

State Administration Centre

http://www.treasury.sa.gov.au

ABN 19 040 349 865

200 Victoria Square

Adelaide SA 5000 GPO Box 1045 Adelaide SA 5001

DX56205 Tel 08 8226 9500 Fax 08 8226 3819

T&F23/0665 A3179955

11 October 2023

Mr Matt Cowdrey OAM MP 130 Valetta Road FULHAM GARDENS SA 5024

Sent via email: colton@parliament.sa.gov.au

Dear Mr Cowdrey

Freedom of Information – Purchase Card Invoices – Julie Holmes

I refer to your application under the Freedom of Information Act 1991 (FOI Act), received by the Department of Treasury and Finance (DTF) on 31 May 2023.

Your application specifically requested:

'Copies of all credit card statements and receipts for credit cards held by Julie Holmes.' [Date Range: 21/03/2022-31/05/2023]

Under the FOI Act, an agency has 30 days to respond to a freedom of information request. As DTF did not respond to your request within the time frame required, the department is deemed to have refused you access to all documents relevant to your application. However, I have decided to process the request as if the statutory time frame had been met.

The purpose of this letter is to advise you of my determination.

A total of 13 documents were identified as answering the terms of your application and I have determined as follows:

- I grant you access in full to 2 documents, copies of which are enclosed, and
- I grant you access in part to 11 documents, copies of which are enclosed.

Please refer to the attached schedule that describes each document and sets out my determination and reasons in summary form.

Documents released in full

Documents 10 and 11.

Documents released in part

Documents 1, 3-9 and 12-13.

 Contains credit card numbers or account codes that forms part of the business and financial affairs of the Government of South Australia. These cards and account codes are still active.

This information falls within the definition of business affairs under the FOI Act and disclosure of this information would, on balance, be of no benefit to the public. The information is therefore exempt from release pursuant to clause 7(1)(c) of Schedule 1.

Documents 2 and 8.

• Contains names or information which can identify customer service representatives, as displayed on receipts.

This information falls within the definition of personal affairs under the FOI Act and is therefore exempt from release pursuant to Clause 6(1) of Schedule 1.

Exemptions

Clause 6—Documents affecting personal affairs

(1) A document is an exempt document if it contains matter the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Clause 7—Documents affecting business affairs

- (1) A document is an exempt document—
 - (c) if it contains matter—
 - consisting of information (other than trade secrets or information referred to in paragraph (b)) concerning the business, professional, commercial or financial affairs of any agency or any other person; and
 - (ii) the disclosure of which—
 - (A) could reasonably be expected to have an adverse effect on those affairs or to prejudice the future supply of such information to the Government or to an agency; and
 - (B) would, on balance, be contrary to the public interest.

Please note, in compliance with Premier and Cabinet Circular PC045 - *Disclosure Logs for Non-Personal Information Released through Freedom of Information* (PC045), DTF is required to publish a log of all non-personal information released under the *Freedom of Information Act 1991*.

In accordance with this Circular, any non-personal information determined for release as part of this application, may be published on the DTF website. A copy of PC045 can be found at the following address: https://www.dpc.sa.gov.au/resources-and-publications/premier-and-cabinet-circulars. Please visit the website for further information.

Appeal rights

If you are aggrieved with this determination, you have a right to apply for internal review under subsection 29(1) of the FOI Act. Pursuant to subsection 29(2), your application must:

be in writing

- be accompanied by the application fee of \$40.75 (unless fee waiver applicable) –
 payment options available on request
- · be addressed to the Principal Officer
- be mailed to GPO Box 1045, Adelaide SA 5001, or emailed to <u>freedomofinformation2@sa.gov.au</u>, within 30 days after the day on which you receive this letter or within such further time as the Principal Officer may allow.

If you require any further information, please contact Kate Tonkin on (08) 7133 8080 or by email at freedomofInformation2@sa.gov.au.

