

A2794317



**Government
of South Australia**

**Office of the
Treasurer**

Level 8

State Administration Centre

200 Victoria Square

Adelaide SA 5000

GPO Box 2264

Adelaide SA 5001

DX 56203 Victoria Square

Tel 08 8226 1866

treasurer.dtf@sa.gov.au

Mr Matt Cowdrey OAM MP
Member for Colton
2A/130 Valetta Road
FULHAM GARDENS SA 5024

colton@parliament.sa.gov.au

Dear Mr Cowdrey

APPLICATION UNDER THE *FREEDOM OF INFORMATION ACT 1991*

I refer to your application made under the *Freedom of Information Act 1991* (the Act), dated 22 February 2023.

Your application seeks access to:

'A copy of the itinerary for the Treasurer for the trip undertaken to the United States from 19 January 2023 – 26 January 2023.'

Three documents have been identified to fall within the scope of your request and I have determined to release the documents in part.

The documents contain client customer numbers and booking reference numbers. These details are the business affairs of this agency and of any other agency. Disclosure of this agency's client information is contrary to public interest, as release could reasonably be expected to have an adverse effect on the Treasurer's Office ability to conduct further business securely with QBT Travel. It is also in the public interest that the agency properly discharges its functions and responsibilities.

I have therefore determined to exempt this information pursuant to clause 7 of Schedule 1 of the Act.

Clause 7 – Documents affecting business affairs

(1) *A document is an exempt document—*

(c) *if it contains matter—*

- (i) *consisting of information (other than trade secrets or information referred to in paragraph (b)) concerning the business, professional, commercial or financial affairs of any agency or any other person; and*
- (ii) *the disclosure of which—*

- (A) *could reasonably be expected to have an adverse effect on those affairs or to prejudice the future supply of such information to the Government or to an agency; and*
- (B) *would, on balance, be contrary to the public interest.*
- (2) *An agency must not give access under this Act to a document to which this section applies (except to the person concerned) unless the agency has taken such steps as are reasonably practicable to obtain the views of the person concerned as to whether or not the document is an exempt document by virtue of clause 7 of Schedule 1.*

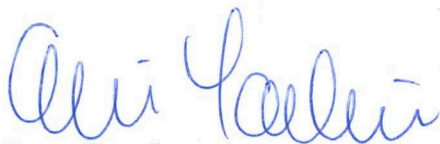
Please note, in compliance with Premier and Cabinet Circular PC045 - Disclosure Logs for Non-Personal Information Released through Freedom of Information (PC045), the Department of Treasury and Finance is now required to publish a log of all non-personal information released under the Act.

In accordance with this Circular, any non-personal information determined for release as part of this application, may be published on the DTF website. A copy of PC045 can be found at the following address: <https://dpc.sa.gov.au/resources-and-publications/premier-and-cabinet-circulars>. Please visit the website for further information.

If you are unhappy with this determination you are entitled to apply for an internal review in accordance with section 29 of the FOI Act. To make an internal review application, please either write a letter or send Application for Review of Determination form to the Principal Officer, the Treasurer, Hon. Stephen Mullighan MP, within 30 (calendar) days after you receive this letter.

If you have any queries regarding this matter, please contact the Office of the Treasurer on (08) 8226 1866.

Yours sincerely



Elicea Tomlinson
Accredited FOI Officer
Office of the Treasurer

30 March 2023

Att.

Schedule of Documents

A2794317 - Matt Cowdrey MP - "A copy of the itinerary for the Treasurer for the trip undertaken to the United States from 19 January 2023 – 26 January 2023."

Doc. No.	Date	Description of Document	# of pages	Determination Recommendation	Exemption Clause	Reason
1	16/01/2023	QBT Itinerary	4	Released in part	7(1)(C)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest	client customer numbers and booking reference numbers removed
2	17/01/2023	QBT Itinerary	8	Released in part	7(1)(C)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest	client customer numbers and booking reference numbers removed
3	20/01/2023	QBT Itinerary	5	Released in part	7(1)(C)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest	client customer numbers and booking reference numbers removed

