



File: T&F18/0693
A1070884

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22 March 2019

Mr Stephen Mullighan
Member for Lee
Level 1
62 Semaphore Road
SEMAPHORE SA 5019

Sent via email: lee@parliament.sa.gov.au

Dear Mr Mullighan

Freedom of Information – Bilateral Meetings

I refer to your application under the *Freedom of Information Act 1991* (FOI Act), received by the Department of Treasury and Finance (DTF) on 27 September 2018.

Your application specifically requested:

"All minutes, briefings and correspondence titled 'Bilateral Meetings - Summary of issues likely to be raised' as described on the Objective document management system [between 25/5/2018 and 27/9/2018]."

Under the Act, an agency has 30 days to respond to a freedom of information request. As DTF did not respond to your request within the time frame required, the department is deemed to have refused you access to all documents relevant to your application. However, I have determined to process the request as if the statutory time frame had been met.

The purpose of this letter is to advise you of my determination.

A total of five documents were identified as answering the terms of your application and I have determined as follows:

- I grant you access in full to two documents, copies of which are enclosed,
- I grant you access in part to one document, a copy of which is enclosed, and
- I refuse you access to two documents.

Please refer to the attached schedule that describes each document and sets out my determination and reasons in summary form.

Documents released in full

Documents 2 and 3

Document released in part

Document 1

This document contains information which, if released, would disclose details concerning a deliberation or decision of Cabinet. I have therefore determined to exempt this information pursuant to clause 1(1)(e) of Schedule 1 of the FOI Act.

Documents refused in full

Documents 4 and 5

These documents contain information which, if released, would disclose details concerning a deliberation or decision of Cabinet. I have therefore determined to exempt these documents pursuant to clause 1(1)(e) of Schedule 1 of the FOI Act.

Exemptions

Clause 1 – Cabinet documents

- (1) *A document is an exempt document –*
...
(e) if it contains matter the disclosure of which would disclose information concerning any deliberation or decision of Cabinet; or ...
- (3) *In this clause, a reference to Cabinet includes a reference to a committee of Cabinet and to a subcommittee of a committee of Cabinet.*

Please note, in compliance with Premier and Cabinet Circular PC045 - *Disclosure Logs for Non-Personal Information Released through Freedom of Information* (PC045), DTF is now required to publish a log of all non-personal information released under the *Freedom of Information Act 1991*.

In accordance with this Circular, any non-personal information determined for release as part of this application, may be published on the DTF website. A copy of PC045 can be found at the following address: <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars> Please visit the website for further information.

Appeal Rights

If you are aggrieved with this determination, you have a right to apply for internal review under subsection 29(1) of the FOI Act. Pursuant to subsection 29(2), your application must:

- be in writing
- be addressed to the principal officer, and
- be lodged at an office of DTF, or emailed to freedomofinformation2@sa.gov.au within 30 days after the day on which you receive this letter or within such further time as the principal officer may allow.

If you require any further information please phone Russell Withers on (08) 8429 3631.

Yours sincerely



Matthew Hawkins
ACCREDITED FREEDOM OF INFORMATION OFFICER

T&F18/0693 - Hon Stephen Mullighan MP - "Bilateral Meetings - Summary of Issues Likely to be Raised"

Doc. No.	Date	Description of Document	# of pages	Determination	Exemption Clause
1	28/05/2018	Minute - Bilateral Meetings - Summary of Issues Likely to be Raised	3	Released in part	1(1)(e) - Contains information concerning deliberation or decision of Cabinet or Cabinet committee
2	undated	Attachment A to Document 1	5	Released in full	
3	undated	Attachment B to Document 1	1	Released in full	
4	undated	Attachment C to Document 1	2	Refused in full	1(1)(e) - Contains information concerning deliberation or decision of Cabinet or Cabinet committee
5	undated	Attachment to Document 1	17	Refused in full	1(1)(e) - Contains information concerning deliberation or decision of Cabinet or Cabinet committee

MINUTES forming ENCLOSURE

File T&F17/0760

Doc No A863091

To The Treasurer

BILATERAL MEETINGS - SUMMARY OF ISSUES LIKELY TO BE RAISED

Timing: ROUTINE — For information

Recommendations/Issues: It is recommended that you:

- Note the information provided below on issues Ministers may raise in upcoming bilateral meetings, following recent meetings DTF held with agency Chief Executives;
- Note that agencies were required to submit information for bilateral packs by 24 May 2018. DTF is now working through the information provided and preparing bilateral packs for each Minister; and
- Note that bilateral packs will be forwarded to you at least 4 days prior to bilateral meetings. They will be provided to Minister's Offices 2 days prior to the meetings.

