

## Domestic/Regional Travel March 2016

### Minister Koutsantonis and Ministerial Staff

No of travellers	Destination	Reasons for Travel	Travel Itinerary	Cost of Travel	Travel Receipts
3	Canberra (31 March – 1 April)	Attendance at COAG	See Attached	\$3,694.27	See Attached

Approved for publication – 17 May 2016

Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



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**COUNCIL OF AUSTRALIAN GOVERNMENTS MEETING (COAG)  
AND ASSOCIATED MEETINGS AND EVENTS  
THURSDAY 31 MARCH AND FRIDAY 1 APRIL 2016**

**ADMINISTRATIVE ARRANGEMENTS**

***COAG Programme***

**Thursday 31 March 2016**

- 1.00 pm - 3.00 pm      Communiqué drafting  
*Attendees: PM&C and jurisdiction officials*  
*Venue: PM&C, One National Circuit, Barton*
- 7.00 pm – 7.20 pm      Transport departs from Hyatt Hotel (Banquet Entrance)/Crowne Plaza  
Hotel/Hotel Kurrajong to the respective dinners. Timing and details to be advised.
- 7.30 pm - 9.00 pm      Separate dinners for First Ministers / State and Territory Treasurers /  
Senior Officials / State and Territory Treasury officials  
*Venues: The Lodge, Canberra / Ottoman Cuisine, Barton / Chairman & Yip,  
Barton / Courgette, Canberra City*

**Friday 1 April 2016**

- 7.30 am                      Transport service begins from Hyatt Hotel (Banquet Entrance)/Crowne Plaza  
Hotel/ Hotel Kurrajong, to Parliament House, Ministerial Entrance  
First Ministers, President of ALGA and Treasurers and their delegations will be  
escorted to their delegation rooms on arrival
- 9.30 am                      COAG meeting commences – Agenda item 1  
*Attendees: At table: Prime Minister, COAG Members, Treasurers,  
Secretary of PM&C and 1 x Official for each COAG Member*  
*Seated behind: 2 x PMO, 1 x PM&C, 2 x for each COAG Member,  
2 x Cth Treasury, 1 x for each State and Territory Treasurer*  
*Notetakers: 2 x Commonwealth, 2 x State/Territory*  
*Venue: Cabinet Room, Ground Floor, Parliament House*
- 10.30 am                      Morning Tea  
*Venue: Cabinet Ante Room, Parliament House*
- 11.00 am                      COAG continues – Agenda items 2 - 8  
*Attendees: At table: Prime Minister, COAG Members, Secretary of PM&C and  
1 x Official for each COAG Member*  
*Seated behind: 2 x PMO, 1 x PM&C, 2 x for each COAG Member*  
*Notetakers: 2 x Commonwealth, 2 x State/Territory*  
*Venue: Cabinet Room, Ground Floor, Parliament House*

12.30 pm Lunch hosted by the Prime Minister for COAG Members and Treasurers  
*Venue: Prime Minister's Dining Room, Ground Floor, Parliament House*

Lunch for COAG officials  
*Venue: Mural Hall, 2<sup>nd</sup> Floor, Parliament House*

1.30 pm (Finalise Communiqué if required)  
*Venue: Cabinet Room, Ground Floor, Parliament House*

*The Prime Minister and COAG Members proceed to their individual suites to prepare for the media conference*

2.00 pm Media Conference  
*Attendees: At table: Prime Minister and COAG Members*  
*Venue: Main Committee Room, 1<sup>st</sup> Floor, Parliament House*

*Note: From 2.00 pm Transport from Parliament House begins for departures approx.*



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 PHONE: 08-8124-9300

TO: DEPT OF TREASURY & FINANCE  
 TREASURERS OFFICE  
 ATTN CARLY MCNEILL  
 GPO BOX 2264 ADL 5001

LOCATOR : NZSGUG  
 OUR REF : ADF0431536C  
 AGENT : SELF BOOKING SELF BOOKING

T A X I N V O I C E  
 \*\*\* D U P L I C A T E \*\*\*

INV NO: 19896-16  
 DATE: 24MAR16  
 PAGE: 1

FOR: HON TOM KOUTSANTONIS  
 ORDER NUMBER: RACHAEL COLEGATE  
 COST CENTRE: 00123 , TREASURERS OFFICE

----- I T I N E R A R Y -----

\*\*\* AIR/RAIL/BUS \*\*\*

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
ADELAIDE	MELBOURNE	QANTAS AIR	686 D	OK 31MAR	13:40	15:30	BREAK	2PC
			73H					
MELBOURNE	CANBERRA	QANTAS AIR	826 D	OK 31MAR	16:15	17:20	BREAK	2PC
			73H					
CANBERRA	ADELAIDE	QANTAS AIR	737 M	OK 01APR	18:00	19:20	DINNE	1PC
			73H					