Printed: 16-Jan-2023

Attention

SA DEPT OF TREASURY FINANCE

SADTF CORPORATE INV

GPO BOX 1045, Adelaide SA 5001

Booking Details

Last Updated Date: 16 Jan 2023

Created Date: 16 Jan 2023

QBT Booking Reference: 7(1)(c)

Customer Number: 7(1)(c)

We are pleased to advise the following travel arrangements

Names of Passengers

1 - Honorable Stephen Mullighan

2 - Mr Matthew Leyson

3 - Mr Richard John Persse

Product	Train Details	Departure	Arrival	Status	Other Info
	Amtrak	16:00 24/01/2023 Tue NYC-PENN RAILWAY SERVICE	18:53 24/01/2023 Tue WAS-UNION STATION	Confirmed Train No: ACELA 2165 Class: 1 Name: Mr Matthew Leyson	Confirmation: 7(1)(c) Departure: NYC-PENN RAILWAY SERVICE Arrival: WAS-UNION STATION Seat Information: 16C

Remarks

REMARK:BUSINESS CAR 5

Product	Train Details	Departure	Arrival	Status	Other Info
	Amtrak	16:00 24/01/2023 Tue NYC-PENN RAILWAY SERVICE	18:53 24/01/2023 Tue WAS-UNION STATION	Confirmed Train No: ACELA 2165 Class: 1 Name: Honorable Stephen Mullighan	Confirmation: 7(1)(c) Departure: NYC-PENN RAILWAY SERVICE Arrival: WAS-UNION STATION Seat Information: 16A

Remarks

REMARK:BUSINESS CAR 5

Product	Train Details	Departure	Arrival	Status	Other Info
	Amtrak	16:00 24/01/2023 Tue NYC-PENN RAILWAY SERVICE	18:53 24/01/2023 Tue WAS-UNION STATION	Confirmed Train No: ACELA 2165 Class: 1 Name: Mr Richard John Persse	Confirmation: 7(1)(C) Departure: NYC-PENN RAILWAY SERVICE Arrival: WAS-UNION STATION Seat Information: 17A

Remarks

REMARK:BUSINESS CAR 5

Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Rail: Amtrak (Departure on 24/01/2023)	USD	678.00	0.00	0.00	678.00
Rail: Amtrak (Departure on 24/01/2023)	USD	678.00	0.00	0.00	678.00
Rail: Amtrak (Departure on 24/01/2023)	USD	678.00	0.00	0.00	678.00

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

Customer References

BUSUNIT : DTF CORPORATE
 TRAVELBKR : MEL JONES
 BUSUNIT : TREASURERS OFFICE
 TRAVELBKR : MEL JONES

Additional Information (Please read your itinerary carefully)

Hotel Bookings

If your agency has requested Hotel Chargeback

For **domestic** bookings if a hotel advises there is no chargeback please call our 24 hour support team on 1300 138 766 and one of our team will assist you.

For **international** bookings, sometimes hotels do not accept this payment method and do not advise QBT of this. In these cases you may be required to pay at the hotel with your credit card.

Please note that chargeback is room only and you may be asked to supply your credit card or a bond to cover any incidentals you may use.

Booking Arrangements

The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

Booking Changes

Please call your dedicated 1300 number for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

Check In (Domestic)

For domestic flights departing from Australian domestic terminals make sure you have checked in by the checkin deadline specified in your airline documentation, or if no deadline is specified, then at least 45 minutes prior to your scheduled departure time. Failure to do so may result in cancellation of your reservation.

Contact Details

Please provide local phone contact numbers for stopover cities.

Electronic Tickets

Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

No Show / Cancellation Fees

See the fare conditions above for the relevant rules relating to your airfare.

No show and cancellation fees may apply to hotels and car rental bookings on your itinerary. Generally hotels and car rentals need to be cancelled at least 24 hours prior to checkin, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

QBT Privacy Notice

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel

arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research.

If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at www.qbt.travel You can gain access to the information QBT holds about you by contacting your dedicated Account Manager. QBT is a wholly owned subsidiary of Helloworld Travel Limited. Our Privacy Policy explains how we handle and protect your personal information. It also explains how you may request to access and correct your personal information. You can find out more about how we manage your privacy by visiting our website <https://www.qbt.travel>

Reconfirmation

We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

Seating and Meals

Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

Ticketing Policy

Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown.

Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

Terminals

If your flight is on **Qantas** and your flight number is between **QF1** and **QF399** your flight departs from the **International terminal**.

All other Qantas flights depart from Domestic Terminals.

if your flight is on **Jetstar** and your flight number is between **JQ1** to **JQ241** your flight departs from the **International terminal**. ** except for **JQ100** and **JQ103** which use the domestic terminal. Please check the terminal number on your itinerary.

The recommended check in time is 120 minutes prior to departure.

***** Itinerary End *****

Printed: 17-Jan-2023

Attention

SA DEPT OF TREASURY FINANCE

SADTF TREASURY OFFICE INV

GPO BOX 1045, Adelaide SA 5001

Booking Details

Last Updated Date: 17 Jan 2023

Created Date: 14 Nov 2022

QBT Booking Reference: 7(1)(c)

Customer Number: 7(1)(c)

We are pleased to advise the following travel arrangements

Name of Passenger

Mr Stephen Campbell Mullighan

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF730 TKT: 7(1)(c) Airline Reference: 7(1)(c)	06:00 18/01/2023 Wed Terminal 1 Adelaide: Adelaide Airport	08:25 18/01/2023 Wed Terminal 3 Sydney: Kingsford Smith	BUSINESS (D) Confirmed	Aircraft type: BOEING 737-800 Flight Duration: 1:55 Airline Meal: (H) Hot meal Number of stops: 0 Check-in terminal: Terminal 1 Baggage allowance: 2PC

Remarks

 ADL SYD - Dep: 18/01/2023 06:00 Terminal 1 /Arr: 18/01/2023 08:25 Terminal 3
 ADL SYD - CO2/PAX* 97.53 KG ECO, 97.53 KG PRE

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF4111 TKT: 7(1)(c) Airline Reference: 7(1)(c)	11:15 18/01/2023 Wed Terminal 1 Sydney: Kingsford Smith	06:10 18/01/2023 Wed Terminal B Los Angeles: Los Angeles International Airport	BUSINESS (D) Confirmed	Aircraft type: BOEING 787-9 PASSENGER JET Flight Duration: 13:55 Number of stops: 0 Check-in terminal: Terminal 1 Baggage allowance: 2PC Flight Operated By: AMERICAN AIRLINES(AA72)

Remarks

 SYD LAX - Dep: 18/01/2023 11:15 Terminal 1 /Arr: 18/01/2023 06:10 Terminal B
 SYD LAX - CO2/PAX* 596.90 KG ECO, 1,193.81 KG PRE

Product	Flight Details	Departure	Arrival	Status	Other Info
	American Airlines AA238 TKT: 7(1)(c) Airline Reference: 7(1)(c)	08:30 18/01/2023 Wed Terminal 0 Los Angeles: Los Angeles International Airport	16:53 18/01/2023 Wed Terminal 8 New York: John F Kennedy International	BUSINESS (D) Confirmed	Aircraft type: AIRBUS A321 Flight Duration: 5:23 Airline Meal: (B) Breakfast Number of stops: 0 Check-in terminal: Terminal 0 Baggage allowance: 2PC

Remarks

LAX JFK - Dep: 18/01/2023 08:30 Terminal N/A /Arr: 18/01/2023 16:53 Terminal 8
LAX JFK - CO2/PAX* 280.17 KG ECO, 560.34 KG PRE

Product	Flight Details	Departure	Arrival	Status	Other Info
	American Airlines AA1252 TKT: 7(1)(c) Airline Reference: 7(1)(c)	17:00 26/01/2023 Thu Terminal 2 Washington: Ronald Reagan National Airport	19:56 26/01/2023 Thu Terminal 0 Los Angeles: Los Angeles International Airport	BUSINESS (D) Confirmed	Aircraft type: Airbus Flight Duration: 5:56 Airline Meal: (D) Dinner Number of stops: 0 Check-in terminal: Terminal 2 Baggage allowance: 2PC

Remarks

DCA LAX - Dep: 26/01/2023 17:00 Terminal 2 /Arr: 26/01/2023 19:56 Terminal N/A
DCA LAX - CO2/PAX* 272.04 KG ECO, 544.08 KG PRE

