

Domestic/Regional Travel - August 2017

Chief Executive of the Department of Treasury and Finance

No of travelers	Destination	Reasons for Travel	Travel Itinerary ¹	Cost of Travel ²	Travel Receipts ³
1	Hobart (21 st August 2017 day only)	Department of Treasury and Finance - Hobart- GEiL Presentation, Overview of Gender Equality in Leadership	See attached	\$206.80 (Flights paid for by Frequent Flyer Points)	See attached

Approved for publication - 9.10.2017

Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.

¹ Scanned copies of itineraries to be attached (where available).

² Excludes salary costs.

³ Scanned copies of all receipts/invoices to be attached.

OVERVIEW OF GENDER EQUALITY IN LEADERSHIP
DTF (HOBART)
MONDAY 21 AUGUST 2017
DAVID REYNOLDS

QANTAS BOOKING REF: XXXXXX

DEPARTURE: **MONDAY 21 AUGUST 2017**

MELBOURNE TO HOBART QF1501 DEP: **8:15AM** > **ARR: 9:30AM**

9:30am car pick-up from Hobart airport to Dept Treasury and Finance
Corporate Cars. Confirmation no: 95614.
Meeting point - at luggage collection area.

GEIL PRESENTATION

Department of Treasury and Finance

21 Murray Street

HOBART TAS 7000

10:30AM TO 1 :OOPM-GEIL PRESENTATION AND **Q&A**

1:OOPM TO 2:30PM - LUNCH AT FRANK

2:30pm car pick-up from Frank to Hobart airport
Corporate Cars. Confirmation no: 95615.
Meeting point- at luggage collection area.

QANTAS BOOKING REF: XXXXXX

DEPARTURE: **MONDAY 21 AUGUST 2017**

HOBART TO MELBOURNE QF1506 DEP: 3:35PM > ARR 4:55PM

MELBOURNE TO ADELAIDE QF693 DEP: 5:40PM > ARR 6:30PM



E-Ticket Itinerary & Receipt



Your Booking Reference

XXXXXX

Important Information

I This is your E-Ticket Itinerary & Receipt/Tax Invoice. You must bring it with you to the airport for check-in, and it is recommended you retain a copy for your records.

Each passenger travelling needs a printed copy of this document for airport security checks.

Please familiarise yourself with the key Conditions of Carriage, Dangerous Goods guide and other information attached.

Passenger Name	Frequent Flyer No.	Ticket No.	Issued
Mr David Reynolds		081-2472457775	21 Jun 17

**Some/all of this Booking paid for using Frequent Flyer Points

Date	Flight Number	Departing	Arriving	Status	Flight Information
21 Aug 17	QF1501 Operated By Subsidiary/Franchise	Melbourne 0815, 8:15AM Terminal 1	Hobart 0930, 9:30AM 21 Aug 17 Terminal D	Economy Confirmed	Est journey Time: 01:15 Non-Stop Aircraft Type: Boeing 717
21 Aug 17	QF1506 Operated By Subsidiary/Franchise	Hobart 1535, 3:35PM Terminal D	Melbourne 1655, 4:55PM 21 Aug 17 Terminal 1	Economy Confirmed	Est journey Time: 01:20 Non-Stop Aircraft Type: Boeing 717
21 Aug 17	QF693	Melbourne 1740, 5:40PM Terminal 1	Adelaide 1830, 6:30PM 21 Aug 17 Terminal 1	Economy Confirmed	Est journey Time: 01:20 Non-Stop Aircraft Type: Boeing 737

Date	Payment Type	Reference	Amount*
			0.00

Your Receipt Details				
Ticket Charges	Charges	GST	Total*	
Total*	0.00			
Total Amount Payable*	0.00	0.00	0.00	

*Includes Taxes/Fees/carrier Charges

Tax Information	
Qantas AWARD [Partial payment by CUSTOMER	Issued by
GST is included for taxable sales	Qantas Airways on 21 Jun 17
GST Paid 0.00	

Flying With Us

Before Check-in

Ensure that each passenger carries a printed copy of this document when travelling.

Label your bags inside and out with your name, address and contact number at your destination.

Check Carry-on baggage and checked baggage allowances as restrictions apply.

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Getting Away On Time

Ensure you are at the airport with enough time to complete necessary check-in, security screening and, for international flights, customs and immigration.

Familiarise yourself with the check-in and boarding times. Information for Qantas and Qantaslink flights is in the Travel Information section attached.

Check-in

Visit qantas.com/checkin to choose the check-in option best for you.

