



File: T&F19/0070
A1073399

State Administration Centre
200 Victoria Square
Adelaide SA 5000
GPO Box 1045
Adelaide SA 5001
DX56205
Tel 08 8226 9500
Fax 08 8226 3819
<http://www.treasury.sa.gov.au>
ABN 19 040 349 865

1 May 2019

Hon Ian Hunter MLC
Parliament House
North Terrace
ADELAIDE SA 5000

Sent via email: hunter.office@parliament.sa.gov.au

Dear Mr Hunter

Freedom of Information – Government salaries and wages policy and bargaining framework

I refer to your application under the *Freedom of Information Act 1991* (FOI Act), received by the Department of Treasury and Finance (DTF) on 4 February 2019.

Your application specifically requested:

'All files, briefings, emails, notes or other documents held by Electorate Services regarding the Government's salaries and wages policy and bargaining framework, including any references to retrospective remuneration and back pay [Date Range: 01/05/2018 to 01/02/2019]'

Under the Act, an agency has 30 days to respond to a freedom of information request. As DTF did not respond to your request within the time frame required, the department is deemed to have refused you access to all documents relevant to your application. However, I have determined to process the request as if the statutory time frame had been met.

The purpose of this letter is to advise you of my determination.

A total of 27 documents were identified as answering the terms of your application and I have determined as follows:

- I grant you access in full to 11 documents, copies of which are enclosed,
- I grant you access in part to 3 documents, copies of which are enclosed, and
- I refuse you access to 13 documents.

Please refer to the attached schedule that describes each document and sets out my determination and reasons in summary form.

Documents released in full

Documents 4, 7 – 9, 13 – 14, 16, 18 - 20 and 26.

Documents released in part

Documents 12, 22 and 24.

Document 12 contains information which, if released, would disclose details concerning a deliberation or decision of Cabinet. I have therefore determined to exempt this information pursuant to clause 1(1)(e).

Documents 22 and 24 contain extracts from documents which were submitted to Cabinet and I have determined to exempt this information pursuant to clause 1(1)(c).

Documents refused in full

Documents 23 and 25

These documents are preliminary drafts of documents that have been specifically prepared for submission to Cabinet, and I have determined to exempt them pursuant to clause 1(1)(b).

Document 11 and 15

These documents consist of matter which, if released, would disclose information concerning a deliberation or decision of Cabinet and are therefore exempt pursuant to clause 1(1)(e).

I also consider that disclosure of document 15 could reasonably be expected to have a substantial adverse effect on the conduct of industrial relations by the government, not only in relation to current negotiations but also in relation to negotiations for Enterprise Agreements in the future. I acknowledge that there is a strong public interest around the government's decision making. In my view, however, there is also a strong public interest in ensuring the government's ability to negotiate employment conditions effectively and in the best interests of the State. I have therefore determined to exempt this document pursuant to clause 16(1)(v).

Documents 1 – 3, 5 – 6, 10, 17, 21 and 27

These documents consist of communications between Electorate Services, the Industrial Relations and Policy Branch, and the Office of the Treasurer regarding specific aspects of current Enterprise Agreement negotiations.

Having regard to the content of the communication, it is my view that the documents contain matter that relates to opinion and advice obtained and consultation that has taken place in the course of decision-making in relation to the negotiations.

Again, I acknowledge that there is a strong public interest around the government's decision making. In my view, however, this is outweighed by the need to ensure that public servants are able to provide opinion and advice, and to consult without inhibiting frankness and candour. Disclosure of these documents would hinder free communication and would, in turn, impede the government's deliberative process. I have therefore determined to exempt these documents pursuant to clause 9(1)(i) and (ii).

Exemptions

Clause 1 – Cabinet documents

(1) *A document is an exempt document –*

...

(b) *if it is a preliminary draft of a document referred to in paragraph (1); or*

(c) *if it is a document that is a copy of or part of, or contains an extract from, a document referred to in paragraph (a) or (b); or*

- (e) if it contains matter the disclosure of which would disclose information concerning any deliberation or decision of Cabinet; or ...