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF12 TKT: 7(1)(c) Airline Reference: 7(1)(c)	22:30 27/01/2023 Fri Terminal B Los Angeles: Los Angeles International Airport	08:35 29/01/2023 Sun Terminal 1 Sydney: Kingsford Smith	BUSINESS (D) Confirmed	Aircraft type: AIRBUS INDUSTRIE A380-800 Flight Duration: 15:05 Number of stops: 0 Check-in terminal: Terminal B Baggage allowance: 2PC

Remarks

LAX SYD - Dep: 27/01/2023 22:30 Terminal B /Arr: 29/01/2023 08:35 Terminal 1
LAX SYD - CO2/PAX* 597.04 KG ECO, 1,194.07 KG PRE

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF735 TKT: 7(1)(c) Airline Reference: 7(1)(c)	11:05 29/01/2023 Sun Terminal 3 Sydney: Kingsford Smith	12:40 29/01/2023 Sun Terminal 1 Adelaide: Adelaide Airport	BUSINESS (D) Confirmed	Aircraft type: BOEING 737-800 Flight Duration: 2:05 Airline Meal: (H) Hot meal Number of stops: 0 Check-in terminal: Terminal 3 Baggage allowance: 2PC

Remarks

SYD ADL - Dep: 29/01/2023 11:05 Terminal 3 /Arr: 29/01/2023 12:40 Terminal 1
 SYD ADL - CO2/PAX* 97.63 KG ECO, 97.63 KG PRE

Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Air Fare (ADL/SYD/LAX/JFK/DCA/LAX/SYD/ADL) for Mr Stephen Campbell Mullighan	AUD	17235.00	275.37	0.00	17510.37

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

Customer References

BUSUNIT : TREASURERS OFFICE
TRAVELBKR : ELENI KALOGERINIS

Booking Remarks

PRICES QUOTED ARE PER PERSON
 ****TRAVEL WILL MATTHEW LEYSON****
 AMTRAK TRAIN NEW YORK TO WASHINGTON BUSINESS USD71 PER PERSON
 24JAN DEPART NYC PENN 1600 ARR WASHINGTON DC UNION 1853
 AMTRAK TRAIN NEW YORK TO WASHINGTON BUSINESS USD155 PER PERSON
 24JAN DEP NYC PENN 1800 ARR WAS DC UNION 2057- BUSINESS USD155
 NOT DISPLAYABLE
 NOT DISPLAYABLE
 NO SHOW PENALTY IS AUD800.00
 CHANGE FEE BEFORE DEPARTURE AUD250.00
 CHANGE FEE AFTER DEPARTURE AUD250.00
 CHANGES ARE SUBJECT TO THE SAME FARE TYPE AVAILABILITY.
 ADDITIONAL FARE DIFFERENCES MAY APPLY.
 ROUTING AND AIRLINE RESTRICTIONS MAY APPLY.
 FOR TRAVEL TO THE USA, AN ESTA (ON-LINE VISA) IS REQUIRED
 FOR HOLDERS OF AUSTRALIAN PASSPORTS.
 AN ESTA CAN BE REQUESTED ON LINE AT WWW.CBP.GOV/ESTA.
 IT MUST BE APPROVED AT LEAST 72 HOURS PRIOR TO TRAVEL.
 A FEE IS PAYABLE BY CREDIT CARD.
 ----- LAST DATE TO TICKET 16DEC-----
 THE ITINERARY MAY HAVE TO BE RE-PRICED.

Fare Conditions

Fare Information: 7(1)(c)

ADVANCE PURCHASE

Latest reservation date before departure: Sunday Jan 08, 2023 11:59 PM
 All tickets will be issued at latest 1 business day prior to: Wednesday Dec 21, 2022 11:59 PM
 All tickets will be issued at latest 1 business day prior to: Wednesday Dec 21, 2022 11:59 PM

TICKETING AND ADVANCE PURCHASE

Latest reservation date before departure: Sunday Jan 08, 2023 11:59 PM
 All tickets will be issued at latest 1 business day prior to: Wednesday Dec 21, 2022 11:59 PM
 All tickets will be issued at latest 1 business day prior to: Wednesday Dec 21, 2022 11:59 PM