----- C O S T -----

QANTAS AIRWAYTKT NO	QF 1767 021788	INCL	81.96	TAX	1080.27
				GST	108.03
DOM OBT FEE	TKT NO DOB 1				16.00
				GST	1.60
*** TOTAL EXCLUDING GST				1096.27	
*** TOTAL GST				109.63	
*** TOTAL CHARGES THIS INVOICE ***					1205.90
*** BALANCE DUE THIS INVOICE ****					1205.90

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 TREASURERS OFFICE  
 ATTN CARLY MCNEILL  
 GPO BOX 2264 ADL 5001

LOCATOR : NZSGUG  
 OUR REF : ADF0431536C  
 AGENT : SELF BOOKING SELF BOOKING

T A X I N V O I C E  
 \*\*\* D U P L I C A T E \*\*\*

INV NO: 19903-16  
 DATE: 24MAR16  
 PAGE: 1

FOR: HON TOM KOUTSANTONIS  
 ORDER NUMBER: RACHAEL COLEGATE  
 COST CENTRE: 00123 , TREASURERS OFFICE

----- I T I N E R A R Y -----

----- C O S T -----

OBT ASST FEE TKT NO OBI	3		14.50
		GST	1.45
*** TOTAL EXCLUDING GST		14.50	
*** TOTAL GST		1.45	
*** TOTAL CHARGES THIS INVOICE ***			15.95
*** BALANCE DUE THIS INVOICE ****			15.95

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 PHONE: 08-8124-9300

TO: DEPT OF TREASURY & FINANCE  
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 ATTN CARLY MCNEILL  
 GPO BOX 2264 ADL 5001

LOCATOR : HSOYNJ  
 OUR REF : ADF0431538C  
 AGENT : SELF BOOKING SELF BOOKING

T A X I N V O I C E  
 \*\*\* D U P L I C A T E \*\*\*

INV NO: 19899-16  
 DATE: 24MAR16  
 PAGE: 1

FOR: MR JARRAD M PILKINGTON  
 ORDER NUMBER: RACHAEL COLEGATE  
 COST CENTRE: 00123 , TREASURERS OFFICE

----- I T I N E R A R Y -----

\*\*\* AIR/RAIL/BUS \*\*\*

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
ADELAIDE	MELBOURNE	QANTAS AIR	686 M	OK	31MAR	13:40	15:30	BREAK	1PC
			73H						
MELBOURNE	CANBERRA	QANTAS AIR	826 M	OK	31MAR	16:15	17:20	BREAK	1PC
			73H						
CANBERRA	ADELAIDE	QANTAS AIR	737 M	OK	01APR	18:00	19:20	DINNE	1PC
			73H						

----- C O S T -----

QANTAS AIRWAYTKT NO	QF 1767 021789	INCL 81.96	TAX	669.49
			GST	66.95
DOM OBT FEE	TKT NO DOB 1			16.00
			GST	1.60
*** TOTAL EXCLUDING GST			685.49	
*** TOTAL GST			68.55	
*** TOTAL CHARGES THIS INVOICE ***				754.04
*** BALANCE DUE THIS INVOICE ****				754.04

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 SA 5000

BRANCH: A15960  
 ABN: 83 069 087 538  
 PHONE: 08-8124-9300

TO: DEPT OF TREASURY & FINANCE  
 TREASURERS OFFICE  
 ATTN CARLY MCNEILL  
 GPO BOX 2264 ADL 5001

LOCATOR : HSOYNJ  
 OUR REF : ADF0431538C  
 AGENT : SELF BOOKING SELF BOOKING

T A X I N V O I C E  
 \*\*\* D U P L I C A T E \*\*\*

INV NO: 19904-16  
 DATE: 24MAR16  
 PAGE: 1

FOR: MR JARRAD M PILKINGTON  
 ORDER NUMBER: RACHAEL COLEGATE  
 COST CENTRE: 00123 , TREASURERS OFFICE

- - - - - I T I N E R A R Y - - - - -

- - - - - C O S T - - - - -

OBT ASST FEE TKT NO OBI	3		14.50
		GST	1.45
*** TOTAL EXCLUDING GST		14.50	
*** TOTAL GST		1.45	
*** TOTAL CHARGES THIS INVOICE ***			15.95
*** BALANCE DUE THIS INVOICE ****			15.95

