



T&F25/0414
A7951576

25 February 2026

State Administration Centre
Karna Country
200 Victoria Square
Adelaide SA 5000
GPO Box 1045
Adelaide SA 5001
DX56205
Tel 08 8226 9500
<http://www.treasury.sa.gov.au>
ABN 19 040 349 865

Freedom of Information – Global Allowance Expenditure for the Member for West Torrens

I refer to your application under the *Freedom of Information Act 1991* (FOI Act), received by the Department of Treasury and Finance (DTF) on 17 March 2025.

Your application specifically requested:

'All documents, including but not limited to invoices, receipts, reimbursements, transaction reports, email correspondences and global allowance transfers relating to the global allowance expenditure for the Member for West Torrens and the West Torrens Electorate Office for the date range 06/09/2024 - 14/03/2025.'

On 1 April 2025, your office agreed to amend the scope to:

'All documents, including but not limited to invoices, receipts, reimbursements, transaction reports, email correspondences and global allowance transfers relating to the global allowance expenditure for the Member for West Torrens and the West Torrens Electorate Office for the date range 01/11/2024 – 31/01/2025. All third-party business affairs information will be redacted pursuant to clause 7 of the FOI Act.'

Your application has been determined under Part 3, section 19(2a) of the FOI Act.

The purpose of this letter is to advise you of my determination.

A total of 68 documents were identified as answering the terms of your application and I have determined as follows:

- I grant you access in part to 24 documents, copies of which are enclosed, and
- I refuse you access to 44 documents.

Please refer to the attached schedule that describes each document and sets out my determination and reasons in summary form. The application of exemption clauses is explained below.

Clause 6—Documents affecting personal affairs

(1) A document is an exempt document if it contains matter the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)

- Contact details, such as emails and work phone numbers, and work arrangements of public sector staff.

This information falls within the definition of personal affairs under the FOI Act and is therefore exempt from release pursuant to clause 6(1) of Schedule 1.

Clause 7—Documents affecting business affairs

(1) A document is an exempt document—

...

(c) if it contains matter—

- (i) consisting of information (other than trade secrets or information referred to in paragraph (b)) concerning the business, professional, commercial or financial affairs of any agency or any other person; and
- (ii) the disclosure of which—
 - (A) could reasonably be expected to have an adverse effect on those affairs or to prejudice the future supply of such information to the Government or to an agency; and
 - (B) would, on balance, be contrary to the public interest.

- Journal and coding information form part of the business and financial affairs of the Government of South Australia. These account numbers are still active.
- All third-party business affairs information.

This information falls within the definition of business affairs under the FOI Act. I acknowledge public interest favours transparency regarding government business processes and transactions, however, on balance, the State Government needs to ensure information is not released that could compromise its processes and systems.

Therefore, this information is exempt from release pursuant to clause 7(1)(c) of Schedule 1 of the FOI Act.

Please note, in compliance with Premier and Cabinet Circular PC045 - *Disclosure Logs for Non-Personal Information Released through Freedom of Information* (PC045), DTF is required to publish a log of all non-personal information released under the *Freedom of Information Act 1991*.

In accordance with this Circular, any non-personal information determined for release as part of this application, may be published on the DTF website. A copy of PC045 can be found at the following address: <https://www.dpc.sa.gov.au/resources-and-publications/premier-and-cabinet-circulars>. Please visit the website for further information.

Appeal rights

If you are aggrieved with this determination, you have a right to apply for internal review under subsection 29(1) of the FOI Act. Pursuant to subsection 29(2), your application must:

- be in writing
- be accompanied by the application fee of \$43.30 (unless fee waiver applicable) – payment options available on request.
- be addressed to the Principal Officer:

- Tammie Pribanic
Principal Freedom of Information Officer
Department of Treasury and Finance
- be mailed to GPO Box 1045, Adelaide SA 5001, or emailed to DTFOfficeoftheUnderTreasurer@sa.gov.au, within 30 days after the day on which you receive this letter or within such further time as the Principal Officer may allow.

