



TRS21D0818

Hon Stephen Mullighan MP
Member for Lee
Unit 1, 62 Semaphore Road
SEMAPHORE SA 5019

Treasurer
Level 8
State Administration Centre
200 Victoria Square
Adelaide SA 5000
GPO Box 2264
Adelaide SA 5001
DX 56203 Victoria Square
Tel 08 8226 1866
treasurer.dtf@sa.gov.au

lee@parliament.sa.gov.au


Dear Mr Mullighan

APPLICATION UNDER THE *FREEDOM OF INFORMATION ACT 1991*

I refer to your application made under the *Freedom of Information Act 1991* (the Act), 9 April, 2021.

Your application seeks access to:

"All minutes, briefings and correspondence titled 'Additional resources for the Minister for Health and Wellbeing' as described on the Objective document management system." From 26 October 2020 to 9 April 2021.

The purpose of this letter is to advise you of my determination. An extensive search was conducted within this office. A total of 2 documents were identified as answering the terms of your application.

I grant you access in full to 2 documents; copies of which are enclosed.

Please note, in compliance with Premier and Cabinet Circular PC045 - *Disclosure Logs for Non-Personal Information Released through Freedom of Information* (PC045), the Department of Treasury and Finance is now required to publish a log of all non-personal information released under the Act.

In accordance with this Circular, any non-personal information determined for release as part of this application, may be published on the DTF website. A copy of PC045 can be found at the following address: <https://dpc.sa.gov.au/resources-and-publications/premier-and-cabinet-circulars>. Please visit the website for further information.

As I am determining this application as Principal Officer, section 29(6) of the Act does not provide for an internal review. If you are dissatisfied with my determination you are entitled to exercise your rights of external review with the Ombudsman.

Alternatively, you can apply to the South Australian Civil and Administrative Tribunal. If you wish to seek a review, section 39(3) of the Act states you must do so within 30 calendar days of receiving the determination.

If you require any further information, please contact Vicky Cathro on (08) 8226 9769.

Yours sincerely



Hon Rob Lucas MLC
Principal Officer

28 April 2021

RELEASE

OFFICIAL

MINUTE



Government
of South Australia
Department of Treasury
and Finance

MINUTES forming ENCLOSURE

File T&F20/0868

Doc No A1692940

To The Treasurer

ADDITIONAL RESOURCES FOR THE MINISTER FOR HEALTH AND WELLBEING

Timing: ROUTINE

Recommendations/Issues: It is recommended that you:

- Approve the adjustments to the ministerial office staffing and budget allocation for the Minister for Health and Wellbeing, as shown in Table 1.
- Approve the adjustments to agency expenditure authorities, as shown in Table 2.
- Sign the attached minute to the Minister advising of the adjustment to his office budget.

Approved/Not-Approved

A handwritten signature in black ink, appearing to read 'Rob Lucas'.

Hon Rob Lucas MLC
Treasurer

4 / 1 / 21

Key Points:

- In light of workloads associated with the COVID-19 pandemic, the office of the Minister for Health and Wellbeing has requested additional resources to appoint two administrative FTEs up to 31 March 2021. Your office has advised of your support of this arrangement for the three month period.
- The adjustment to the Minister for Health and Wellbeing's ministerial office budget allocation to support an ASO3 and an ASO5 position is shown in Table 1. Given FTE numbers are based on 30 June levels, no increase to the Budget FTE is necessary as these are short term appointments until the end of March 2021.

Table 1: Ministerial office budget adjustments – Minister for Health and Wellbeing



| | 2020-21 | |
|--------------------------------|-----------|----------|
| | (\$000) | FTE |
| ASO3/3 | 20 | - |
| ASO5/4 | 27 | - |
| Total budget adjustment | 47 | - |

(a) Costings include standard on-costs and indexation of 1.5% from 1 October 2020. Budgets will be updated as required once a new enterprise agreement has been approved.