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 ABN: 83 069 087 538  
 PHONE: 08-8124-9300

TO: DEPT OF TREASURY & FINANCE  
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 ATTN CARLY MCNEILL  
 GPO BOX 2264 ADL 5001

LOCATOR : RCAXCT  
 OUR REF : ADF0431750C  
 AGENT : CHARMAINE PIQUERO

T A X I N V O I C E  
 \*\*\* D U P L I C A T E \*\*\*

INV NO: 20359-16  
 DATE: 30MAR16  
 PAGE: 1

FOR: MR DAVID RUSSELL  
 ORDER NUMBER: RACHAEL COLEGATE  
 COST CENTRE: 00123

- - - - - I T I N E R A R Y - - - - -

\*\*\* AIR/RAIL/BUS \*\*\*

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
ADELAIDE	MELBOURNE	QANTAS AIR	686 M	OK	31MAR	13:40	15:30	BREAK	1PC
			73H						
MELBOURNE	CANBERRA	QANTAS AIR	826 M	OK	31MAR	16:15	17:20	BREAK	1PC
			73H						
CANBERRA	ADELAIDE	QANTAS AIR	737 K	OK	01APR	18:00	19:20	DINNE	1PC
			73H						

- - - - - C O S T - - - - -

QANTAS AIRWAYTKT NO	QF	1767	127838	INCL	81.96	TAX	710.22
						GST	71.02
DOM TRX FEE	TKT NO	DTF	1				31.90
						GST	3.19
*** TOTAL EXCLUDING GST						742.12	
*** TOTAL GST						74.21	
*** TOTAL CHARGES THIS INVOICE ***							816.33
*** BALANCE DUE THIS INVOICE ****							816.33

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BRANCH: A15960  
ABN: 83 069 087 538  
PHONE: 08-8124-9300

TO: DEPT OF TREASURY & FINANCE  
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ATTN CARLY MCNEILL  
GPO BOX 2264 ADL 5001

LOCATOR : NZSGUG  
OUR REF : ADF0431536C  
AGENT : SELF BOOKING SELF BOOKING

T A X I N V O I C E

INV NO: 25414-16  
DATE: 11MAY16  
PAGE: 1

FOR: HON TOM KOUTSANTONIS  
ORDER NUMBER: RACHAEL COLEGATE  
COST CENTRE: 00123 , TREASURERS OFFICE

- - - - - I T I N E R A R Y - - - - -

\*\*\* HOTEL RESERVATION \*\*\*

CANBERRA CROWNE PLAZA 1 KFN CONFIRMATION NO: 62354608-  
FROM 31MAR 12:00A TO 01APR 12:00A RATE 280.00 PER DAY  
CROWNE PLAZA  
1 BINARA STREET  
CANBERRA AU 2601  
PHONE 61-2-62478999 FAX 61-2-62473706  
CHARGEBACK ALL CHARGES

- - - - - C O S T - - - - -

CROWNE PLAZA TKT NO 1LO	850138		298.64
		GST	29.86
CHARGEBACK FETKT NO CBF	850138		12.00
		GST	1.20
*** TOTAL EXCLUDING GST		310.64	
*** TOTAL GST		31.06	
*** TOTAL CHARGES THIS INVOICE ***			341.70
*** BALANCE DUE THIS INVOICE ****			341.70

JD  
1 NIGHT ACCOMODATION AT \$280.00  
INCIDENTAL CHARGES \$48.50  
  
CHARGEBACK FEE \$13.20

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PHONE: 08-8124-9300

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GPO BOX 2264 ADL 5001

LOCATOR : NZSGUG  
OUR REF : ADF0431536C  
AGENT : SELF BOOKING SELF BOOKING

T A X I N V O I C E

INV NO: 25414-16  
DATE: 11MAY16  
PAGE: 2

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BRANCH: A15960  
 ABN: 83 069 087 538  
 PHONE: 08-8124-9300