If you require any further information, please contact DTF Freedom of Information Unit via email at freedomofInformation2@sa.gov.au.

Yours sincerely

Handwritten signature in black ink, appearing to read 'SM8B'.

Shikasta Bhatia
ACCREDITED FREEDOM OF INFORMATION OFFICER

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Schedule of Documents

T&F25/0414 - - 'All documents, including but not limited to invoices, receipts, reimbursements, transaction reports, email correspondences and global allowance transfers relating to the global allowance expenditure for the Member for West Torrens and the West Torrens Electorate Office for the date range 01/11/2024 – 31/01/2025. All third-party business affairs information will be redacted pursuant to clause 7 of the FOI Act.'

Doc. No.	Date	Description of Document	# of pages	Determination	Exemption Clause
001	6/11/2024	Email	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
002	6/11/2024	Attachment to 001 - Report	4	Released in part	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
003	17/12/2024	Email	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
					7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
004	18/12/2024	Email	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
005	18/12/2024	Attached to 004	3	Released in part	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
006	7/01/2025	Email	1	Released in part	6(1) - Unreasonable disclosure of personal affairs

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Doc. No.	Date	Description of Document	# of pages	Determination	Exemption Clause
007	7/01/2025	Attached to 006	8	Released in part	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
008	15/01/2025	Email	3	Released in part	6(1) - Unreasonable disclosure of personal affairs
					7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
009	Undated	Spreadsheet	2	Released in part	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
010	7/01/2025	Invoice	2	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
011	18/12/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest

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Doc. No.	Date	Description of Document	# of pages	Determination	Exemption Clause
012	25/11/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
013	15/01/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
014	27/12/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
015	19/12/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
016	21/11/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest

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017	18/12/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
018	12/12/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
019	26/11/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
020	7/01/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
021	26/11/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
022	26/11/2024	Receipt Form	1	Released in part	6(1) - Unreasonable disclosure of personal affairs

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					7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
023	26/11/2024	Receipt Form	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
					7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
024	26/11/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
025	26/11/2024	Receipt Form	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
					7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
026	26/11/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest

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027	26/11/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
028	26/11/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
029	26/11/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
030	26/11/2024	Receipt Form	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
					7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
031	25/11/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest

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032	26/11/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
033	4/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
034	18/12/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
035	18/12/2024	Receipt Form	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
					7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
036	18/12/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
037	18/12/2024	Receipt Form	1	Released in part	6(1) - Unreasonable disclosure of personal affairs

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038	18/12/2024	Receipt Form	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
039	3/12/2024	Receipt	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
040	18/12/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
041	18/12/2024	Receipt Form	1	Released in part	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
042	18/12/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest

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043	18/12/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
044	18/12/2024	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
045	4/03/2025	Receipt Form	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
					7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
046	4/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
047	4/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest

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048	4/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
049	4/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
050	4/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
051	4/03/2025	Receipt Form	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
					7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
052	4/03/2025	Receipt Form	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
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054	4/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
055	4/03/2025	Receipt Form	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
					7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
056	4/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
057	6/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
058	6/03/2025	Receipt form	1	Released in part	6(1) - Unreasonable disclosure of personal affairs

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059	6/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
060	6/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
061	6/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
062	6/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest

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063	6/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
064	6/03/2025	Receipt Form	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
					7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
065	6/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
066	6/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest
067	6/03/2025	Receipt Form	1	Released in part	6(1) - Unreasonable disclosure of personal affairs
					7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest

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Doc. No.	Date	Description of Document	# of pages	Determination	Exemption Clause
068	6/03/2025	Invoice	1	Refused in full	7(1)(c)(i)(ii)(A)(B) - Contains information concerning the business, professional, commercial or financial affairs of any agency or person & contrary to public interest

From: [Smith, Tony \(DTF\)](#)
To: **6(1) Personal affairs**
Cc: westtorrens@parliament.sa.gov.au
Subject: October 2024 Global Allowance statement.
Date: Wednesday, 6 November 2024 1:56:00 PM
Attachments: [West Torrens October 2024 GA statement.pdf](#)
[image001.png](#)