MINIMUM STAY

Travel must commence after: Thursday Jan 19, 2023 04:53 AM from DCA

MAXIMUM STAY

Travel must commence before: Thursday Jan 18, 2024 12:00 AM from LAX

CHANGE CONDITIONS

Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 250.00 AUD / 250.00 AUD
- Maximum Reissue penalty fee for entire ticket: 250.00 AUD
- Revalidation/Reissue request must be made prior to: Saturday Dec 16, 2023 12:00 AM
- Revalidation: Not applicable (See reissue conditions)

No-show for first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 250.00 AUD / 250.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Reissue penalty fee for entire ticket: 250.00 AUD
- Revalidation/Reissue request must be made prior to: Saturday Dec 16, 2023 12:00 AM

After departure of first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 250.00 AUD / 250.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Reissue penalty fee for entire ticket: 250.00 AUD
- Revalidation/Reissue request must be made prior to: Thursday Jan 18, 2024 12:00 AM

No-show for subsequent flight(s)

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 250.00 AUD / 250.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Refund penalty fee for entire ticket: 250.00 AUD
- Revalidation/Reissue request must be made prior to: Thursday Jan 18, 2024 12:00 AM

Penalty may apply

REFUND CONDITIONS

Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 300.00 AUD / 300.00 AUD
- Maximum Refund penalty fee for entire ticket: 300.00 AUD
- Fare rules are subject to change by the Airline, please contact us to find out more information

No-show for first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 800.00 AUD / 800.00 AUD
- Maximum Refund penalty fee for entire ticket: 800.00 AUD

After departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 300.00 AUD / 800.00 AUD
- Maximum Refund penalty fee for entire ticket: 800.00 AUD

No-show for subsequent flight(s)

- Refund: Restrictions or penalties may apply
- Penalty fee between: 800.00 AUD / 800.00 AUD
- Maximum Refund penalty fee for entire ticket: 800.00 AUD

Fare Information **7(1)(c)**

TICKETING AND ADVANCE PURCHASE

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All tickets will be issued at latest 1 business day prior to: Wednesday Dec 21, 2022 11:59 PM
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ADVANCE PURCHASE

Latest reservation date before departure: Sunday Jan 08, 2023 11:59 PM
All tickets will be issued at latest 1 business day prior to: Wednesday Dec 21, 2022 11:59 PM
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CHANGE CONDITIONS

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- Reissue: Restrictions or penalties may apply
- Penalty fee between: 250.00 AUD / 250.00 AUD
- Maximum Reissue penalty fee for entire ticket: 250.00 AUD
- Revalidation/Reissue request must be made prior to: Saturday Dec 16, 2023 12:00 AM
- Revalidation: Not applicable (See reissue conditions)

No-show for first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 250.00 AUD / 250.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Reissue penalty fee for entire ticket: 250.00 AUD
- Revalidation/Reissue request must be made prior to: Saturday Dec 16, 2023 12:00 AM

After departure of first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 250.00 AUD / 250.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Reissue penalty fee for entire ticket: 250.00 AUD
- Revalidation/Reissue request must be made prior to: Thursday Jan 18, 2024 12:00 AM

No-show for subsequent flight(s)

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 250.00 AUD / 250.00 AUD
- Revalidation: Not applicable (See reissue conditions)
- Maximum Refund penalty fee for entire ticket: 250.00 AUD
- Revalidation/Reissue request must be made prior to: Thursday Jan 18, 2024 12:00 AM

Penalty may apply

REFUND CONDITIONS

Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 300.00 AUD / 300.00 AUD
- Maximum Refund penalty fee for entire ticket: 300.00 AUD
- Fare rules are subject to change by the Airline, please contact us to find out more information

No-show for first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 800.00 AUD / 800.00 AUD
- Maximum Refund penalty fee for entire ticket: 800.00 AUD

After departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 300.00 AUD / 300.00 AUD
- Maximum Refund penalty fee for entire ticket: 800.00 AUD

No-show for subsequent flight(s)

- Refund: Restrictions or penalties may apply
- Penalty fee between: 800.00 AUD / 800.00 AUD
- Maximum Refund penalty fee for entire ticket: 800.00 AUD

Additional Information (Please read your itinerary carefully)

Travelling Overseas?