Clause 9 – Internal working documents

- (1) A document is an exempt document if it contains matter—
- (a) that relates to—
- (i) any opinion, advice or recommendation that has been obtained, prepared or recorded; or
 - (ii) any consultation or deliberation that has taken place, in the course of, or for the purpose of, the decision-making functions of the Government, a Minister or an agency; and
- (b) the disclosure of which would, on balance, be contrary to the public interest.

Clause 16 – Documents concerning operations of agencies

- (1) A document is an exempt document if it contains matter the disclosure of which -
- (a) could reasonably be expected - ...
- ...
- (v) to have a substantial adverse effect on the conduct of industrial relations by an agency; and
- (b) would, on balance, be contrary to the public interest.

Please note, in compliance with Premier and Cabinet Circular PC045 - *Disclosure Logs for Non-Personal Information Released through Freedom of Information* (PC045), DTF is now required to publish a log of all non-personal information released under the *Freedom of Information Act 1991*.

In accordance with this Circular, any non-personal information determined for release as part of this application, may be published on the DTF website. A copy of PC045 can be found at the following address: <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars> Please visit the website for further information.

Appeal Rights

If you are aggrieved with this determination, you have a right to apply for internal review under subsection 29(1) of the FOI Act. Pursuant to subsection 29(2), your application must:

- be in writing
- be addressed to the principal officer, and
- be lodged at an office of DTF, or emailed to freedomofinformation2@sa.gov.au within 30 days after the day on which you receive this letter or within such further time as the principal officer may allow.

If you require any further information please phone Russell Withers on (08) 8429 3631.

Yours sincerely



Matthew Hawkins
ACCREDITED FREEDOM OF INFORMATION OFFICER

Schedule of Documents

T&F19/0070 - Hon Ian Hunter MLC - "All files, briefings, emails, notes or other documents held by Electorate Services regarding the Government's salaries and wages policy and bargaining framework, including any references to retrospective remuneration and back pay"

Doc. No.	Date	Description of Document	# of pages	Determination	Exemption Clause
1	10/07/2018	Email	3	Refused in full	9(1)(a)(ii) - Contains matter relating to consultation or deliberation for decision making of the Government, a Minister or an agency & contrary to public interest
2	June 2018	Attachment to 1	2	Refused in full	9(1)(a)(ii) - Contains matter relating to consultation or deliberation for decision making of the Government, a Minister or an agency & contrary to public interest
3	1/08/2018	Email	6	Refused in full	9(1)(a)(i) - Contains matter relating to opinion, advice or recommendation prepared for decision making of the Government, a Minister or an agency & contrary to public interest
4	1/08/2018	Attachment to 3	1	Released in full	
5	11/10/2018	Email	9	Refused in full	9(1)(a)(i) - Contains matter relating to opinion, advice or recommendation prepared for decision making of the Government, a Minister or an agency & contrary to public interest
6	Sept 2018	Attachment to 5	2	Refused in full	9(1)(a)(ii) - Contains matter relating to consultation or deliberation for decision making of the Government, a Minister or an agency & contrary to public interest
7	Oct 2018	Attachment to 5	1	Released in full	
8	Oct 2018	Attachment to 5	1	Released in full	
9	Oct 2018	Attachment to 5	1	Released in full	
10	16/10/2018	Email	11	Refused in full	9(1)(a)(i) - Contains matter relating to opinion, advice or recommendation prepared for decision making of the Government, a Minister or an agency & contrary to public interest
11	16/10/2018	Email	4	Refused in full	1(1)(e) - Contains information concerning deliberation or decision of Cabinet or Cabinet committee
12	4/10/2018	Attachment to document 11	1	Released in part	1(1)(e) - Contains information concerning deliberation or decision of Cabinet or Cabinet committee
13	4/10/2018	Attachment to document 11	1	Released in full	
14	4/10/2018	Attachment to document 11	1	Released in full	