- There is a contingency provision of \$74,000 currently available in 2020-21 to support ministerial offices. After providing \$47,000 to the Minister for Health and Wellbeing's office the remaining contingency in 2020-21 is \$27,000. Adjustments to agency expenditure authorities are shown in Table 2.

Table 2: Adjustments to agency expenditure authority (\$000)

| | 2020-21 (\$000) |
|---|--------------------|
| Department for Health and Wellbeing | 47 |
| Department of Treasury and Finance - Administered Items | -47 |

Note: Positives indicate an increase in expenditure authority and negatives indicate a reduction.

- A draft letter to the Minister for Health is attached for your consideration.



Tammie Pribanic
EXECUTIVE DIRECTOR
BUDGET AND PERFORMANCE

29 December 2020

| | |
|------------------|--------------------------|
| Contact Officer: | Mark Beveridge |
| Telephone: | 8429 0692 |
| Email address: | mark.beveridge@sa.gov.au |



**Government
of South Australia**

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Treasurer
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MINUTES *forming* ENCLOSURE to:

Physical ID TRS20D3990

**TO: HON STEPHEN WADE MLC
MINISTER FOR HEALTH AND WELLBEING**

RE: MINISTERIAL OFFICE STAFFING BUDGET

I refer to your minute dated 18 December 2020, in which you requested approval to second two administrative officers from the Department of Health and Wellbeing into your ministerial office until 31 March 2021, to address the increased workload within your ministerial portfolio arising from the COVID-19 pandemic.

I have approved an increase of \$47,000 in your 2020-21 ministerial office budget to accommodate an additional two administrative positions (i.e. one ASO2 or ASO3, and one ASO5) for a period of three months, effective immediately.

The additional resources are limited to a three-month period only and will not be extended.

A summary of your amended ministerial office budget for the 2020-21 financial year is attached.

A handwritten signature in black ink, appearing to read 'Rob Lucas'.

Hon Rob Lucas MLC
Treasurer

6 January 2021

Att. Summary Ministerial Office Budget

Attachment

| Summary office budget | 2020-21 Original Budget | | 2020-21 Amended Budget | |
|--|----------------------------|------------------|---------------------------|------------------|
| | FTEs | \$ | FTEs | \$ |
| Staffing Budget | | | | |
| <i>Contract¹</i> | | | | |
| Chief of Staff | 1.0 | 165,648 | 1.0 | 165,648 |
| Senior Ministerial Adviser | 1.0 | 136,660 | 1.0 | 136,660 |
| Ministerial Adviser | 1.0 | 112,848 | 1.0 | 112,848 |
| Ministerial Adviser | 1.0 | 112,848 | 1.0 | 112,848 |
| Ministerial Adviser | 1.0 | 112,848 | 1.0 | 112,848 |
| Ministerial Adviser | 1.0 | 112,848 | 1.0 | 112,848 |
| Ministerial Adviser (until March 2021) | | 83,167 | | 83,167 |
| Ministerial Adviser (until March 2021) | | 83,167 | | 83,167 |
| Sub-total contract staff | 6.0 | 920,032 | 6.0 | 920,032 |
| Public Sector Act Employees² | 11.0 | 962,146 | 11.0 | 1,001,485 |
| On Costs 18.6% | | 350,085 | | 357,402 |
| Total Staffing Budget³ | 17.0 | 2,232,000 | 17.0 | 2,279,000 |
| Minister's Employer Superannuation Contribution | | 54,000 | | 54,000 |
| Operating Expense Budget | | 381,000 | | 381,000 |
| Accommodation Expense Budget | | 316,000 | | 316,000 |
| Total Office Budget | | 2,983,000 | | 3,030,000 |

1. The 2020-21 budget does not provide for any salary increase (excludes on costs).

2. Indexed by 1.5% from 1 October 2020 (excludes on costs).

3. The total staffing budget is rounded to the nearest thousand for budget purposes.