Be aware of data roaming charges and your responsibility to safeguard government information. Take the least amount of government information possible and contact the ICT Service Desk if you require a secure travel device for your trip, or require assistance with hardening and backing up your regular device. International data roaming charges can be accrued without warning, it is recommended to turn-off data roaming, mobile data, Bluetooth and Wi-Fi on your device. If mobile data is required to access essential government information, international roaming data packs can be purchased with assistance from your ICT Service Desk prior to departure. Risks vary depending on your travel destination. Please seek advice from your IT Security Adviser (ITSA) before you leave. More information:

https://digital.sa.gov.au/sites/default/files/content_files/security/International-Travel-Brochure.pdf

Hotel Bookings

If your agency has requested Hotel Chargeback

For **domestic** bookings if a hotel advises there is no chargeback please call our 24 hour support team on 1300 138 766 and one of our team will assist you.

For **international** bookings, sometimes hotels do not accept this payment method and do not advise QBT of this. In these cases you may be required to pay at the hotel with your credit card.

Please note that chargeback is room only and you may be asked to supply your credit card or a bond to cover any incidentals you may use.

Baggage and Quarantine

Please refer to respective airlines and destination airports for further information on baggage allowances and restrictions, security measures and quarantine items, or contact your travel consultant prior to travel.

Booking Arrangements

The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

Booking Changes

Please call your dedicated 1300 number for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

Check In (International)

For international flights departing from Australia, and domestic sectors of flights departing from international terminals make sure you have checked in by the checkin deadline specified in your airline documentation, or if no deadline is specified, then at least 120 minutes prior to scheduled departure for Economy Class or at least 90 minutes prior to scheduled departure for First or Business Class. Failure to do so may result in cancellation of your reservation.

Contact Details

Please provide local phone contact numbers for stopover cities.

Electronic Tickets

Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

No Show / Cancellation Fees

See the fare conditions above for the relevant rules relating to your airfare.

No show and cancellation fees may apply to hotels and car rental bookings on your itinerary. Generally hotels and car rentals need to be cancelled at least 24 hours prior to checkin, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

Passenger Security

What items can I pack in my carry-on baggage?

Some countries have made changes to security measures at airports. If you are travelling in any of these countries, these measures will affect what you can carry on board an aircraft on international flights. To get the most up to date information, visit the Australian Government's travel security website: <https://www.homeaffairs.gov.au/travelsecure-subsite/Pages/Items-you-cannot-take-on-plane.aspx>

Passport

A valid passport is required for international travel. Immigration authorities may refuse entry if you have less than 6 months validity on your passport. Ensure the name on this itinerary matches the passport name because if it does not, you may be refused travel. Please advise your travel consultant if you are not travelling on an Australian passport as you may require a reentry visa for Australia.

QBT Privacy Notice

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research.

If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at www.qbt.travel You can gain access to the information QBT holds about you by contacting your dedicated Account Manager. QBT is a wholly owned subsidiary of Helloworld Travel Limited. Our Privacy Policy explains how we handle and protect your personal information. It also explains how you may request to access and correct your personal information. You can find out more about how we manage your privacy by visiting our website <https://www.qbt.travel>

Reconfirmation

We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

Seating and Meals

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Ticketing Policy

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When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown. Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

Travelling to the US

ESTA Authorities for individual travel to the USA under the Visa Waiver Program.

US Customs have introduced new enhanced security requirements for travellers entering the USA under the visa waiver program. It is mandatory for all individuals who plan to travel to the USA under the Visa Waiver Program to receive an authorisation through the ESTA website before travel to the USA. Applications can be made at any time at the ESTA website. Applicants will be asked to answer basic biographical and eligibility questions typically requested on the current paper form completed on board the flight (I94W form). The system will advise the applicant whether their travel to the USA is Authorised, Not Authorised or Authorisation pending.

Travellers must now apply for their ESTA at least **72 hours in advance of travel**.

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Travelling to Canada

ELECTRONIC TRAVEL AUTHORIZATION for flights to Canada

The government of Canada has introduced a new entry requirement, known as an Electronic Travel Authorization (eTA), that applies to visa-exempt foreign nationals travelling to or transiting Canada by air. Visa-exempt foreign nationals must obtain an eTA before they can board a flight to Canada. To complete your application for an eTA, you will need a valid passport, a credit card and an email address. An eTA costs \$7 CAD and is valid for up to five years or until the passport expires (whichever comes first). For more information please go to <https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eta.html>.