Schedule of Documents

Doc. No.	Date	Description of Document	# of pages	Determination	Exemption Clause
15	4/10/2018	Attachment to document 11	1	Refused in full	1(1)(e) - Contains information concerning deliberation or decision of Cabinet or Cabinet committee
					16(1)(a)(v) - Substantial adverse effect on agency industrial relations and contrary to public interest
16	10/12/2018	Email	1	Released in full	
17	7/12/2018	Attachment to 16	3	Refused in full	9(1)(a)(ii) - Contains matter relating to consultation or deliberation for decision making of the Government, a Minister or an agency & contrary to public interest
18	10/12/2018	Email	1	Released in full	
19	14/12/2018	Email	1	Released in full	
20	14/12/2018	Attachment to 20	1	Released in full	
21	2/01/2019	Minute	3	Refused in full	9(1)(a)(i) - Contains matter relating to opinion, advice or recommendation prepared for decision making of the Government, a Minister or an agency & contrary to public interest
22	3/01/2019	Email	1	Released in part	1(1)(c) - Copy, part or extract of document prepared for Cabinet or Cabinet committee
					1(1)(e) - Contains information concerning deliberation or decision of Cabinet or Cabinet committee
23	undated	Attachment to 24	8	Refused in full	1(1)(b) - Draft of document prepared for Cabinet or Cabinet committee
24	4/01/2019	Email	1	Released in part	1(1)(c) - Copy, part or extract of document prepared for Cabinet or Cabinet committee
25	undated	Attachment to 26	10	Refused in full	1(1)(b) - Draft of document prepared for Cabinet or Cabinet committee
26	4/01/2019	Email	1	Released in full	
27	7/01/2018	Attachment to 28	3	Refused in full	9(1)(a)(i) - Contains matter relating to opinion, advice or recommendation prepared for decision making of the Government, a Minister or an agency & contrary to public interest

Our Reference: 05593/2016B
 Contact: Peter Kinne
 Telephone: 8207 0905
 Your reference:



**SOUTH
 AUSTRALIAN
 EMPLOYMENT
 TRIBUNAL**

1 August 2018

Ms Elizabeth Neville
 Office for the Public Sector
 DX 56201
 VICTORIA SQUARE

Riverside Centre
 North Terrace Adelaide, SA 5000
 PO Box 3636, Rundle Mall SA 5000 DX 56501
 T 08 8207 0999 F 08 8115 1380
 E saet@sagov.au www.saet.sa.gov.au

ASSISTANTS TO THE MEMBERS OF THE SOUTH AUSTRALIAN PARLIAMENT ENTERPRISE AGREEMENT 2016

Impending Expiration of an Enterprise Agreement – Notice Pursuant to Section 83(2) of the Fair Work Act 1994

SAET has an obligation to advise the parties to an Enterprise Agreement that the nominated term of their Agreement is about to end. Copies of this notice are being sent to representatives of all parties to the Agreement.

Our records indicate that the term (life) specified in the above named Enterprise Agreement will shortly expire. In these circumstances, you must also be aware of the following provisions of the *Fair Work Act 1994*:

- "Section 83 (3) After giving the notice, SAET may, on its own initiative or on the application of a party, invite the parties to an enterprise agreement to a conference to explore the possibility of renegotiating the agreement.
- (4) Despite the expiration of the term stated in the enterprise agreement, the agreement continues in force until superseded or rescinded. "

In addition, Section 76A requires parties negotiating an Enterprise Agreement to use their "best endeavours" to resolve questions in issue between them by agreement. Section 76A also gives SAET power to:

- (a) resolve a matter at issue between negotiating parties by conciliation; and/or
 (b) give directions regarding the composition of the group of employees for negotiating purposes.