Yours sincerely

Mohanle

Tonia Roache

ACCREDITED FREEDOM OF INFORMATION OFFICER

Schedule of Documents

T&F23 0665 - Matt Cowdrey OAM MP - " 'Copies of all credit card statements and receipts for credit cards held by Julie Holmes. Date period 21/03/2022 - 31/05/2023'."

Doc. No.	Date	Description of Document	# of pages	Determination Recommendation	Exemption Clause
1	1/04/2022	Receipt - Adelaide CBD Parking	1	Released in part	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
2	27/07/2022	Receipt - Chifleys	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
3	14/11/2022	EMS Missing Supplier Tax Invoice or Receipt Form - Smith Street Social	1	Released in part	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
4	14/11/2022	Receipt - Hilton Darwin	1	Released in part	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest

OFFICIAL 1 of 3

Schedule of Documents

Doc. No.	Date	Description of Document	# of pages	Determination Recommendation	Exemption Clause
5	15/11/2022	EMS Missing Supplier Tax Invoice or Receipt Form - Darwin Trailer Boat	1	Released in part	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
6	15/11/2022	EMS Missing Supplier Tax Invoice or Receipt Form - Darwin Trailer Boat	1	Released in part	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
7	16/11/2022	EMS Missing Supplier Tax Invoice or Receipt Form - Lime Cafe	1	Released in part	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
8	17/11/2022	Receipt - Cabcharge	1	Released in part	6(1) - Unreasonable disclosure of personal affairs 7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest

OFFICIAL 2 of 3

Schedule of Documents

Doc. No.	Date	Description of Document	# of pages	Determination Recommendation	Exemption Clause
9	17/11/2022	Receipt - Adelaide Airport Carparking	1	Released in part	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
10	29/03/2023	Receipt - 2023 National Reconciliation Week Breakfast	1	Released in full	
11		Purchase Card Transactions - Julie Holmes	1	Released in full	
12	14/11/2022	EMS Missing Supplier Tax Invoice or Receipt Form - Smith Street Social	1	Released in part	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
13	14/11/2022	Receipt - Hilton Darwin	1	Released in part	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest

OFFICIAL 3 of 3 13296 Adelaide Botanic Garden Science and Herbarium - Meter Mach 23 EXPIRES

FRI 01 APR 10:09

FEE PAID: \$8.20
ENTERED: 11 Anr 17:32 AM
Card# Clause 7(1)(c)
ABN 36 702 093234 INCLUDES GST
PLACE ON DASH THIS SIDE UP



TAX IMMODE Onffleys 8 National Circuit BARTON, ACT, 2600 PH, (61) 2 5204 4644 AMN: 305 002 325 176 Clause 6(1)

CHK 14583 GST 1 Julie holass 27 Juli 22 1 Grocchi 1 Chesecake 32.00 17.00 Food 145.00 Total Due \$459.00

TOTAL DUB \$49.00

SIGNATURE :

Receive 10%* off your next stay Join TFE Hotels e-club at www.TFEhotels.com

16/11/2016



PURCHASE CARD EXPENSE MANAGER SYSTEM

EMS MISSING SUPPLIER TAX INVOICE OR RECEIPT FORM

(A separate form is required for each missing tax invoice/receipt)

This form is utilised where:

- 1. There is no supporting documentation (tax invoice/receipt) for a valid purchase card transaction in the Expense Manager System (EMS).
- 2. All efforts to obtain a valid document (tax invoice/receipt) have been exhausted.

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invoice/receipt.

Page 1 of 1



JULIE HOLMES

Room Number

1007 /K1

Arrival Date Departure Date 14/11/2022 10:18:00

XXXXXXX

Adult/Child

17/11/2022 1/0

XXX - 0000

Room Rate Rate Plan

AL

GDOTAF

AUSTRALIA

Honors#

Clause 7(1)(c)