Travelling to New Zealand

From 1 October 2019, Australian permanent residents need a New Zealand Electronic Travel Authority (NZeTA) to enter New Zealand. Australian citizens are exempt from this requirement. For more information go to <https://www.immigration.govt.nz/new-zealand-visas/apply-for-a-visa/about-visa/nzeta>

Visas / Travel Warnings

Please ensure you have any applicable Visas for the countries you are visiting or transiting. It is your responsibility to obtain correct Visas documentation. Visa information can be obtained from www.cibtvisas.com.au or by contacting your travel consultant for information. It is also recommended that you check www.smarttraveller.gov.au for health and consular travel warnings for all destinations.

***** Itinerary End *****

Printed: 20-Jan-2023

Attention

SA DEPT OF TREASURY FINANCE
SADTF TREASURY OFFICE INV
GPO BOX 1045, Adelaide SA 5001


Booking Details

Last Updated Date: 20 Jan 2023
Created Date: 13 Dec 2022
QBT Booking Reference: 7(1)(c)
Customer Number: 7(1)(c)

We are pleased to advise the following travel arrangements

Name of Passenger

Honorable Stephen Mullighan

Product	Hotel Details	Check-in	Check-out	Confirmation Details	Other Info
	Marmara Park Avenue New York	18/01/2023 Wed NEW YORK, US	24/01/2023 Tue NEW YORK, US	Confirmed 7(1)(c) Name: Honorable Stephen Mullighan	114 EAST 32ND STREET 10016 Phone: 1-212-603-9000 Room Type: Standard King Room Rate Type: DAILY Hotel cancellation policy: CXL 1500 HTL TIME ON 17JAN23-FEE 1 NIGHT-INCLTAX-FEESCXL BY 3PM LOCAL HOTEL TIME TO AVOID1 NIGHTS ROOM AND TAX

Remarks

A CHARGEBACK HAS BEEN SENT TO THE HOTEL FOR THIS STAY
SHOULD YOU HAVE ANY ISSUES REGARDING THIS CHARGEBACK
PLEASE CONTACT QBT ACCOUNTS ON +61 2 9317 7244

Product	Hotel Details	Check-in	Check-out	Confirmation Details	Other Info
	Residence Inn Downtwn Marriott Washington	24/01/2023 Tue WASHINGTON, US	26/01/2023 Thu WASHINGTON, US	Confirmed 7(1)(c) Name: Honorable Stephen Mullighan	1199 VERMONT AVENUE 20005 Phone: 202-898-1100 Rate Type: DAILY Hotel cancellation policy: CXL FEE IF CXLD LESS THAN 3 DAYS BEFORE ARRUSD 309.22 CANCEL FEE PER ROOM

Remarks

A CHARGEBACK HAS BEEN SENT TO THE HOTEL FOR THIS STAY SHOULD YOU HAVE ANY ISSUES REGARDING THIS CHARGEBACK PLEASE CONTACT QBT ACCOUNTS ON +61 2 9317 7244

Product	Hotel Details	Check-in	Check-out	Confirmation Details	Other Info
	Century Park Hotel Los Angeles	26/01/2023 Thu LOS ANGELES, US	27/01/2023 Fri LOS ANGELES, US	Confirmed 7(1)(c) Name: Honorable Stephen Mullighan	10330 WEST OLYMPIC BLVD. 90064 Phone: 1-310-2771000 Room Type: Standard King Room Rate Type: DAILY Hotel cancellation policy: CANCEL ON 25JAN2023 BY 15:00 LT.IF YOU WANT TO CANCEL THE BOOKING DO IT 24 HOUR PRIOR ARRIVALDATE TO AVOID ANY FEE

Remarks

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Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Hotel: Marmara Park Avenue (18/01/2023 Check-In) for Honorable Stephen Mullighan	USD	1993.58	0.00	0.00	1993.58
Hotel: Residence Inn Downtwn Marriott (24/01/2023 Check-In) for Honorable Stephen Mullighan	USD	606.94	0.00	0.00	606.94
Hotel: Century Park Hotel (26/01/2023 Check-In) for Honorable Stephen Mullighan	USD	238.43	0.00	0.00	238.43