Should any party to this Enterprise Agreement seek SAET's assistance to explore the possibility of renegotiating the Agreement, such party is to advise SAET in writing at the earliest opportunity. A party wishing to specifically utilise Section 76A of the Act should do so by filing the relevant Form (see the address and website above).

Should you wish to discuss the nature of this notice, or seek further information, please contact SAET at the above address.

Yours faithfully

for Registrar



File No: DPC18/1444
Reg No: DPC

Contact: Anna Kennett
Phone: 8429 5613

XX October 2018

Commissioner for Public
Sector Employment
Department of the Premier
and Cabinet
Level 4, Westpac House
91 King William Street
ADELAIDE SA 5000
GPO Box 2343
Adelaide SA 5001
DX 56201
Tel 822 62721
Fax 822 62799
www.publicsector.sa.gov.au

Abbie Spencer
Branch Secretary
Australian Services Union, SA & NT Branch
GPO Box 2217
KENT TOWN SA 5071

Dear Mr Scales,

**NOTICE OF COMMENCEMENT OF ENTERPRISE BARGAINING PROCESS
Assistants to Members of the South Australian Parliament**

Pursuant to Section 76(1) of the *Fair Work Act 1994*, I am writing to notify you that the Chief Executive, Department of the Premier and Cabinet intends to formally commence negotiations in relation to the development of a new enterprise agreement for Assistants to Members of the South Australian Parliament. The new agreement will replace the existing *Assistants to the Members of the South Australian Parliament Enterprise Agreement 2016* which nominally expires on 30 September 2018.

For your information I enclose herewith a copy of the Notice that has been forwarded today to all Assistants in accordance with Section 76(1) of the *Fair Work Act 1994*.

A similar letter has also been forwarded to the Australian Services Union.

Should you have any queries in relation to this matter please contact Ms Anna Kennett, Senior Industrial Relations Adviser on 8429 5613 or anna.kennett@sa.gov.au

Yours sincerely
Chief Executive, Department of Premier and Cabinet
per:

Tom Kidman
**DIRECTOR, INDUSTRIAL RELATIONS
DEPARTMENT OF TREASURY AND FINANCE**

cc: Mr Nev Kitchin, General Secretary, Public Service Association of SA



File No: DPC18/1444
Reg No: DPC18D

Contact: Anna Kennett
Phone: 8429 5613

XX October 2018

Commissioner for Public
Sector Employment
Department of the Premier
and Cabinet
Level 4, Westpac House
91 King William Street
ADELAIDE SA 5000
GPO Box 2343
Adelaide SA 5001
DX 56201
Tel 822 62721
Fax 822 62799
www.publicsector.sa.gov.au

Nev Kitchin
General Secretary
Public Service Association of SA Inc
GPO Box 2170
ADELAIDE SA 5001

Dear Mr Kitchin,

**NOTICE OF COMMENCEMENT OF ENTERPRISE BARGAINING PROCESS
Assistants to Members of the South Australian Parliament**

Pursuant to Section 76(1) of the *Fair Work Act 1994*, I am writing to notify you that the Chief Executive, Department of the Premier and Cabinet intends to formally commence negotiations in relation to the development of a new enterprise agreement for Assistants to Members of the South Australian Parliament. The new agreement will replace the existing *Assistants to the Members of the South Australian Parliament Enterprise Agreement 2016* which nominally expires on 30 September 2018.

For your information I enclose herewith a copy of the Notice that has been forwarded today to all Assistants in accordance with Section 76(1) of the *Fair Work Act 1994*.

A similar letter has also been forwarded to the Australian Services Union.