Regards,

Tony Smith
Policy & Entitlements Manager, Electorate Services | People & Performance

State Administration Centre, ^{6(1) Personal affa}, 200 Victoria Square ADELAIDE SA 5000
6(1) Personal affairs | w treasury.sa.gov.au

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Global Allowance Statement

For Month Ending October 2024

Member for West Torrens

Expenses

	YTD Actual	Month Actual
Advertising - General	3,467.73	0.00
Confidential Waste Disposal	154.03	154.03
General Printing	1,370.99	42.67
Internet Expenses - NSAG	583.34	491.54
IT Equipment - Rental	593.76	0.00
IT Equipment Expensed	120.37	120.37
Leased building-R&M - NSAG	2,295.00	2,295.00
Mobile Phones	164.23	73.59
Newsletter	2,640.00	2,640.00
Office Equipment (Non-I.T.) Expensed	1,420.31	1,420.31
Photocopier Charges	27.94	0.00
Postage	4,631.64	0.00
Publications and Subscriptions	2,303.45	1,777.78
Publicity and Promotions - NSAG	5,290.46	248.64
Software Licence Fees	2,405.20	2,405.20
Staff Amenities	381.99	320.08
Stationery	448.59	180.50
Wreaths/Flowers/Plants	400.00	0.00

Revenue

Total Expenses	28,699.03	12,169.71
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Global Allowance

Global Allowance - Current Year	77,497.50
Total Funds	77,497.50
Balance of available funds	48,798.47

Global Allowance Caps	Monthly Cap	Month Actual	Variance
Capped Photocopying	249.77	84.05	165.72
Capped Telecom-Mobile Calls	624.43	625.79	-1.36
Capped Telecom-Landline	249.77	10.71	239.06



Global Allowance Transactions

For Month Ending October 2024

Member for West Torrens

Expenses

Account No	Journal Date	Description	Journal Amount	AP Invoice ID	Vendor Name
Telephones-Metered Calls-Non Govt					
7(1)(c) Business affairs	16/10/2024	AP Detail	10.71	7(1)(c) Business affairs	
			10.71		
Mobile Phones					
7(1)(c) Business affairs	24/10/2024	TRANSFER FROM WRIGHT EO TO WEST TORRENS	15.00		
	18/10/2024	MOBILE	3.59	012100RE00056951	7(1)(c) Business CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	10.00	012100RE00056955	CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	10.00	012100RE00056956	CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	10.00	012100RE00056957	CREDIT CARD CLEARING ACCT
	01/10/2024	MOBILE	100.00	012100RE00056563	CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	10.00	012100RE00056954	CREDIT CARD CLEARING ACCT
	01/10/2024	MOBILE	120.37	012100RE00056563	CREDIT CARD CLEARING ACCT
	01/10/2024	MOBILE	70.00	012100RE00056564	CREDIT CARD CLEARING ACCT
	01/10/2024	MOBILE	100.00	012100RE00056568	CREDIT CARD CLEARING ACCT
	01/10/2024	MOBILE	120.37	012100RE00056568	CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	100.05	012100RE00056951	CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	10.00	012100RE00056958	CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	10.00	012100RE00056959	CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	10.00	012100RE00056960	CREDIT CARD CLEARING ACCT
			699.38		
Stationery					
7(1)(c) Business affairs	18/10/2024	SELF INKING STAMPS X 2	180.50	012100RE00056861	7(1)(c) Business CREDIT CARD CLEARING ACCT
			180.50		