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

Customer References

BUSUNIT : TREASURERS OFFICE
TRAVELBKR : ELENI.KALOGERINIS

Booking Remarks

AMTRAK TRAIN NEW YORK TO WASHINGTON BUSINESS USD71 PER PERSON
24JAN DEPART NYC PENN 1600 ARR WASHINGTON DC UNION 1853
AMTRAK TRAIN NEW YORK TO WASHINGTON BUSINESS USD155 PER PERSON
24JAN DEP NYC PENN 1800 ARR WAS DC UNION 2057- BUSINESS USD155
****PRICES ARE QUOTED PER ROOM PER PERSON***

Additional Information (Please read your itinerary carefully)

Travelling Overseas?

Be aware of data roaming charges and your responsibility to safeguard government information. Take the least amount of government information possible and contact the ICT Service Desk if you require a secure travel device for your trip, or require assistance with ?hardening? and backing up your regular device. International data roaming charges can be accrued without warning, it is recommended to turn-off data roaming, mobile data, Bluetooth and Wi-Fi on your device. If mobile data is required to access essential government information, international roaming data packs can be purchased with assistance from your ICT Service Desk prior to departure. Risks vary depending on your travel destination. Please seek advice from your IT Security Adviser (ITSA) before you leave. More information:

https://digital.sa.gov.au/sites/default/files/content_files/security/International-Travel-Brochure.pdf

Hotel Bookings

If your agency has requested Hotel Chargeback

For **domestic** bookings if a hotel advises there is no chargeback please call our 24 hour support team on 1300 138 766 and one of our team will assist you.

For **international** bookings, sometimes hotels do not accept this payment method and do not advise QBT of this. In these cases you may be required to pay at the hotel with your credit card.

Please note that chargeback is room only and you may be asked to supply your credit card or a bond to cover any incidentals you may use.

Baggage and Quarantine

Please refer to respective airlines and destination airports for further information on baggage allowances and restrictions, security measures and quarantine items, or contact your travel consultant prior to travel.

Booking Arrangements

The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

Booking Changes

Please call your dedicated 1300 number for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

Check In (International)

For international flights departing from Australia, and domestic sectors of flights departing from international terminals make sure you have checked in by the checkin deadline specified in your airline documentation, or if no deadline is specified, then at least 120 minutes prior to scheduled departure for Economy Class or at least 90 minutes prior to scheduled departure for First or Business Class. Failure to do so may result in cancellation of your reservation.

Contact Details

Please provide local phone contact numbers for stopover cities.

Electronic Tickets

Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

No Show / Cancellation Fees

See the fare conditions above for the relevant rules relating to your airfare.

No show and cancellation fees may apply to hotels and car rental bookings on your itinerary. Generally hotels and car rentals need to be cancelled at least 24 hours prior to checkin, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

Passenger Security

What items can I pack in my carry-on baggage?

Some countries have made changes to security measures at airports. If you are travelling in any of these countries, these measures will affect what you can carry on board an aircraft on international flights. To get the most up to date information, visit the Australian Government's travel security website: <https://www.homeaffairs.gov.au/travelsecure-subsite/Pages/Items-you-cannot-take-on-plane.aspx>

Passport

A valid passport is required for international travel. Immigration authorities may refuse entry if you have less than 6 months validity on your passport. Ensure the name on this itinerary matches the passport name because if it does not, you may be refused travel. Please advise your travel consultant if you are not travelling on an Australian passport as you may require a reentry visa for Australia.

QBT Privacy Notice

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research.

If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at www.qbt.travel You can gain access to the information QBT holds about you by contacting your dedicated Account Manager. QBT is a wholly owned subsidiary of Helloworld Travel Limited. Our Privacy Policy explains how we handle and protect your personal information. It also explains how you may request to access and correct your personal information. You can find out more about how we manage your privacy by visiting our website <https://www.qbt.travel>

Reconfirmation

We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

Seating and Meals

Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

Ticketing Policy

Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown.

Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

Travelling to the US

ESTA Authorities for individual travel to the USA under the Visa Waiver Program.

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***** Itinerary End *****