Should you have any queries in relation to this matter please contact Ms Anna Kennett, Senior Industrial Relations Adviser on 8429 5613 or anna.kennett@sa.gov.au

Yours sincerely
Chief Executive, Department of Premier and Cabinet
per:

Tom Kidman
**DIRECTOR, INDUSTRIAL RELATIONS
DEPARTMENT OF TREASURY AND FINANCE**

cc: Mr Joseph Scales, Branch Secretary, Australian Services Union – SA & NT Branch

**NOTICE OF INTENTION TO NEGOTIATE AN ENTERPRISE AGREEMENT UNDER THE
FAIR WORK ACT 1994**

**TO EMPLOYEES COVERED BY THE ASSISTANTS TO THE MEMBERS OF THE SOUTH
AUSTRALIAN PARLIAMENT ENTERPRISE AGREEMENT 2016**

TAKE NOTICE that the Chief Executive, Department of the Premier and Cabinet proposes to begin negotiations for a new enterprise agreement.

The proposed date and time for commencement of negotiations is (INSERT DATE and TIME).

The proposed place for commencement of negotiations is the Conference Room, Level 3, State Administration Centre, 200 Victoria Square, Adelaide.

It is proposed that the enterprise agreement will bind all Assistants to Members of the South Australian Parliament.

Employees have the right to be represented in the negotiation of, and in any proceedings for the approval of, the enterprise agreement by an employee association registered under the *Fair Work Act 1994* or another agent of their choice.

Employees to be involved to in these negotiations can gain access to a copy of the industrial award that regulates their employment, the *Personal Assistants to the Members of the Parliament of South Australia 1989 Award*, or a copy of the current enterprise agreement through the internet as follows:

<http://www.saet.sa.gov.au>

Employees should note that under the *Fair Work Act 1994* your employer is bound to provide you with a copy of your Award upon request, unless you have previously requested a copy in the last 12 months or your employer has been relieved of the obligation to provide a copy by the South Australian Employment Tribunal.

[SIGNATURE]

For the Chief Executive, Department of the Premier and Cabinet
(as declared employer pursuant to the *Fair Work (General) Regulations 2009*)

XX October 2018



Government of South Australia

Department of Treasury
and Finance

File No: DPC18/1326
Reg No: DPC18D01897

State Administration Centre
200 Victoria Square
Adelaide SA 5000
GPO Box 1045
Adelaide SA 5001
DX56205
Tel 08 8226 9500
Fax 08 8226 3819
<http://www.treasury.sa.gov.au>
ABN 19 040 349 865

4 October 2018

To all Public Sector Chief Executives

PUBLIC SECTOR ENTERPRISE BARGAINING PRINCIPLES AND PROCESS

The State Government has adopted a policy in relation to public sector enterprise bargaining, which is described in the *attached* 'Enterprise Bargaining Principles'. That policy will shortly be made public by way of advice to employee representative associations and current bargaining agents.

Clause 1(1)(e)

The Industrial Relations and Policy Branch of the Department of Treasury and Finance will lead enterprise bargaining negotiations with the assistance and collaboration of agencies.

If you wish to discuss any aspect, please contact me (elbert.brooks@sa.gov.au or 0403191997) or Simon Johnson, Director, Enterprise Bargaining (simon.johnson3@sa.gov.au or 0466365133).

Yours sincerely,

Elbert Brooks
Executive Director, Industrial Relations and Policy Branch
DEPARTMENT OF TREASURY AND FINANCE

Attached: Government of South Australia Enterprise Bargaining **Principles** [external & internal]
Government of South Australia Enterprise **Process** [internal]



Government of South Australia

Department of Treasury
and Finance

File No: DPC18/1326
Reg No: DPC18D01899

State Administration Centre
200 Victoria Square
Adelaide SA 5000
GPO Box 1045
Adelaide SA 5001
DX56205
Tel 08 8226 9500
Fax 08 8226 3819
<http://www.treasury.sa.gov.au>
ABN 19 040 349 865

4 October 2018

Dear Unions/Associations/Bargaining representatives

PUBLIC SECTOR ENTERPRISE BARGAINING PRINCIPLES

I write to advise that the State Government has, as a matter of policy, adopted a set of objectives and principles applicable to enterprise bargaining within the state public sector. They are expressed in the *attached* 'Enterprise Bargaining Principles'.