Global Allowance Transactions

For Month Ending October 2024

Expenses

Account No	Journal Date	Description	Journal Amount	AP Invoice ID	Vendor Name
Publications and Subscriptions					
7(1)(c) Business affairs	18/10/2024	PUBLICATION SUBSCRIPTION	59.09	012100RE00056835	7(1)(c) Busin CREDIT CARD CLEARING ACCT
	01/10/2024	SUBSCRIPTION	85.00	012100RE00056565	CREDIT CARD CLEARING ACCT
	18/10/2024	MAGAZINE SUBSCRIPTION	178.18	012100RE00056852	CREDIT CARD CLEARING ACCT
	18/10/2024	NEWSPAPER DIGITAL SUBSCRIPTION	29.09	012100RE00056837	CREDIT CARD CLEARING ACCT
	18/10/2024	NEWSPAPER SUBSCRIPTION	59.08	012100RE00056838	CREDIT CARD CLEARING ACCT
	01/10/2024	7(1)(c) Business affairs DIGITAL MEMBERS	29.09	012100RE00056560	CREDIT CARD CLEARING ACCT
	01/10/2024	SUBSCRIPTION	59.08	012100RE00056561	CREDIT CARD CLEARING ACCT
	01/10/2024	SUBSCRIPTION	13.00	012100RE00056562	CREDIT CARD CLEARING ACCT
	01/10/2024	SUBSCRIPTION	675.00	012100RE00056566	CREDIT CARD CLEARING ACCT
	01/10/2024	SUBSCRIPTION	35.00	012100RE00056569	CREDIT CARD CLEARING ACCT
	01/10/2024	SUBSCRIPTION	49.00	012100RE00056571	CREDIT CARD CLEARING ACCT
	01/10/2024	DIGITAL SUBSCRIPTION	40.00	012100RE00056558	CREDIT CARD CLEARING ACCT
	01/10/2024	DIGITAL SUBSCRIPTION	30.00	012100RE00056559	CREDIT CARD CLEARING ACCT
	18/10/2024	IMAGES SUBSCRIPTION	85.00	012100RE00056839	CREDIT CARD CLEARING ACCT
	18/10/2024	MISSING INVOICE/RECEIPT FORM	40.00	012100RE00056841	CREDIT CARD CLEARING ACCT
	30/10/2024	SUBSCRIPTION	30.00	012100RE00056843	CREDIT CARD CLEARING ACCT
	18/10/2024	NEWSPAPER SUBSCRIPTION	59.09	012100RE00056855	CREDIT CARD CLEARING ACCT
	18/10/2024	DIGITAL NEWSPAPER SUBSCRIPTION	29.09	012100RE00056856	CREDIT CARD CLEARING ACCT
	18/10/2024	MISSING INV NEWSPAPER SUBSCRIP	44.00	012100RE00056858	CREDIT CARD CLEARING ACCT
	18/10/2024	MISSING MONTHLY NEWSPAPER SUBS	64.99	012100RE00056859	CREDIT CARD CLEARING ACCT
	18/10/2024	MONTHLY IMAGES SUBSCRIPTION	85.00	012100RE00056860	CREDIT CARD CLEARING ACCT
			1,777.78		
Staff Amenities					
7(1)(c) Business affairs	18/10/2024	STAFF AMENITIES	203.78	012100RE00056854	7(1)(c) Bu CREDIT CARD CLEARING ACCT
	18/10/2024	STAFF AMENITIES	116.30	012100RE00056854	CREDIT CARD CLEARING ACCT
			320.08		
Confidential Waste Disposal					
7(1)(c) Business affairs	11/10/2024	AP Detail	26.01	02249108	7(1)(c) Business affairs
	11/10/2024	AP Detail	128.02	02275210	
			154.03		
General Printing					
7(1)(c) Business affairs	03/10/2024	AP Detail	42.67	15182033	7(1)(c) Busine
			42.67		