TO: DEPT OF TREASURY & FINANCE  
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 ATTN CARLY MCNEILL  
 GPO BOX 2264 ADL 5001

LOCATOR : HSOYNJ  
 OUR REF : ADF0431538C  
 AGENT : SELF BOOKING SELF BOOKING

T A X I N V O I C E

INV NO: 25435-16  
 DATE: 11MAY16  
 PAGE: 1

FOR: MR JARRAD M PILKINGTON  
 ORDER NUMBER: RACHAEL COLEGATE  
 COST CENTRE: 00123 , TREASURERS OFFICE

----- I T I N E R A R Y -----

\*\*\* HOTEL RESERVATION \*\*\*

CANBERRA CROWNE PLAZA 1 1DN CONFIRMATION NO: 62355383-  
 FROM 31MAR 12:00A TO 01APR 12:00A RATE 230.00 PER DAY  
 CROWNE PLAZA  
 1 BINARA STREET  
 CANBERRA AU 2601  
 PHONE 61-2-62478999 FAX 61-2-62473706  
 CHARGEBACK ALL CHARG ES

----- C O S T -----

CROWNE PLAZA TKT NO 1LO	850137		238.18
		GST	23.82
CHARGEBACK FETKT NO CBF	850137		12.00
		GST	1.20
*** TOTAL EXCLUDING GST			250.18
*** TOTAL GST			25.02
*** TOTAL CHARGES THIS INVOICE ***			275.20
*** BALANCE DUE THIS INVOICE ****			275.20

JD  
 1 NIGHT ACCOMODATION AT \$230.00  
 INCIDENTAL CHARGES \$32.00

CHARGEBACK FEE \$13.20

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ADELAIDE  
SA 5000

ABN: 83 069 087 538  
PHONE: 08-8124-9300

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TREASURERS OFFICE  
ATTN CARLY MCNEILL  
GPO BOX 2264 ADL 5001

LOCATOR : HSOYNJ  
OUR REF : ADF0431538C  
AGENT : SELF BOOKING SELF BOOKING

T A X I N V O I C E

INV NO: 25435-16  
DATE: 11MAY16  
PAGE: 2

.....  
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BRANCH: A15960  
ABN: 83 069 087 538  
PHONE: 08-8124-9300

TO: DEPT OF TREASURY & FINANCE  
TREASURERS OFFICE  
ATTN CARLY MCNEILL  
GPO BOX 2264 ADL 5001

LOCATOR : RCAXCT  
OUR REF : ADF0431750C  
AGENT : CHARMAINE PIQUERO

T A X I N V O I C E

INV NO: 25439-16  
DATE: 11MAY16  
PAGE: 1

FOR: MR DAVID RUSSELL  
ORDER NUMBER: RACHAEL COLEGATE  
COST CENTRE: 00123

----- I T I N E R A R Y -----

\*\*\* HOTEL RESERVATION \*\*\*

CANBERRA CROWNE PLAZA 1 2DN CONFIRMATION NO: 62137172-  
FROM 31MAR 12:00A TO 01APR 12:00A RATE 205.00 PER DAY  
CROWNE PLAZA  
1 BINARA STREET  
CANBERRA AU 2601  
PHONE 61-2-62478999 FAX 61-2-62473706  
NONSMOKING

----- C O S T -----

CROWNE PLAZA TKT NO 1LO	850070		232.73
		GST	23.27
CHARGEBACK FETKT NO CBF	850070		12.00
		GST	1.20
*** TOTAL EXCLUDING GST		244.73	
*** TOTAL GST		24.47	
*** TOTAL CHARGES THIS INVOICE ***			269.20
*** BALANCE DUE THIS INVOICE ****			269.20

JD  
1 NIGHT ACCOMODATION AT \$205.00  
INCIDENTAL CHARGES \$51.00  
  
CHARGEBACK FEE \$13.20

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PHONE: 08-8124-9300

TO: DEPT OF TREASURY & FINANCE  
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ATTN CARLY MCNEILL  
GPO BOX 2264 ADL 5001

LOCATOR : RCAXCT  
OUR REF : ADF0431750C  
AGENT : CHARMAINE PIQUERO

T A X I N V O I C E

INV NO: 25439-16  
DATE: 11MAY16  
PAGE: 2

.....  
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