The objectives for enterprise bargaining are to:

- Have reasonable terms and conditions of employment.
- Negotiate affordable and reasonable salary increases.
- Support efficiency and effectiveness in service delivery.
- Enable workplace and agency reform to achieve government objectives.
- Comply with legislative requirements.

The principles express the broad policy intent of the Government concerning the matters to which bargaining will be directed and the nature of outcomes that the Government will expect public sector agencies to achieve from enterprise bargaining.

For negotiations that have not yet commenced, the Government has adopted as a principle that matters included in the agreement will operate prospectively.

Please note that consequent on Machinery of Government changes, the Industrial Relations and Policy Branch of the Department of Treasury and Finance now has responsibility for enterprise bargaining unless otherwise advised.

Should you wish to discuss any aspect, please contact me on simon.johnson3@sa.gov.au or 0466 365 133.

Yours sincerely

A handwritten signature in black ink, appearing to read "S Johnson", written over a horizontal line.

Simon Johnson
Director, Enterprise Bargaining
DEPARTMENT OF TREASURY AND FINANCE

GOVERNMENT OF SOUTH AUSTRALIA

ENTERPRISE BARGAINING PRINCIPLES

The Government of South Australia will apply these objectives and principles to enterprise bargaining within the state public sector.

Objectives

- To have reasonable terms and conditions of employment.
- To negotiate affordable and reasonable salary increases.
- To support efficiency and effectiveness in service delivery.
- To enable workplace and agency reform to achieve government objectives.
- To comply with legislative requirements.

Principles

1. Bargaining will be conducted in good faith and in accordance with legislative requirements.
2. Bargaining will be directed to enabling agencies to achieve government objectives and service delivery priorities through the allocation, re-allocation and development of employee resources and capabilities.
3. An agreement may apply to one or more agencies. For negotiations that have not yet commenced, an agreement will operate prospectively in all respects (i.e. from formal approval by the applicable tribunal).
4. Wage and salary increases will require some demonstrable improvement in efficiencies and effectiveness consequent on the terms of the enterprise agreement, including facilitating and implementing workplace, agency and multi-agency reforms; and significant and measurable employee and workplace related cost savings.
5. Conditions clauses will be considered if the clause results in demonstrable increase or improvement in service efficiency within current employee resources; facilitates and enables expeditious implementation of workplace, agency or multi-agency reform; supports appropriate and timely consultation; or provides significant and measurable employee and workplace related cost savings.
6. Clause/s that unreasonably limit or impede management prerogative/s; limit the capacity or timeliness of an agency/ies implementing reform or government policies; or which provide for a guaranteed date or amount of a future increase in any subsequent agreement, will not be supported.

4 October 2018

Smith, Tony (DPC)

From: Tatarelli, Paul (DTF)
Sent: Monday, 10 December 2018 4:47 PM
To: Smith, Tony (DPC); Samarzia, Lisa (DTF); Koch, Kylie (DTF)
Subject: FW: ES18D0253 - Minute to Treasurer RE Assistants to the Members of the South Australian Parliament Enterprise Bargaining Negotiations 2018 Management Agenda
Attachments: ES18D0253 - Minute to Treasurer RE Assistants to the Members of the South Australian Parliament Enterprise Bargaining Negotiations 2018 Management Agenda.pdf

Good Afternoon All,

Here is the 'supported with comments' version of the management agenda. (new minute approval system)

I will send a copy to Atena and Anna for their records. Tony, please put a copy on the main file.

Cheers

Paul Tatarelli

From: Whiteley, Vanessa (DTF)
Sent: Monday, 10 December 2018 4:24 PM
To: DTF:Treasurer <treasurer.dtf@sa.gov.au>
Cc: Tatarelli, Paul (DTF) <Paul.Tatarelli@sa.gov.au>; Lardner, Helen (DTF) <Helen.Lardner@sa.gov.au>
Subject: ES18D0253 - Minute to Treasurer RE Assistants to the Members of the South Australian Parliament Enterprise Bargaining Negotiations 2018 Management Agenda

Good afternoon,

Please find attached a scanned copy of the Minute regarding the above matter for your consideration, which has been supported by the OCE (as per new process).