Global Allowance Transactions

For Month Ending October 2024

Expenses

Account No	Journal Date	Description	Journal Amount	AP Invoice ID	Vendor Name
Photocopier Charges					
7(1)(c) Business affairs	03/10/2024	AP Detail	84.05	15182036	7(1)(c) Business
			84.05		
Newsletter					
7(1)(c) Business affairs	03/10/2024	AP Detail	2,640.00	00025686	7(1)(c) Business affairs
			2,640.00		
Publicity and Promotions - NSAG					
7(1)(c) Business affairs	18/10/2024	FRIDGE MAGNETS	248.64	012100RE00056847	7(1)(c) Business CREDIT CARD CLEARING ACCT
			248.64		
Office Equipment (Non-I.T.) Expensed					
7(1)(c) Business affairs	18/10/2024	OFFICE EQUIPMENT	1,420.31	012100RE00056845	7(1)(c) Business CREDIT CARD CLEARING ACCT
			1,420.31		
Leased building-R&M - NSAG					
7(1)(c) Business affairs	25/10/2024	AP Detail	2,295.00	2409017	7(1)(c) Business BANNER PRINTING & DISPLAYS
			2,295.00		
IT Equipment Expensed					
7(1)(c) Business affairs	18/10/2024	IT EQUIPMENT	120.37	012100RE00056951	7(1)(c) Business CREDIT CARD CLEARING ACCT
			120.37		
Internet Expenses - NSAG					
7(1)(c) Business affairs	01/10/2024	INTERNET	13.64	012100RE00056567	7(1)(c) Business CREDIT CARD CLEARING ACCT
	01/10/2024	INTERNET	81.82	012100RE00056568	CREDIT CARD CLEARING ACCT
	18/10/2024	INTERNET	4.08	012100RE00056836	CREDIT CARD CLEARING ACCT
	01/10/2024	INTERNET	81.82	012100RE00056563	CREDIT CARD CLEARING ACCT
	18/10/2024	WEBSITE SUBSCRIPTION	35.00	012100RE00056849	CREDIT CARD CLEARING ACCT
	18/10/2024	MISSING INV - SUBSCRIPTION	13.00	012100RE00056851	CREDIT CARD CLEARING ACCT
	18/10/2024	INTERNET SUBSCRIPTION	4.08	012100RE00056857	CREDIT CARD CLEARING ACCT
	18/10/2024	INTERNET	63.64	012100RE00056949	CREDIT CARD CLEARING ACCT
	18/10/2024	INTERNET	81.82	012100RE00056951	CREDIT CARD CLEARING ACCT
	18/10/2024	INTERNET	63.64	012100RE00056961	CREDIT CARD CLEARING ACCT
	18/10/2024	INTERNET	49.00	012100RE00056848	CREDIT CARD CLEARING ACCT
			491.54		



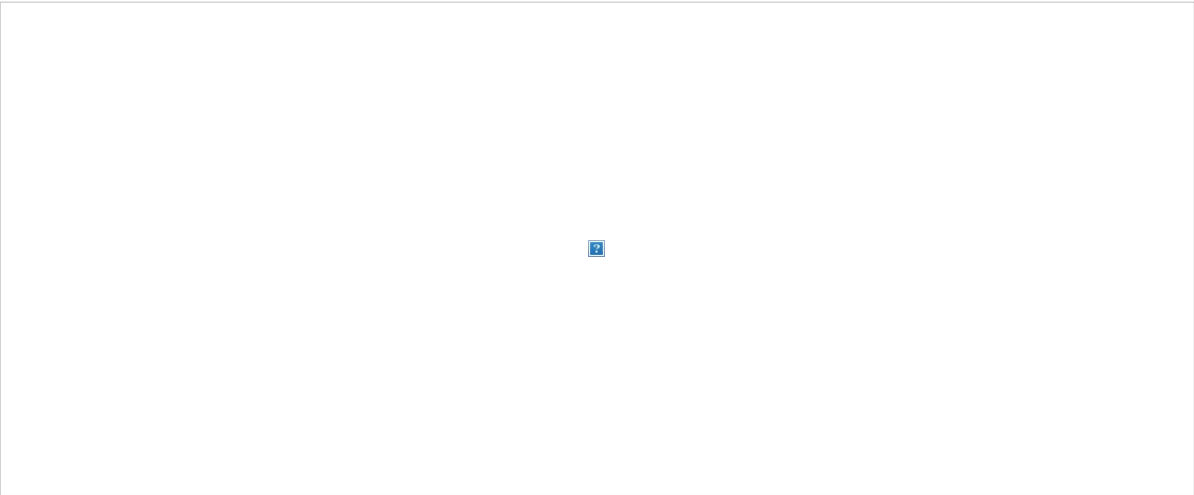
Global Allowance Transactions

For Month Ending October 2024

Expenses					
Account No	Journal Date	Description	Journal Amount	AP Invoice ID	Vendor Name
Software Licence Fees					
7(1)(c) Business affairs	03/10/2024	AP Detail	2,405.20	TRFG-1714	7(1)(c) Business affairs
			2,405.20		
Total Expenses			12,890.26		
Net result for month			12,890.26		

