



File: T&F18/0288  
A875170

20 June 2018

Mr Kyam Maher  
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Sent via email: [maher.office@parliament.sa.gov.au](mailto:maher.office@parliament.sa.gov.au)

Dear Mr Maher

### Freedom of Information – Index of briefs in the Treasurer's Office

I refer to your application under the *Freedom of Information Act 1991* (FOI Act), received by the Office of the Treasurer on 23 May 2018

Your application specifically requested:

*[Date Range: 19/03/2018 to 23/05/2018] The name of the electronic document management or filing system or systems used by the Treasurers Office , and a current index of all briefs a) Received by the Treasurers Office, b) Requested by the Treasurers Office, c) Generated by the Treasurers office, d) Returned to the department after consideration by the Treasurer or Treasures Office Staff'*

The Department of Treasury and Finance (DTF) is responsible for the processing of FOI applications on behalf of the Office of the Treasurer.

The purpose of this letter is to advise you of my determination.

A total of 1 document was identified as answering the terms of your application and I have determined to release the document in full.

Please note, in compliance with Premier and Cabinet Circular PC045 - *Disclosure Logs for Non-Personal Information Released through Freedom of Information* (PC045), DTF is now required to publish a log of all non-personal information released under the *Freedom of Information Act 1991*.

In accordance with this Circular, any non-personal information determined for release as part of this application, may be published on the DTF website. A copy of PC045 can be found at the following address: <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars> Please visit the website for further information.

### Appeal Rights

If you are aggrieved with this determination, you have a right to apply for internal review under subsection 29(1) of the FOI Act. Pursuant to subsection 29(2), your application must:

- be in writing
- be addressed to the principal officer, and
- be lodged at an office of DTF, or emailed to [freedomofinformation2@sa.gov.au](mailto:freedomofinformation2@sa.gov.au) within 30 days after the day on which you receive this letter or within such further time as the principal officer may allow.

If you require any further information please phone Natalie Haigh on (08) 8429 0839.

Yours sincerely



Paul Williams  
ACCREDITED FREEDOM OF INFORMATION OFFICER