Kind regards,

Vanessa Whiteley
Administration Assistant
Office of the Chief Executive

State Administration Centre, Level 8, 200 Victoria Square ADELAIDE SA 5000
t 822 64216 | e vanessa.whiteley2@sa.gov.au | w treasury.sa.gov.au



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18

Smith, Tony (DPC)

From: Tatarelli, Paul (DTF)
Sent: Monday, 10 December 2018 4:49 PM
To: Kennett, Anna (DTF); Abraham-Zadeh, Atena (DTF)
Subject: FW: ES18D0253 - Minute to Treasurer RE Assistants to the Members of the South Australian Parliament Enterprise Bargaining Negotiations 2018 Management Agenda

Attachments: ES18D0253 - Minute to Treasurer RE Assistants to the Members of the South Australian Parliament Enterprise Bargaining Negotiations 2018 Management Agenda.pdf

Tracking:	Recipient	Delivery	Read
	Kennett, Anna (DTF)	Delivered: 10/12/2018 4:50 PM	
	Abraham-Zadeh, Atena (DTF)	Delivered: 10/12/2018 4:50 PM	Read: 10/12/2018 4:54 PM


Good Afternoon,


A copy of the CE endorsed minute emailed to the Treasurer today for your records.


Regards


Paul Tatarelli
Manager, Electorate Services, | Organisation and Governance

Wakefield House, Level 5, 30 Wakefield Street ADELAIDE SA 5000
GPO Box 1045 ADELAIDE SA 5001
t 822 62995 | m 0408 841 055 | e paul.tatarelli@sa.gov.au | w treasury.sa.gov.au

**Government of South Australia**
Department of Treasury
and Finance

**SOUTH AUSTRALIA**

**White Ribbon Workplace**
Priority accredited
by White Ribbon

**White Ribbon Australia**

Committed to workplace flexibility

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Smith, Tony (DPC)

From: Abraham-Zadeh, Atena (DTF)
Sent: Friday, 14 December 2018 11:04 AM
To: Tatarelli, Paul (DTF); Smith, Tony (DPC); Koch, Kylie (DTF); Samarzia, Lisa (DTF); Sue Cummins; 'Ian Peak'; Scott Cowen; Ward, Bridie; Raby, Lisa; Curran, Laura; Willersdorf, Miranda; leon.cermak@parliament.sa.gov.au
Cc: Kennett, Anna (DTF)
Subject: Agenda - First Formal EB meeting - Assistants to MPs Enterprise Agreement
Attachments: 20181004 attachment - EB principles.pdf; Agenda for first formal meeting - 20 Dec 2018.pdf

Good morning,

Please see attached agenda for the first formal meeting scheduled on 20 December 2018. I note this meeting is booked for 1.5 hours, however we anticipate it won't take that long.

Attached is also a copy of the Enterprise Bargaining Principles which we will discuss at the meeting.

You will note that the agenda states that employee representatives are welcome to begin discussion of their claims. If there is any material that you wish for the meeting to consider as part of this, it would be appreciated if this could be circulated prior to the day.