From: Ormsby, Jenny (DTE)
To: "Livaditis, Betty"
Cc: Samartzis, Lisa (DTE)
Subject: Outstanding/(1)(c)transactions - Sept 24 to Dec 24 - Awaiting Invoices to be uploaded
Date: Tuesday, 17 December 2024 12:39:00 PM
Attachments: image002.png
image003.png
Importance: High

Hj Betty,
Currently you have 13 outstanding transactions in 7(1)(c) that require the global stamped invoices attached.
Could you please upload the invoices as soon as possible so we can get them cleared. Please note the transactions do not come off the Member's Global Allowance until the invoice has been uploaded, coded and approved so having outstanding transactions means the Member's Global balance will not be correct.
Any issues please let me know.



Regards,
Jenny Ormsby
Administration Officer, Electorate Services | People and Performance
Please note I work 6(1) Personal affairs
State Administration Centre, 6(1) Perso, 200 Victoria Square ADELAIDE SA 5000
GPO Box 1045 ADELAIDE SA 5000 | X56205
6(1) Personal affairs | www.treasury.sa.gov.au



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From: [Smith, Tony \(DTF\)](#)
To: **6(1) Personal affairs**
Cc: westtorrens@parliament.sa.gov.au
Subject: November 2024 Global Allowance statement.
Date: Wednesday, 18 December 2024 3:51:00 PM
Attachments: [West Torrens November 2024 GA statement.pdf](#)
[image001.png](#)

Regards,

Tony Smith

Policy & Entitlements Manager, Electorate Services | People & Performance

State Administration Centre, ^{6(1) Personal affa} 200 Victoria Square ADELAIDE SA 5000
6(1) Personal affairs | w treasury.sa.gov.au

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Global Allowance Statement

For Month Ending November 2024

	YTD Actual	Month Actual
Member for West Torrens		
Expenses		
Advertising - General	3,467.73	0.00
Confidential Waste Disposal	154.03	0.00
General Printing	3,086.99	1,716.00
Internet Expenses - NSAG	583.34	0.00
IT Equipment - Rental	593.76	0.00
IT Equipment Expensed	120.37	0.00
Leased building-R&M - NSAG	2,295.00	0.00
Mobile Phones	252.72	88.49
Newsletter	2,640.00	0.00
Office Equipment (Non-I.T.) Expensed	1,420.31	0.00
Photocopier Charges	27.94	0.00
Postage	4,631.64	0.00
Publications and Subscriptions	2,806.61	503.16
Publicity and Promotions - NSAG	5,290.46	0.00
Software Licence Fees	2,405.20	0.00
Staff Amenities	468.49	86.50
Stationery	544.45	95.86
Wreaths/Flowers/Plants	831.82	431.82
Revenue		
Total Expenses	31,620.86	2,921.83

Global Allowance

Global Allowance - Current Year	77,497.50
Global Allowance - Carry over	-419.81
Total Funds	77,077.69
Balance of available funds	45,456.83

Global Allowance Caps	Monthly Cap	Month Actual	Variance
Capped Photocopying	249.77	0.00	249.77
Capped Telecom-Mobile Calls	624.43	624.43	0.00
Capped Telecom-Landline	249.77	9.79	239.98



