

Attachment 2 – Templates

Ancillary Office Expenditure 1/6/15 to 30/6/15

Chief Executive of Department of Treasury and Finance

Function / Event	Description	Location	Total Cost
<i>Nil</i>			

Approved for publication - (*insert date*)

Only the events or functions that are hosted or attended by the Chief Executive that incur a cost are captured:

Example disclaimer - Note: These details are correct as at the date approved for publication. Costs include venue hire, catering, and associated accommodation and travel, where applicable. Figures may be rounded and have not been audited.



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