eligible costs (including relevant documents not attached to this application) for a period of two years after the lodgement of this application for audit purposes. I understand that if my application is granted on the basis of any information that is subsequently found to be false or misleading, I will be required to repay the grant on demand.

## Section 4 – Banking details

*Please provide your banking details below to facilitate payment of the Major Events Support Grant if your application is successful.*

**16. Account Name:**

**17. Financial Institution:**

**18. BSB:**

*Use format XXX-XXX*

**19. Account Number:**

*To assist in verifying your banking details, please attach a copy of your latest bank statement or another document from your financial institution showing the account details above.*

*If your application is successful, a grant equivalent to the eligible non-recoverable costs incurred by the event operator, up to a maximum of \$100,000, will be paid into the account indicated above. Please note the amount of the grant will be reduced by the value of any funding previously received under the COVID-19 Business Support Grant–July 2021; the COVID-19 Additional Business Support Grant; the COVID-19 Tourism and Hospitality Support Grant; the COVID-19 Business Hardship Grant and the \$25,000 Major Events Support Grant.*

## Section 5 – Privacy Statement and Declaration

### 1. Privacy Statement

I acknowledge that the Department of Treasury and Finance (DTF), the Government agency administering the Major Events Support Grant (the Grant), is subject to certain legislative and administrative accountability and transparency requirements of the Australian Government and Government of South Australia, including public disclosure in accordance with Premier and Cabinet policy.

I acknowledge that DTF will treat all information provided by applicants sensitively. I agree that any information contained in, or relating to, my application, including information identified by me as confidential, may be disclosed by DTF:

- to its employees, advisers or third-parties in order to assess, process and audit an application;
- within the Government of South Australia or other entities where this serves the legitimate interest of DTF;
- in response to a request by a House or Committee of the Parliament of the Commonwealth of Australia or South Australia; or
- where information is authorised or permitted by law to be disclosed; and/or
- where the information is already in the public domain.

I acknowledge that information collected will be used and held for the purposes of assessing the application, administering and handling the grant in accordance with the Grant Guidelines.

I consent, pursuant to section 78(a) of the *Taxation Administration Act 1996* (SA), to the disclosure of any information in relation to my application to DTF.

I consent, pursuant to section 185(3)(c) of the *Return to Work Act 2014* (SA), to the disclosure of any information in relation to my application to DTF.

I acknowledge that DTF has absolute discretion in determining whether my application is successful.

### 2. Applicant's Declaration

I declare that:

- a. I am the operator or an authorised representative of the operator of an eligible one-off major event with expected attendance of more than 10,000 attendees, which:
  - commenced on or prior to 20 July 2021 and was required to be cancelled or postponed as a result of the state-wide lockdown and further restrictions commencing 20 July 2021 up to 10 August 2021; or
  - was scheduled to be held over period of State-wide lockdown or restrictions commencing 12:01am on 20 July 2021 up to 11:59 pm 10 August 2021 and has been cancelled or postponed as a result of the restrictions.
- b. An approved COVID Management Plan or COVID-Safe Plan for each venue was obtained from the Government of South Australia prior to the scheduled date of the eligible event.
- c. The operator of the eligible event incurred non-recoverable costs as a result of the cancellation or postponement of the event, and supporting documentation is attached to this application where required.
- d. The operator of the eligible event has a valid and active ABN or ACN and is registered for GST.
- e. The operator of the event was trading solvently as at 20 July 2021.
- f. I have not, to the best of my knowledge having made all reasonable inquiries, omitted any information that would have a bearing on the consideration of my application, and I acknowledge that I may be required to provide evidence of statements made in this application.
- g. The statements set out in this application are true and correct in every particular.
- h. If the final amount of non-recoverable costs varies from the amount estimated in this application, I will advise DTF if the actual non-recoverable costs are below \$100,000 and understand that I may be required to repay, in part or in full, any Major Events Support Grant funding received on the basis of this application.
- i. I understand that my application may be subject to audit.

- j. I understand that if any information provided in this application is found to be untrue or misleading, the grant will be repayable on demand, and the matter may be referred to law enforcement and penalties may apply.
- I confirm that by checking this box:
- i. I am making the above declarations; and
  - ii. I agree that if I receive a grant I will be legally bound by the Grant [Terms and Conditions](#).

Applicant's full name:

Date:

## Supporting documentation checklist

Please ensure the following documents are included as part of your application.

- Approved COVID Management Plan or COVID-Safe Plan for each venue.
- Copy of most recent Business Activity Statement.
- Copy of most recent bank statement or other document from your financial institution showing your account name, BSB and account number.
- Supporting documents showing that attendance to the event was expected to exceed 10,000 attendees.
- Supporting documents showing the value of eligible non-recoverable losses.
- Any other documents that will assist in the assessment of your application.

## Next Steps

Submit your completed application form and all supporting documentation by email to [BusinessandJobsSupportFund@sa.gov.au](mailto:BusinessandJobsSupportFund@sa.gov.au) by **17 October 2021**. Your application will be assessed by the Department of Treasury and Finance (DTF) and you may be contacted for further information to assist in this process. DTF will advise you of the outcome of your application by email. If your application is successful, the Grant will be paid into your nominated bank account and a remittance advice will be sent to your nominated email address.