Global Allowance Transactions

For Month Ending November 2024

Member for West Torrens

Expenses

Account No	Journal Date	Description	Journal Amount	AP Invoice ID	Vendor Name
Telephones-Metered Calls-Non Govt					
7(1)(c) Business affairs	20/11/2024	AP Detail	9.79	7(1)(c) Business affairs	
			9.79		
Mobile Phones					
7(1)(c) Business affairs	29/11/2024	MOBILE	74.00	012100RE00057942	7(1)(c) Bus CREDIT CARD CLEARING ACCT
	29/11/2024	MOBILE	13.64	012100RE00057943	CREDIT CARD CLEARING ACCT
	29/11/2024	MOBILE	13.64	012100RE00057939	CREDIT CARD CLEARING ACCT
	29/11/2024	MOBILE	185.45	012100RE00057941	CREDIT CARD CLEARING ACCT
	29/11/2024	MOBILE	120.37	012100RE00057941	CREDIT CARD CLEARING ACCT
	29/11/2024	MOBILE	185.45	012100RE00057944	CREDIT CARD CLEARING ACCT
	29/11/2024	MOBILE	31.88	012100RE00057944	CREDIT CARD CLEARING ACCT
	29/11/2024	MOBILE	88.49	012100RE00057944	CREDIT CARD CLEARING ACCT
			712.92		
Stationery					
7(1)(c) Business affairs	29/11/2024	STATIONERY	95.86	012100RE00057934	7(1)(c) B CREDIT CARD CLEARING ACCT
			95.86		
Publications and Subscriptions					
7(1)(c) Business affairs	29/11/2024	SUBSCRIPTION	85.00	012100RE00057935	7(1)(c) Bus CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	49.00	012100RE00057936	CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	49.00	012100RE00057937	CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	4.08	012100RE00057938	CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	65.00	012100RE00057930	CREDIT CARD CLEARING ACCT
	29/11/2024	DIGITAL SUBSCRIPTION	30.00	012100RE00057926	CREDIT CARD CLEARING ACCT
	29/11/2024	7(1)(c) Business affairs DIGITAL MEMBERSHIP	29.09	012100RE00057927	CREDIT CARD CLEARING ACCT
	29/11/2024	DIGITAL SUBSCRIPTION	44.00	012100RE00057928	CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	35.00	012100RE00057931	CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	13.00	012100RE00057932	CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	64.99	012100RE00057933	CREDIT CARD CLEARING ACCT
	29/11/2024	DIGITAL SUBSCRIPTION	35.00	012100RE00057929	CREDIT CARD CLEARING ACCT
			503.16		
Staff Amenities					
7(1)(c) Business affairs	29/11/2024	STAFF AMENITIES	86.50	012100RE00057925	7(1)(c) B CREDIT CARD CLEARING ACCT
			86.50		



Global Allowance Transactions

For Month Ending November 2024

Expenses

Account No	Journal Date	Description	Journal Amount	AP Invoice ID	Vendor Name
General Printing					
7(1)(c) Business affairs	27/11/2024	AP Detail	1,716.00	INVH-0080361	7(1)(c) Business affairs
			1,716.00		
Wreaths/Flowers/Plants					
7(1)(c) Business affairs	29/11/2024	WREATH	431.82	012100RE00057940	7(1)(c) B, CREDIT CARD CLEARING ACCT
			431.82		
Total Expenses			3,556.05		
Net result for month			3,556.05		

From: [Smith, Tony \(DTF\)](#)
To: **6(1) Personal affairs**
Cc: westtorrens@parliament.sa.gov.au
Subject: December 2024 monthly & quarterly Global Allowance statements.
Date: Tuesday, 7 January 2025 2:55:00 PM
Attachments: [West Torrens Dec 2024 GA statement.pdf](#)
[image001.png](#)

Please find attached your December 2024 Global Allowance Statement and transaction report. Also attached is the December 2024 quarterly Global Allowance Statement (for publication on the Department of Treasury and Finance external website) and the quarterly transaction report.

