



**Government
of South Australia**

TRS19D1208

Hon Stephen Mullighan MP
Member for Lee
Unit 1, 62 Semaphore Road
SEMAPHORE SA 5019

Treasurer

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200 Victoria Square
Adelaide SA 5000
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Dear Mr Mullighan

APPLICATION UNDER THE *FREEDOM OF INFORMATION ACT 1991*

I refer to your application made under the *Freedom of Information Act 1991* (FOI Act), dated 10 May 2019.

Your application seeks access to:

"All minutes, briefings and correspondence titled 'Notifying Ministers of Changes to TI 13 – Prohibition on the Purchase of Alcohol by Ministers and Ministerial Staff' as described on the Objective document management system, between 12 July 2018 and 10 May 2019."

The legislative prescribed timeframe to determine this application has expired and is now deemed to have refused you access to all documents relevant to your application. I refer to my letter dated 26 May 2019 where I sought additional time to make my determination.

The purpose of this letter is to advise you of my determination. An extensive search was conducted within this office. A total of 1 document was identified as answering the terms of your application.

I grant you access in part to 1 document; a copy of which is enclosed.

Please note that Treasurer's Instruction 13 – Expenditure Incurred by Ministers and Ministerial Staff and the latest version of the associated Guidelines are publicly available on the DTF website and therefore have not been provided to you.

Please note, in compliance with Premier and Cabinet Circular PC045 - *Disclosure Logs for Non-Personal Information Released through Freedom of Information* (PC045), the Department of Treasury and Finance is now required to publish a log of all non-personal information released under the *Freedom of Information Act 1991*.

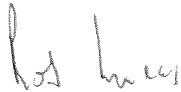
In accordance with this Circular, any non-personal information determined for release as part of this application, may be published on the DTF website. A copy of PC045 can be found at the following address: <https://dpc.sa.gov.au/resources-and-publications/premier-and-cabinet-circulars>. Please visit the website for further information.

As I am determining this application as Principal Officer, Section 29(6) of the Act does not provide for an internal review. If you are dissatisfied with my determination you are entitled to exercise your rights of external review with the Ombudsman.

Alternatively, you can apply to the South Australian Civil and Administrative Tribunal. If you wish to seek a review, Section 39(3) of the Act states you must do so within 30 calendar days of receiving the determination.

If you require any further information, please contact Vicky Cathro on 8226 9769.

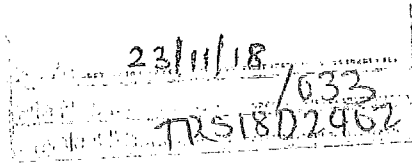
Yours sincerely



Hon Rob Lucas MLC
Principal Officer

25 July 2019

MINUTE



Government
of South Australia
Department of Treasury
and Finance

MINUTES forming ENCLOSURE

File T&F16/0222

Doc No A964329

To The Treasurer

NOTIFYING MINISTERS OF CHANGES TO TI 13 – PROHIBITION ON THE PURCHASE OF ALCOHOL BY MINISTERS AND MINISTERIAL STAFF

Timing: URGENT — For a decision as soon as practicable

Recommendations/Issues: It is recommended that you:

- sign and send the attached minute to all Ministers notifying them of the changes to Treasurer's Instruction 13 that will apply from 1 January 2019 – prohibiting the spending of public money by Ministers and Ministerial staff on alcohol except in limited circumstances (attachment 1).
- note the minute will also be provided to all Chiefs of Staff for their information.

Approved/Not-Approved

Hon Rob Lucas MLC
Treasurer

9/11/18

Key Points:

- On 11 November 2018, you approved changes to Treasurer's Instruction 13 – Expenditure by Ministers and Ministerial Staff (attachment A) that prohibits the purchase of alcohol except in circumstances that are specified in guidelines approved by you, as the Treasurer, with a commencement date of 1 January 2019;
- Further, on the same day, you also approved the *Guidelines on Treasurer's Instruction 13* (attachment B), which outlines the circumstances where a Minister or Ministerial Officer are exempt from the prohibition of the purchase of alcohol using public money.
- A draft minute to all Ministers has been prepared (attachment 1) to notify them of these changes. Chiefs of Staff will also be provided with this information.
- It is recommended that you sign the attached minute.

Electronically approved by

Heather Watts
A/EXECUTIVE DIRECTOR, ACCOUNTING SERVICES

23 November 2018

Contact Officer:	Rebecca de Laine
Telephone:	8204 1727
Email address:	rebecca.delaine@sa.gov.au



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of South Australia**

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MINUTES *forming* ENCLOSURE to:

Physical ID: TRS18D2402

TO: ALL MINISTERS

**RE: CHANGES TO TREASURER'S INSTRUCTION 13 – PROHIBITION
ON THE PURCHASE OF ALCOHOL BY MINISTERS AND
MINISTERIAL STAFF**

As you would be aware, as part of the Government's commitment to openness and accountability, we promised to introduce stricter rules for Ministerial spending.

Consistent with this commitment, I have approved changes to Treasurer's Instruction 13 "Expenditure incurred by Ministers and Ministerial staff" (TI13). From 1 January 2019, TI13 prohibits Ministers and Ministerial officers from spending public money on alcohol except in the limited circumstances outlined in guidelines titled *Exemptions from the prohibition on the purchase of alcohol for Ministers and Ministerial officers*.

Attached are copies of both the amended Treasurer's Instruction 13 and the associated guidelines for your information.

Please ensure that your Ministerial staff are aware of these new requirements.

A handwritten signature in black ink, appearing to read 'Rob Lucas'.

Hon Rob Lucas MLC
Treasurer

| December 2018

cc: All Chiefs of Staff