

Major Events Support Grant – Application Form

General information

The Major Events Support Grant is available for the operators of major one-off events impacted by the July 2021 state-wide lockdown and subsequent trading restrictions. To apply for this grant, please complete this application form and submit it and all supporting documentation to BusinessandJobsSupportFund@sa.gov.au by no later than **17 October 2021**.

Before applying you should read the [Guidelines](#) and [Terms and Conditions](#) to determine your eligibility for the Major Events Support Grant.

The Major Events Support Grant is only available to operators responsible for organising impacted major events (i.e. it is not available to suppliers of goods or services to major events). If you are a supplier impacted by COVID-19 restrictions, you may wish to consider your eligibility for other support programs. Further information is available at:

<https://www.treasury.sa.gov.au/Growing-South-Australia/COVID-19>.

Eligibility checklist

Please ensure that you satisfy all of the following eligibility criteria before completing this form.

- I am the operator or the authorised representative of the operator of a major event that:
 - commenced on or prior to 20 July 2021 and was required to be cancelled or postponed as a result of the state-wide lockdown and further restrictions commencing 20 July 2021 up to 10 August 2021; or
 - was scheduled to be held over period of State-wide lockdown or restrictions commencing 12:01am on 20 July 2021 up to 11:59 pm 10 August 2021 and has been cancelled or postponed as a result of the restrictions.
- The event was a one-off event with an approved COVID Management Plan.
- The operator of the event incurred a non-recoverable financial loss as a result of the cancellation or postponement of the event and can provide supporting evidence of the loss if requested.
- The operator of the event employs people in South Australia and had a total Australian grouped payroll of less than \$10 million in the 2019-20 financial year.
- The operator of the event is registered for GST and had a valid and active Australian Business Number (ABN) or Australian Company Number (ACN) as at 20 July 2021.
- The operator of the event was trading solvently as at 20 July 2021.
- The operator of the event does not engage in illegal activity.

Section 1 – Information about the event

Complete Section 1 by providing accurate information about the event. Where supporting documentation is required, please ensure you submit this with your application.

1. Name of event:

2. Scheduled start date:

3. Scheduled end date:

4. Please provide a brief description of the event (e.g. types of activities, venue, etc.):

5. Did this event have an approved COVID Management Plan for over 1000 people? *(If yes, please attach a copy to this application)*

Please note the Major Events Support Grant is only for events with a combined capacity of at least 1000 with an approved COVID Management Plan

6. Has the event been cancelled or postponed?

Cancelled

Postponed

If postponed, please provide the relevant details for the rescheduled event:

Section 2 – Information about the Event Operator

Complete Section 2 by providing accurate information about the operator of the event. Where supporting documentation is required, please ensure that this is provided as an attachment in your application email.

7. Name of event operator:

8. Postal address:

9. Contact name and title:

10. Contact email address:

11. Australian Business Number (ABN) or Australian Company Number (ACN):

Note: ABN/ACN must have been valid and active as at 20 July 2021

Please attach a copy of your latest Business Activity Statement.

12. Did the event operator apply for or receive the COVID-19 Business Support Grant – July 2021 and/or the COVID-19 Additional Business Support Grant? (you can find more information about these grants at <https://www.treasury.sa.gov.au/Growing-South-Australia/COVID-19>):

If your application is successful, your Major Events Support Grant amount will be reduced by the equivalent of any funding received under the COVID-19 Business Support Grant – July 2021 and/or the COVID-19 Additional Business Support Grant.

13. Please provide a brief description of the non-recoverable costs incurred by the event operator due to the cancellation or postponement of the event described in Section 1.

For example ticket reimbursements, booking cancellations, marketing costs, supplier costs, etc. Financial losses that may be recovered through a compensation arrangement, e.g. insurance, refunds from suppliers, etc., are not eligible. Please note that you may be requested to provide further evidence of eligible non-recoverable costs.

You can attach a separate document identifying these costs rather than describing them here.

14. Estimated value of non-recoverable costs:

If amount is less than \$25 000, please ensure that you attach supporting documents showing the dollar value of each eligible non-recoverable cost. If amount is \$25 000 or more, please ensure that you read and agree to the cost declaration below.

Cost declaration

Please read and agree to this declaration if the sum of your non-recoverable costs is equal to or more than \$25,000

- I confirm that the non-recoverable costs incurred in respect of the cancellation or postponement of the event indicated in Section 1 of this application form (“eligible costs”) are in excess of \$25,000. I understand that costs that are recoverable through insurance, refunds from suppliers, or any other compensation arrangement are not eligible, and declare that I have not included these costs in the amount reflected above. I have detailed supporting documentation confirming the dollar value of the eligible costs and declare that I will provide this documentation to the Government of South Australia or its representatives upon request. I understand that my application may be audited and that I am required to retain all supporting documentation for a period of two years after the lodgement of this application for audit purposes. I understand that if my application is granted on the basis of any information that is subsequently found to be false or misleading, I will be required to repay the grant on demand.