TAX INVOICE:312957

DATE

Confirmation Number 3309522124

ABN

Cashier

JAGU

JAWA

LINTR

ZOWH

68 009 622 860

Folio No/Che

400731 A

Tax Date

2393599

2393599

2393978

2395688

17/11/2022

CREDIT

HILTON DARWIN 17/11/2022 8:12 AM

DESCRIPTION

GUEST CHARGES REF NO

\$87.00

\$25.00

\$0.38

BALANCE

PEPPERBERRY BREAKFAST 14/11/2022 14/11/2022 PEPPERBERRY BREAKFAST 15/11/2022 PEPPERBERRY BREAKFAST #14015637 17/11/2022 CC SURCHARGE REF: 65666-98665-400731

> EntryMode: Contactless%20chip Pref. Name: Visa Credit

AID: A000000031010

APPROVED

Date & Time: 11/14/2022 8:04:51 AM

Page:1



PURCHASE CARD EXPENSE MANAGER SYSTEM

EMS MISSING SUPPLIER TAX INVOICE OR RECEIPT FORM

(A separate form is required for each missing tax invoice/receipt)

This form is utilised where:

- 1. There is no supporting documentation (tax invoice/receipt) for a valid purchase card transaction in the Expense Manager System (EMS).
- 2. All efforts to obtain a valid document (tax invoice/receipt) have been exhausted.

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PURCHASE CARD EXPENSE MANAGER SYSTEM

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- 2. All efforts to obtain a valid document (tax invoice/receipt) have been exhausted.

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PURCHASE CARD EXPENSE MANAGER SYSTEM

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(A separate form is required for each missing tax invoice/receipt)

This form is utilised where:

- 1. There is no supporting documentation (tax invoice/receipt) for a valid purchase card transaction in the Expense Manager System (EMS).
- 2. All efforts to obtain a valid document (tax invoice/receipt) have been exhausted.

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CABCHARGE TAX INVOICE EFTPOS

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APPROVED 00 AUTH NO 392934

ARQC 7A93912CF7E3DADE V804 9811 1708 3910 0000000000 1F0000 0000

*** CUSTOMER RECEIPT *** 17/11/22 08:39 037623

10 Tax Invoice

Order Id M3AQYWGW Order date: 29th Mar 2023

Tax invoice to:

Lynne Topping

RECONCILIATION SOUTH AUSTRALIA INCORPORATED

Level 1, 24

Pitt Street, Adelaide SA

5000

ABN: 67 732 207 418

Thank you for your purcha e for 2023 National Reconciliation Week Breakfast Commemorating National Sorry Day 26th May 2023 organised by Reconciliation SA.

Item Description	Unit Price (Excl. GST)	Qty	Sub Total (Excl. GST)
Members Early Access General Admission	\$120 00	12	\$1440 00
Humanitix booking fee	\$75 24		\$75 24

Total GST	\$151.56
Total Amount Due	\$1666.80
Total Amount Paid (incl. GST)	\$1666.80

* All dollar amounts are in AUD

Ticketing by

нитапітіх

The humane choice for tickets. 100% of profits go to charity.

Humanitix Limited level 1/182 Blues Point Rd McMahons Point NSW 2060

Australia

ABN: 32 618 780 439

Effective Transact Sta 1/04/2022 27/07/2022	tement Date Merchant Name 4/04/2022 BOARD OF THE BOTANIC 1/08/2022 HOTEL KURRAJONG CANBERRA	Surname Holmes Holmes	First Nan Julie Julie	ne Unit Id REVENUE SA REVENUE SA	Amount 8.2 49	7.45	ax Amour Quantit 0.75 4.45	y Tax Code 1 P10 1 P10	Commit Description Adelaide Botanic GardenScience and Herbarium Hotel Kurrajong Canberra
14/11/2022	16/11/2022 SMITH STREET SOCIAL	Holmes	Julie	REVENUE SA	21	21	0	1 PNA	Smith Street Social (Darwin) - Meal attending conference (no receipt) EMS form completed & attached
14/11/2022	21/11/2022 Hilton Darwin	Holmes	Julie	REVENUE SA	25.38	23.07	2.31	1 P10	Hilton Darwin
15/11/2022	17/11/2022 Darwin Trailer Boat C	Holmes	Julie	REVENUE SA	12	12	0	1 PNA	Darwin Trailer Boat - meal attending conference (no receipt) EMS form completed & attached
15/11/2022	17/11/2022 Darwin Trailer Boat C	Holmes	Julie	REVENUE SA	33	33	0	1 PNA	Darwin Trailer Boat - Meal attending conference (no receipt) EMS form completed & attached
16/11/2022	18/11/2022 Lime Cafe	Holmes	Julie	REVENUE SA	34.92	34.92	0	1 PNA	Lime Cafe (Darwin) - Meal attending conference (no receipt) EMS form completed & attached
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17/11/2022	21/11/2022 DARWIN RADIO 131008	Holmes	Julie	REVENUE SA	15.3	15.3	0	1 PFR	Darwin Radio 131008 (cabcharge)
17/11/2022	21/11/2022 ADELAIDE AIRPORT LIMITED	Holmes	Julie	REVENUE SA	83	75.45	7.55	1 P10	Adelaide Airport Limited
29/03/2023	31/03/2023 TICKETS-2023 NATIONAL RE	Holmes	Julie	REVENUE SA	1666.8	1515.27	151.53	1 P10	Humanitix Limited - Reconciliation Table - DTF

