



**Government
of South Australia**

TRS20D2676

Hon Dennis Hood MLC
Parliament House
GPO Box 572
ADELAIDE SA 5001

dennis.hood@parliament.sa.gov.au

Treasurer
Level 8
State Administration Centre
200 Victoria Square
Adelaide SA 5000
GPO Box 2264
Adelaide SA 5001
DX 56203 Victoria Square
Tel 08 8226 1866
treasurer.dtf@sa.gov.au


Dear Mr Hood

APPLICATION UNDER THE *FREEDOM OF INFORMATION ACT 1991*

I refer to your application made under the *Freedom of Information Act 1991* (the Act), received 14 August 2020.

Your application seeks access to:

"All documents and records including but not limited to financial statements, bank statements, credit card statements, briefings, minutes, correspondence, reports, emails, letters, meeting agendas, written notes and diary entries regarding access to foreign currency for ministerial travel for the period 14 March 2014 to 17 March 2018."

The purpose of this letter is to advise you of my determination. An extensive search was conducted within this office. A total of 3 documents were identified as answering the terms of your application.

I grant you access in full to 2 documents; copies of which are enclosed.
I grant you access in part to 1 document; a copy of which is enclosed.

The date range within the scope of your request sought documents between the 14 March 2014 and 17 March 2018. I understand you have also sent an application to the Department of Treasury and Finance (DTF) as I understand DTF may also hold documents within your date range.

Released in Full

Documents 1 and 2

Released in Part

Document 3 is released in part as it contains account information relating to the financial affairs of the Government. I therefore determine this information exempt pursuant to clause 7(1)(c).

Exemptions

Clause 7 – Documents affecting business affairs concerning

(1) *A document is an exempt document—*

(c) *if it contains matter—*

- (i) *consisting of information (other than trade secrets or information referred to in paragraph (b)) concerning the business, professional, commercial or financial affairs of any agency or any other person; and*
- (ii) *the disclosure of which—*
 - (A) *could reasonably be expected to have an adverse effect on those affairs or to prejudice the future supply of such information to the Government or to an agency; and*
 - (B) *would, on balance, be contrary to the public interest.*

Please note, in compliance with Premier and Cabinet Circular PC045 - *Disclosure Logs for Non-Personal Information Released through Freedom of Information* (PC045), the Department of Treasury and Finance is now required to publish a log of all non-personal information released under the Act.

In accordance with this Circular, any non-personal information determined for release as part of this application, may be published on the DTF website. A copy of PC045 can be found at the following address: <https://dpc.sa.gov.au/resources-and-publications/premier-and-cabinet-circulars>. Please visit the website for further information.

As I am determining this application as Principal Officer, section 29(6) of the Act does not provide for an internal review. If you are dissatisfied with my determination you are entitled to exercise your rights of external review with the Ombudsman.

Alternatively, you can apply to the South Australian Civil and Administrative Tribunal. If you wish to seek a review, section 39(3) of the Act states you must do so within 30 calendar days of receiving the determination.

If you require any further information, please contact Vicky Cathro on (08) 8226 1866.

Yours sincerely



Hon Rob Lucas MLC
Principal Officer

18 September 2020

RELEASE

Wilson, Claire (DTF)

From: McNeill, Carly (DTF)
Sent: Wednesday, 26 October 2016 11:10 AM
To: Williams, Paul (DTF)
Cc: Wilson, Claire (DTF)
Subject: Foreign currency traveling to South Korea- Treasurer

Hi Paul,

The Treasurer, Jarrad Pilkington and David Russell are traveling to South Korea on Tuesday 1 November. Can I please organise a travel allowance for their travel. Attached is a screenshot from the CommBank website. As per the attached they require \$750 including fees to be converted please.

1 Order Your
Currency

2 Collection
Details

3 Personal
Details

4 Payment
Page

Order your Foreign Cash and Travellers Cheques online

- Some of our products are not available for purchase when travelling to certain countries and destinations.

Are you travelling to Cuba, Iran, Sudan, North Korea or Syria? ☐ Yes ☐ No

- The total amount ordered must be more than AUD\$500 and less than AUD\$10,000.
- There will be a fee of 1% of AUD equivalent for each currency (minimum AUD8 per currency) to buy foreign cash from the Commonwealth Bank

* Required information

Product*	Foreign Currency*	Foreign Amount*	Rate	Fees	AUD Amount	Denom.
Foreign Cash <input type="button" value="v"/>	South Korean Won (KRW) <input type="button" value="v"/>	569000	766.9962	8.00	749.86	Mix <input type="button" value="v"/>
Please select <input type="button" value="v"/>	None <input type="button" value="v"/>	0	0	0	0	Mix <input type="button" value="v"/>
Please select <input type="button" value="v"/>	None <input type="button" value="v"/>	0	0	0	0	Mix <input type="button" value="v"/>
Please select <input type="button" value="v"/>	None <input type="button" value="v"/>	0	0	0	0	Mix <input type="button" value="v"/>
Please select <input type="button" value="v"/>	None <input type="button" value="v"/>	0	0	0	0	Mix <input type="button" value="v"/>