Section 3 – Banking details

Please provide your banking details below to facilitate payment of the Major Events Support Grant if your application is successful.

15. Account Name:

16. Financial Institution:

17. BSB:

Use format XXX-XXX

18. Account Number:

To assist in verifying your banking details, please attach a copy of your latest bank statement or another document from your financial institution showing the account details above.

Section 4 – Privacy Statement and Declaration

1. Privacy Statement

I acknowledge that the Department of Treasury and Finance (DTF), the Government agency administering the Major Events Support Grant (the Grant), is subject to certain legislative and administrative accountability and transparency requirements of the Australian Government and Government of South Australia, including public disclosure in accordance with Premier and Cabinet policy.

I acknowledge that DTF will treat all information provided by applicants sensitively. I agree that any information contained in, or relating to, my application, including information identified by me as confidential, may be disclosed by DTF:

- to its employees, advisers or third-parties in order to assess, process and audit an application;
- within the Government of South Australia or other entities where this serves the legitimate interest of DTF;
- in response to a request by a House or Committee of the Parliament of the Commonwealth of Australia or South Australia; or
- where information is authorised or permitted by law to be disclosed; and/or
- where the information is already in the public domain.

I acknowledge that information collected will be used and held for the purposes of assessing the application, administering and handling the grant in accordance with the Grant Guidelines.

I consent, pursuant to section 78(a) of the *Taxation Administration Act 1996* (SA), to the disclosure of any information in relation to my application to DTF.

I consent, pursuant to section 185(3)(c) of the *Return to Work Act 2014* (SA), to the disclosure of any information in relation to my application to DTF.

I acknowledge that DTF has absolute discretion in determining whether my application is successful.

2. Applicant's Declaration

I declare that:

- a. I am the operator or an authorised representative of the operator of an eligible one-off major event, defined as having an expected attendance of at least 1000 people, which:
 - commenced on or prior to 20 July 2021 and was required to be cancelled or postponed as a result of the state-wide lockdown and further restrictions commencing 20 July 2021 up to 10 August 2021; or
 - was scheduled to be held over period of State-wide lockdown or restrictions commencing 12:01am on 20 July 2021 up to 11:59 pm 10 August 2021 and has been cancelled or postponed as a result of the restrictions.
- b. An approved COVID Management Plan was obtained from the Government of South Australia prior to the scheduled date of the eligible event.
- c. The operator of the eligible event incurred non-recoverable costs as a result of the cancellation or postponement of the event.
- d. The operator of the eligible event has a valid and active ABN or ACN and is registered for GST.
- e. The operator of the event was trading solvently as at 20 July 2021.
- f. I have not, to the best of my knowledge having made all reasonable inquiries, omitted any information that would have a bearing on the consideration of my application, and I acknowledge that I may be required to provide evidence of statements made in this application.
- g. The statements set out in this application are true and correct in every particular.
- h. If the final amount of non-recoverable costs varies from the amount estimated in this application, I will advise DTF if the actual non-recoverable costs fall below \$25,000 and understand that I may be required to repay, in part or in full, any Major Events Support Grant funding received on the basis of this application.

- i. I understand that my application may be subject to audit.
 - j. I understand that if any information provided in this application is found to be untrue or misleading, the grant will be repayable on demand, and the matter may be referred to law enforcement and penalties may apply.
- I confirm that by checking this box:
- i. I am making the above declarations; and
 - ii. I agree that if I receive a grant I will be legally bound by the Grant [Terms and Conditions](#).

Applicant's full name:

Date:

Supporting documentation checklist

Please ensure the following documents are included as part of your application.

- Approved COVID Management Plan.
- Copy of most recent Business Activity Statement.
- Copy of most recent bank statement or other document from your financial institution showing your account name, BSB and account number.
- If non-recoverable costs are less than \$25,000, detailed supporting documents showing the value of non-recoverable losses.
- Any other documents that will assist in the assessment of your application.

Next Steps

Submit your completed application form and all supporting documentation by email to BusinessandJobsSupportFund@sa.gov.au by no later than **17 October 2021**. Your application will be assessed by the Department of Treasury and Finance (DTF) and you may be contacted for further information to assist in this process. DTF will advise you of the outcome of your application by email. If your application is successful, the Grant will be paid into your nominated bank account and a remittance advice will be sent to your nominated email address.