Noted

Hon Rob Lucas MLC
Treasurer

/ /

Key Points:

Background

- DTF has recently met with agency chief executives to discuss agency savings, election commitment funding and unavoidable cost pressures.
- Agencies have subsequently been working with their Minister to submit specific information on savings initiatives, any additional funding sought to implement election commitments and funding required to meet cost pressures. This information was due to DTF by 24 May 2018 and will form the basis for the material included in bilateral packs.

- The information included in bilateral packs will reflect the new Machinery of Government changes, including identifying savings and election commitments to be implemented by the new agencies from 1 July 2018.
- A copy of the draft bilateral template is attached (Attachment A). It is anticipated that bilateral meetings will be an opportunity for Ministers to discuss:
 - the challenges arising from meeting agency savings tasks, including proposed savings initiatives and any shortfall;
 - election commitments, in particular any commitments where Ministers are seeking additional funding to implement; and
 - any critical or unavoidable cost pressures.
- Attachment B provides a summary of the dates that you will be provided with completed bilateral packs. The timelines provide for you to receive the pack 4 working days before the meeting (ie. Monday for a Friday meeting). Packs will be circulated to Ministers Offices 2 days before the scheduled meeting (ie Wednesday for a Friday meeting).

Clause 1(1)(e)

Clause 1(1)(e)



David Reynolds
CHIEF EXECUTIVE

28 May 2018

2018-19 BILATERAL MEETING

The Hon XX XXXX MP
[Agency Name]

x June 2018, x:00 pm

DEPARTMENT OF TREASURY AND FINANCE

SENSITIVE: SA CABINET – I3 – A2

SECTION 1

Summary of Election Commitment Issues..... a

List of Election Commitments with costs..... b

SECTION 2

Summary of Savings Task..... c

List of Submitted Specific Savings Measures..... d

SECTION 3

Summary of Budget Pressures..... e

List of Submitted Budget Pressures..... f

SUMMARY OF SAVINGS MEASURES

The total savings task of the Department for xxxxxx over the forward estimates, including existing efficiency dividends, the 2017-18 MYBR efficiency measure and the preliminary allocation of the savings required to fund the Government's election commitments, is shown in the following table.

The table identifies the proposed new specific measures, broken down between short-term and ongoing measures, that the agency has identified (which are shown individually on the next page) and the residual savings task.

Savings (\$ million)

	2018-19	2019-20	2020-21	2021-22
Total savings task				
Less:				
Existing efficiency dividends/ measures in forward estimates				
Proposed new short-term / one-off measures				
Proposed new ongoing measures				
Residual savings task				

- [If we need to provide context to the savings add a paragraph in here in dot point form]

SUMMARY OF ELECTION COMMITMENT ISSUES

Compared to the costings contained in the Government's policy costings document, the Minister has identified costing issues with x of the Government's election commitments. The budget implications of the costing issues are summarised in the following table and detailed on the next page.

Budget Implications — Election Commitments (\$ million)

	2017-18	2018-19	2019-20	2020-21	2021-22
NOB					
NL					
ND					

(1) Negative number indicates deterioration in budget position. Positive number indicates improvement in budget position.

To support the government's election commitments the agency is required to reallocate existing funding of \$x million over the forward estimates as shown in the following table.

Reallocations to Support Election Commitments (\$ million)

	2017-18	2018-19	2019-20	2020-21	2021-22
NOB					
NL					

- [If we need to provide context to any major issues in the costing add a paragraph in here in dot point form]

SUMMARY OF BUDGET PRESSURES

The Minister has submitted x budget pressures. The budget implications of the pressures are summarised in the following table and detailed on the next page.

Budget Implications — Budget Pressures (\$ million)

	2017-18	2018-19	2019-20	2020-21	2021-22
NOB					
NL					
ND					

(1) Negative number indicates deterioration in budget position. Positive number indicates improvement in budget position.

- [If we need to provide context to the pressures add a paragraph in here in dot point form]

Attachment B

Minister	Bilateral Meeting Date	Pack to Treasurer	Pack to Minister
Wingard	Fri 8 June	Mon 4 June	Wed 6 June
Wade	Fri 8 June	Mon 4 June	Wed 6 June
Ridgway	Fri 8 June	Mon 4 June	Wed 6 June
Deputy Premier	Tue 12 June	Wed 6 June	Fri 8 June
Lensink	Wed 13 June	Thurs 7 June	Fri 8 June*
Pisoni	Wed 13 June	Thurs 7 June	Fri 8 June*
Van Holst Pellekan	Wed 13 June	Thurs 7 June	Fri 8 June*
Premier	Wed 13 June	Thurs 7 June	Fri 8 June*
Speirs	Thurs 14 June	Fri 8 June	Tue 12 June
Sanderson	Thurs 14 June	Fri 8 June	Tue 12 June
Whetstone	Thurs 14 June	Fri 8 June	Tue 12 June
Knoll	Fri 15 June	Fri 8 June*	Wed 13 June
Gardner	Fri 15 June	Fri 8 June*	Wed 13 June

*Monday 11 June is a public holiday