



Government
of South Australia

TRS20D2635

Hon Stephen Mullighan MP
Member for Lee
Unit 1, 62 Semaphore Road
SEMAPHORE SA 5019

Treasurer
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State Administration Centre
200 Victoria Square
Adelaide SA 5000
GPO Box 2264
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DX 56203 Victoria Square
Tel 08 8226 1866
treasurer.dtf@sa.gov.au

lee@parliament.sa.gov.au


Dear Mr Mullighan

APPLICATION UNDER THE FREEDOM OF INFORMATION ACT 1991

I refer to your application made under the *Freedom of Information Act 1991* (the Act), dated 6 August 2020.

Your application seeks access to:

"All minutes, briefings and correspondence titled 'Additional Staff for the Minister for Health and Wellbeing' as described on the Objective document management system, between 9 April and 5 August 2020."

The prescribed legislative timeframe to determine this application has expired and is now deemed as refused access to documents relevant to your application. I refer to my letter dated 18 August 2020 where I sought additional time to make my determination.

The purpose of this letter is to advise you of my determination. An extensive search was conducted within this office. A total of 3 documents were identified as answering the terms of your application.

I release three documents in full.

Please note, in compliance with Premier and Cabinet Circular PC045 - *Disclosure Logs for Non-Personal Information Released through Freedom of Information* (PC045), the Department of Treasury and Finance is now required to publish a log of all non-personal information released under the Act.

In accordance with this Circular, any non-personal information determined for release as part of this application, may be published on the DTF website. A copy of PC045 can be found at the following address: <https://dpc.sa.gov.au/resources-and-publications/premier-and-cabinet-circulars>. Please visit the website for further information.

As I am determining this application as Principal Officer, section 29(6) of the Act does not provide for an internal review. If you are dissatisfied with my determination you are entitled to exercise your rights of external review with the Ombudsman.

Alternatively, you can apply to the South Australian Civil and Administrative Tribunal. If you wish to seek a review, section 39(3) of the Act states you must do so within 30 calendar days of receiving the determination.

If you require any further information, please contact Ms Vicky Cathro, Ministerial Liaison Officer, by telephone on 8226 9769 or by email to vicky.cathro@sa.gov.au.

Yours sincerely



Hon Rob Lucas MLC
Principal Officer

12 December 2020

Att.

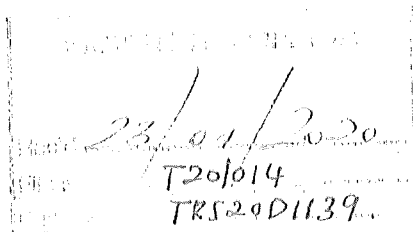
Schedule of Documents

TRS20D2635 - Additional Staff for the Minister for Health and Wellbeing

Doc. No.	Date	Description of Document	# of pages	Determination Recommendation	Exemption Clause	Reason
1	24/04/2020	Briefing to Treasurer from Executive Director, Budget and Performance, DTF	2	Released in full		
2	30/04/2020	Minute to Minister for Health and Wellbeing from Treasurer	1	Released in full		
3		Attachment to Document 2	1	Released in full		

RELEASE

MINUTE



MINUTES forming ENCLOSURE

File T&F12/2748

Doc No A1410626

To The Treasurer

ADDITIONAL STAFF FOR THE MINISTER FOR HEALTH AND WELLBEING

Timing: ROUTINE

Recommendations/Issues: It is recommended that you:

- Approve the adjustments to the ministerial office staffing and budget allocation for the Minister for Health and Wellbeing, as shown in Table 1.
- Approve the adjustments to agency expenditure authorities, as shown in Table 2.
- Sign the attached minute to the Minister advising of the adjustment to his office budget.

Approved/Not-Approved

Hon Rob Lucas MLC
Treasurer

1/5/20

Key Points:

- In light of the COVID-19 pandemic, the office of the Minister for Health and Wellbeing has requested additional resources for 12 months to meet the cost of two additional ministerial advisers to assist in managing workloads. We are advised that you have indicated your approval of this, and the advisers have already been appointed.
- The adjustment to the Minister for Health and Wellbeing's ministerial office budget allocation is shown in Table 1.