Regards

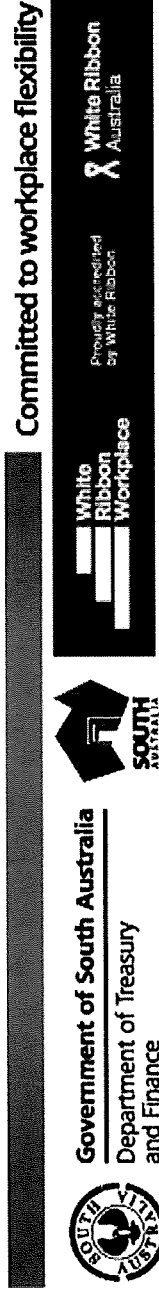
Atena Abraham-Zadeh

Senior Industrial Relations Adviser

Industrial Relations and Policy Branch | Department of Treasury and Finance

Level 4, Westpac House, 91 King William Street, ADELAIDE SA 5000

t +61 (08) 8429 5473 | **e** atena.zadeh@sa.gov.au | **w** treasury.sa.gov.au



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AGENDA

Meeting:	Personal Assistants to MP's – Enterprise Bargaining Agreement
Time and date:	Thursday 20 December 2018 – 9:30am
Location:	Level 3, Westpac House – 91 King William Street Adelaide
Attending:	
Apologies:	

Item no:	Items for discussion	By
1	Enterprise Bargaining Principles	Anna Kennett / Atena Abraham-Zadeh
2	Employee representatives are welcome to raise their claims	PSA ASU Non-Union Reps
3	Next meeting date: TBC	All

Smith, Tony (DPC)

From: Kennett, Anna (DTF)
Sent: Thursday, 3 January 2019 8:16 AM
To: Smith, Tony (DPC); Johnson, Simon (DTF); Duffy, Brendan (DTF)
Subject: Draft cabinet submission
Attachments: Clause 1(1)(c)
Importance: High

Good morning Tony

Please find attached for your information a draft cabinet submission for your review and feedback. We would appreciate any comments you have in relation to this at your earliest opportunity. Simon has informed me that Cabinet Office are seeking this paper to be submitted to them this afternoon so we would appreciate you forwarding the costings requested as soon as possible to allow us to finalise the submission.

Please give Simon or I a call if you have any queries or if you anticipate any delay in providing the costings information.

Thank you again for your help.

Kind Regards

Anna

Anna Kennett

Senior Industrial Relations Adviser | Industrial Relations and Policy Branch

Level 4, Westpac House, 91 King William Street ADELAIDE SA 5000

t 8429 5613 | e anna.kennett@sa.gov.au | w treasury.sa.gov.au



Government of South Australia
Department of Treasury
and Finance



Committed to workplace flexibility



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Smith, Tony (DPC)

From: Johnson, Simon (DTF)
Sent: Friday, 4 January 2019 4:22 PM
To: Tatarelli, Paul (DTF); Smith, Tony (DPC)
Cc: Kennett, Anna (DTF); Abraham-Zadeh, Atena (DTF)
Subject: Confidential - Draft Cab Sub
Attachments: Clause 1(1)(c) Clause 1(1)(c)

Paul/Tony,

Please find attached the draft Cab Sub that IRAP have sent through to the Treasurer's office, following approval by the CE DTF. This draft is provided on a confidential basis, and not for further circulation.

The draft Cab Sub is always subject to change/modification following the Treasurer's consideration.
Clause 1(1)(c)

Clause 1(1)(c)

Thanks for your assistance in this matter. Anna will be in contact shortly regarding next steps.

Regards

Simon Johnson

Director, Enterprise Bargaining | Industrial Relations and Policy Branch
Level 4, Westpac House, 91 King William Street ADELAIDE SA 5000
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Government of South Australia
Department of Treasury
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Smith, Tony (DPC)

From: Lardner, Helen (DTF)
Sent: Friday, 4 January 2019 3:30 PM
To: DTF:Treasurer
Cc: Smith, Tony (DPC)
Subject: ES19D0002 - Assistants to Members of the SA Parliament EB Negotiations
Attachments: ES19D0002 - Assistants to the Members of the SA Parliament EB Negotiations.pdf

Good afternoon

Please find attached a scanned copy of the Minute regarding the above matter for your consideration, which has been supported by the OCE (as per new process).

Kind regards

Helen

Helen Lardner

Principal Executive Assistant to the Chief Executive, Deputy Chief Executive and A/Executive Director, Organisation and Governance
Office of the Chief Executive

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