Total amount (AUD): **\$749.86**

Your order

Cash:
KRW 569,000

Travellers Cheques

Total Fees:

Order total:

Many thanks,

Carly McNeill

Office Manager | Office of the Treasurer
(Monday, Tuesday, Wednesday & Friday only)
Department of Treasury & Finance
Level 8, 200 Victoria Square | ADELAIDE SA 5000
t 8204 1488 f 8226 1896 e carly.mcneill@sa.gov.au

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Government of South Australia

Department of Treasury
and Finance

Wilson, Claire (DTF)

From: McNeill, Carly (DTF)
Sent: Tuesday, 5 September 2017 10:00 AM
To: Van Den Ende, Donna (DTF)
Cc: Wilson, Claire (DTF)
Subject: Foreign Currency - Treasurer's Office

Hi Donna

Treasurer, Jarrad Pilkington and Peter Labropoulos are travelling to the UK and USA on Monday 11 September. Using the ECA standard travel guide, I have calculate that each traveller will require 667 GBP and 799 USD (Approx. \$2240.67AUD per traveller)

Given the travel dates, currency will be required before COB Friday 8 September.

Happy to discuss further.

Many thanks,

Carly McNeill

Office Manager | Office of the Treasurer
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RELEASE IN PART

Wilson, Claire (DTF)

From: Wilson, Claire (DTF)
Sent: Monday, 19 February 2018 3:37 PM
To: Vasquez, Miguel (DPC)
Subject: RE: Overseas Travel Jan 2018

Afternoon Miguel

Please note that Carly has commenced Maternity leave and I have taken over her position as Office Manager, I can confirm that the below deposit was for foreign currency used on previous overseas trips and converted back to AU\$ and deposited back on the ledger. Previously we had kept foreign currency that had been returned in our safe incase the Treasurer went on unexpected O/S trips and currency wasn't able to be obtained within the short time frame. Given the upcoming election and no plans for further travel it was converted and deposited.

Please let me know if you have any further Q's.

Regards

Claire Wilson
 A/Office Manager
 Office of the Hon Tom Koutsantonis MP

Department of Treasury & Finance
 Level 8 | 200 Victoria Square ADELAIDE SA 5000
 t 820 41488 e claire.wilson4@sa.gov.au

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Government of South Australia
 Department of Treasury
 and Finance

From: Vasquez, Miguel (DPC)
Sent: Monday, 19 February 2018 3:20 PM
To: McNeill, Carly (DTF) <Carly.McNeill@sa.gov.au>
Cc: Wilson, Claire (DTF) <Claire.Wilson4@sa.gov.au>; Wang, Michael (DPC) <Michael.Wang@sa.gov.au>
Subject: Overseas Travel Jan 2018

Hi Carly,

I am doing the reconciliation for Overseas travel. There is an expense for Treasurer's office in January 18 (REF: Travel Expense \$4,7551.50).

Do you have any assessment or support document for this expenses such as date of travel, destination, purpose, and employee name?

Kind regards,

Miguel Vasquez
 Finance Officer

Financial Operations and Reform, Shared Services SA
Department of the Premier and Cabinet
t (08) 7424 5264

miguel.vasquez@sa.gov.au

www.sharedservices.sa.gov.au

Level 6, Westpac House, 91 King William Street, Adelaide

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To be copied on orange paper

RECEIPT DETAILS

To be used to record the receipt of revenue where a compliant tax invoice is not required (TNA tax code)

ORG: 0121

DATE OF RECEIPT: 12/01/2018

CUSTOMER CODE: DTF0010

TOTAL AMOUNT: \$4551.50

TAX CODE:

TNA

GL ACCOUNT LINE:

Receipt Description:

Travel Expenses International

PREPARED BY: Angelica Costi

DATE: 12/01/2018

Costi, Angelica (DPC)

From: McNeill, Carly (DTF)
Sent: Friday, 12 January 2018 3:53 PM
To: SharedServicesSA:AR Receipting
Cc: Van Den Ende, Donna (DTF); Hammond, Lachlan (DTF)
Subject: Deposited Money - Treasurer's Office
Attachments: treas-mcneic01_12-01-2018_15-33-11_1.pdf

Dear Shared Services,

Please find attached deposit receipt for \$4551.50 deposited on 9/1/2018 into BSB 065-266 Account [REDACTED]. The money deposited needs to be returned to account code [REDACTED] tax code PNA (Other Travel Expenses International for the purpose of overseas travel allowance).

Many thanks,

Carly McNeill
Office Manager | Office of the Treasurer
Department of Treasury & Finance
Level 8, 200 Victoria Square | ADELAIDE SA 5000
t 8204 1498 f 8226 1896 e carly.mcneill@sa.gov.au

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1980-1981

Time: 12:55 PM
 WS ID: W46
 Table ID: 36
 Account Number: *****
 Cash Transfer: \$4
 Check/Merchant Statement:



\$4,551.50
\$0.00
\$4,551.50