Table 1: Ministerial office budget adjustments – Minister for Health and Wellbeing

	2019-20		2020-21 ^(a)	
	(\$000)	FTE	(\$000)	FTE
Two additional ministerial advisers for 12 months	71	2.0	200	-
Total budget adjustment	71	2.0	200	-

(a) 2020-21 salary includes standard indexation of 1.5% from 1 July 2020 and FTEs are budgeted as at 30 June.
Note: Positives indicate an increase in expenditure.



- There is a contingency provision available for the support of ministerial offices, although a potential commitment of \$175,000 exists against the provision in 2020-21 to continue a previous decision to provide additional support to three Ministerial offices, including the Minister for Health. A decision on ministerial office budgets for 2020-21 is yet to be made. At this stage it is proposed to quarantine \$175,000 from the contingency for that purpose.
- This will leave an unallocated contingency balance of \$71,000 in 2019-20 and \$74,000 in 2020-21 to partially offset the cost. Adjustments to agency expenditure authorities reflecting the above is shown in Table 2.

Table 2: Adjustments to agency expenditure authority (\$000)

	2019-20	2020-21
Department for Health and Wellbeing	71	200
Department of Treasury and Finance - Administered Items	-71	-74

Note: Positives indicate an increase in expenditure authority and negatives indicate a reduction.

- Note that the current proposal has an adverse impact on net operating balance of \$126,000 in 2020-21. To the extent that the additional resources provided previously to ministerial offices are not required to continue that would reduce the budget impact.



Tammie Pribanic
EXECUTIVE DIRECTOR
BUDGET AND PERFORMANCE

24 April 2020

Contact Officer:	Mark Beveridge
Telephone:	8429 0692
Email address:	mark.beveridge@sa.gov.au



**Government
of South Australia**

MINUTES *forming* ENCLOSURE to:

Physical ID: TRS20D1139

Office of the
Treasurer
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**TO: HON STEPHEN WADE MLC
MINISTER FOR HEALTH AND WELLBEING**

RE: MINISTERIAL OFFICE STAFFING BUDGET

I write in response to your request for the appointment of two additional ministerial adviser positions for 12 months, to address the significant increase in workload within your ministerial portfolio arising from the unprecedented COVID-19 pandemic.

I have approved an increase in your ministerial office staffing allocation and budget to accommodate an additional two ministerial adviser positions for 12 months, effective immediately.

A summary of your amended ministerial office budget for 2019-20 is attached.

Ministerial office budget allocations for 2020-21 will be advised at a later date, and will reflect the two additional ministerial adviser positions.

Hon Rob Lucas MLC
Treasurer

30 April 2020

Att: Summary Ministerial Office Budget

Attachment

The Honourable STEPHEN GRAHAM WADE, MLC
 Minister for Health and Wellbeing

Summary office budget	2019-20 Original Budget		2019-20 Amended Budget	
	FTEs	\$	FTEs	\$
Staffing Budget				
Contract¹				
Chief of Staff	1.0	165,648	1.0	165,648
Senior Ministerial Adviser	1.0	136,660	1.0	136,660
Ministerial Adviser	1.0	112,848	1.0	112,848
Ministerial Adviser	1.0	112,848	1.0	112,848
Ministerial Adviser	1.0	112,848	1.0	112,848
Ministerial Adviser	1.0	112,848	1.0	112,848
Ministerial Adviser (for 12 months)			1.0	29,990
Ministerial Adviser (for 12 months)			1.0	29,990
Sub-total contract staff	6.0	753,698	8.0	813,678
Public Sector Act Employees²	11.0	946,867	11.0	946,867
On Costs 18.6%		316,305		327,461
Total Staffing Budget³	17.0	2,017,000	19.0	2,088,000
Operating Expense Budget		371,000		371,000
Accommodation Expense Budget		308,000		308,000
Total Office Budget		2,696,000		2,767,000

1. Includes 2.0% increase effective from 1 July 2019 (excludes on costs).

2. Salary based on SA Modern Public Sector Enterprise Agreement: Salaried 2017 (excludes on costs).

3. The total staffing budget is rounded to the nearest thousand for budget purposes.