Receipt File Name	Matched (Amount & Merchant)	Other Comment if req
001 45851_Adelaide Botanic Garden_Science and Herbarium_01 Apr 2022	YES	
002 48606_Canberra receipt 27_Jul_22	YES	
003 51715_Julie Holmes - Smith Street Social -		
Expense_Manager_System_missing_receipt_form		
012 51720_Julie Holmes - Smith Street Social -		
Expense_Manager_System_missing_receipt_form	YES	Invoice uploaded & Room detail uploaded
004 51444_Julie Holmes - Hilton Darwin - Tax Invoice 312957		
004 51445_Julie Holmes - Hilton Darwin - Tax Invoice 312957- 2	YES	Two invoices attached due to part payment of invoice
005 51718_Julie Holmes - Darwin Trailer Boat - Expense_Manager_System_missir	YES	
006 51719_Julie Holmes - Darwin Trailer Boat - Expense_Manager_System_missir	YES	
007 51716_Julie Holmes - Lime Cafe - Expense_Manager_System_missing_receipt	YES	
008 51443_Julie Holmes - Cabcharge - Darwin	YES	Coded over two lines
008 51443_Julie Holmes - Cabcharge - Darwin	YES	Coded over two lines
009 51442_Julie Holmes - Adelaide Airport Carparking	YES	
010 54639_invoice_M3AQYWGW	YES	

16/11/2016



PURCHASE CARD EXPENSE MANAGER SYSTEM

EMS MISSING SUPPLIER TAX INVOICE OR RECEIPT FORM

(A separate form is required for each missing tax invoice/receipt)

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- 2. All efforts to obtain a valid document (tax invoice/receipt) have been exhausted.

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Declaration b	y purcha:	e car	dholder											
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Manager:													Deta	
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invoice/receipt.

Page 1 of 1



JULIE HOLMES

Room Number

1007 /K1

Arrival Date

14/11/2022 10:18:00

Departure Date

17/11/2022

XXXXXXX

Adult/Child

1/0

Room Rate Rate Plan

Honors#

GDOTAF

XXX -- 0000 **AUSTRALIA**

AL

Clause 7(1)(c)

TAX INVOICE:312957

Confirmation Number 3309522124

ABN

68 009 622 860

Folio No/Che

400731 A

HILTON DARWIN 17/11/2022 8:12 AM

Tax Date

17/11/2022

DATE	DESCRIPTION	Cashier	REF NO	GUEST CHARGES	CREDIT	BALANCE
17/11/2022	Clause 7(1)(c)	ZOWH	2395689		-\$25.38	3

BALANCE

\$0.00

Total All Charges

\$25.38

TOTAL INCLUDES GST OF

\$2.31

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Credit Card Details

APPR. CODE

MERCHANT ID

000100682400

CARD NUMBER TRANSACTION ID Clause 7(1)(c)

TRANS TYPE

Sale

Guest Signature _

Please debit my account by the amount indicated above.

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