Fare Restrictions - Refer to the applicable fare rules as special conditions may apply

Additional Fees: Fees may apply to some booking changes, ticket reissues and consultant-assisted services. Details are available at qantas.com.

Qantas Award conditions apply- Change/Refund QF only.

Australian and New Zealand Terminals**	QF 001 -399	QF400 and above
International First/ Business	Closes 60 minutes before departure	N/A
International Economy /Premium Economy	Closes 90 minutes before departure	N/A
Domestic Business / Economy	Closes 60 minutes before departure	45 minutes from departure* Closes 30 minutes before departure.
Qantas codeshare services (QF Flight numbers operated by Jetstar)A	Check in opens 3 hours before departure Closes 60 minutes before departure	Check in opens 2 hours before departure Closes 30 minutes before departure
Jetstar ServicesA	JQ 001 - 399 and 31< 500 - 699A	JQ 400 and above
Jetstar Business/ Economy (JQ)A	Check in opens 3 hours before departure Closes 60 minutes before departure	Check in opens 2 hours before departure Closes 30 minutes before departure
Jetstar flights operated by Jetstar Asia (3K)-	Check in opens 2 hours before departure	NIA

* Check-in closes 30 minutes before departure. Boarding will commence 20 minutes prior to departure. ** Please check with your local Qantas office for check-in time at all non-Australian / New Zealand ports. Ensure you adhere to check-in times or your fare may be forfeited.

'Jetstar flights JQ1-JQ399 depart from international terminals, except JQ61, JQ73 and JQB1 which depart from domestic terminals.

- Jetstar flights that operate under a 3K flight number between Perth and Singapore and Singapore and Auckland check-in opens 3 hours prior to departure and closes 1 hour prior to departure.

Route	Piece Allowance and Dimensions*	Weight Allowance
Qantas and QantasLink Australian Domestic flights (excludes Dash 8 services)	All classes: 2 x 105cm (41in) bags or 1 x 105cm (41in) bag plus 1 x 185cm (73in) non rigid garment bag or 1 x 115cm (45in) bag	7kg (15lb) per piece
Dash 8 services	1 x 105cm (41in) bag	7kg (15lb) per piece
Qantas International (country specific exceptions apply)-	First/Business/Premium Economy: 2x 115cm (45in) bags or 1 x 115cm (45in) bag plus 1 x 185cm (73in) non rigid garment bag Economy: 1 x 115cm (45in) bag or 1 x 185cm (73in) non rigid garment bag	7kg (15lb) per piece
Qantas codeshare flights operated by Jetstar (QF4950 - 5999)	56cm (width), 36cm (height), 23cm (depth) cabin baggage 11cm (height), 60cm (width) and 114cm (length) garment bag	7kg (15lb) total
Jetstar Business	56cm (width), 36cm (height), 23cm (depth) cabin baggage 11cm (height), 60cm (width) and 114cm (length) garment bag	2 x 7kg (2 x 15lb) total

- Visit qantas.com or Jetstar.com for information about baggage for infants

' For other airlines, check with the applicable airline

* Total dimensions are measured by adding together the width, height and depth of the bag

Corporate Cars Australia Pty Ltd

Alexandria NSW 2015



INVOICE#: **27173**
 INVOICE DATE: 29108/2017
 TERMS: DJR
 DUE BY: 2910812017

ABN:73093171585

Tel: +611300 505 152

Email: bookings@corporatecarsaustralia.com.au

Web: www.corporatecarsaustralia.com.au

Bi/To:
 David Reynolds

PAID IN FULL

TAX INVOICE

Conf#	Date & Time	Passenger	Re#	From/To	Trip Total	Total Due
95614	21/08/2017 09:45	David, Reynolds		PU: -- : Hobart Airport, / QF - Qantas Airways - QFFrom/To: MEL, Tenn/Gate: D Flt# 1501, ETA/ETD: 09:45:00, Notes: Meeting Point: At luggage collection area. DO: -- : Department of Treasury & Finance 21 Murray Street Hobart,	106.04	0.00
95615	21/08/2017 14:15	David, Reynolds		PU: -- : Frank Restaurant 1Franklin Wharf Hobart, DO:--:HobartAirport,/QF-QantasAirways- QFFrom/To: MEL, Tenn/Gate: D Flt# 1506, ETA/ETD: 16:11:00,	100.76	0.00

Please note that this invoice could be viewed and printed or saved as a PDF file via online account log-in as well as details of all individual transfers.

Electronic Banking details:

Name: Corporate Cars Australia Pty Ltd. Bank: WESTPAC Alexandria
 BSB # 032-010 Account# 276 357

Total
 GST(Included): 206.80
 Payments 206.80
 Total Due 0.00