Regards,

Tony Smith
A/Manager Electorate Services | People & Performance

State Administration Centre, ^{6(1) Personal affa}, 200 Victoria Square ADELAIDE SA 5000
6(1) Personal affairs | w treasury.sa.gov.au

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Global Allowance Statement

For Month Ending December 2024

	YTD Actual	Month Actual
Member for West Torrens		
Expenses		
Advertising - General	3,467.73	0.00
Confidential Waste Disposal	154.03	0.00
General Printing	3,268.86	181.87
Internet Expenses - NSAG	583.34	0.00
IT Equipment - Rental	593.76	0.00
IT Equipment Expensed	120.37	0.00
Leased building-R&M - NSAG	2,295.00	0.00
Mobile Phones	252.72	0.00
Newsletter	2,640.00	0.00
Office Equipment (Non-I.T.) Expensed	1,420.31	0.00
Photocopier Charges	27.94	0.00
Postage	7,730.88	3,099.24
Publications and Subscriptions	2,806.61	0.00
Publicity and Promotions - NSAG	8,860.46	3,570.00
Software Licence Fees	2,405.20	0.00
Staff Amenities	468.49	0.00
Stationery	544.45	0.00
Wreaths/Flowers/Plants	831.82	0.00
Revenue		
Total Expenses	38,471.97	6,851.11

Global Allowance

Global Allowance - Current Year	77,497.50
Global Allowance - Carry over	-419.81
Total Funds	77,077.69
Balance of available funds	38,605.72

Global Allowance Caps	Monthly Cap	Month Actual	Variance
Capped Photocopying	249.77	239.23	10.54
Capped Telecom-Mobile Calls	624.43	0.00	624.43
Capped Telecom-Landline	249.77	16.61	233.16



Global Allowance Transactions

For Month Ending December 2024

Member for West Torrens

Expenses

Account No	Journal Date	Description	Journal Amount	AP Invoice ID	Vendor Name
Telephones-Metered Calls-Non Govt					
7(1)(c) Business affairs	16/12/2024	AP Detail	16.61	7(1)(c) Business affairs	-
			16.61		
General Printing					
7(1)(c) Business affairs	02/12/2024	AP Detail	96.74	15235966	7(1)(c) Business
	18/12/2024	AP Detail	85.13	15256190	
			181.87		
Photocopier Charges					
7(1)(c) Business affairs	02/12/2024	AP Detail	150.60	15235948	7(1)(c) Business a
	18/12/2024	AP Detail	88.63	15256196	
			239.23		
Postage					
7(1)(c) Business affairs	23/12/2024	AP Detail	3,099.24	1013659143	7(1)(c) Business affairs -
			3,099.24		
Publicity and Promotions - NSAG					
7(1)(c) Business affairs	03/12/2024	AP Detail	2,640.00	00025935	7(1)(c) Business affairs
	23/12/2024	AP Detail	930.00	00026130	
			3,570.00		
Total Expenses			7,106.95		
Net result for month			7,106.95		



Global Allowance Statement by Quarter

For Quarter Ending December 2024

Year to Date Actual (July - December 2024)	Quarter to Date Actual (October - December 2024)
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Member for West Torrens

Expenses

Advertising - General	3,467.73	0.00
Confidential Waste Disposal	154.03	154.03
General Printing	3,268.86	1,940.54
Internet Expenses - NSAG	583.34	491.54
IT Equipment - Rental	593.76	0.00
IT Equipment Expensed	120.37	120.37
Leased building-R&M - NSAG	2,295.00	2,295.00
Mobile Phones	252.72	162.08
Newsletter	2,640.00	2,640.00
Office Equipment (Non-I.T.) Expensed	1,420.31	1,420.31
Photocopier Charges	27.94	0.00
Postage	7,730.88	3,099.24
Publications and Subscriptions	2,806.61	2,280.94
Publicity and Promotions - NSAG	8,860.46	3,818.64
Software Licence Fees	2,405.20	2,405.20
Staff Amenities	468.49	406.58
Stationery	544.45	276.36
Wreaths/Flowers/Plants	831.82	431.82

Revenue

Total Expenses	<u>38,471.97</u>	<u>21,942.65</u>
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Global Allowance

Global Allowance - Current Year	77,497.50
Global Allowance - Carry over	(419.81)

Total Funds	<u>77,077.69</u>
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Balance of Available Funds	<u><u>38,605.72</u></u>
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Global Allowance Transactions by Quarter

For Quarter Ending December 2024

Member for West Torrens

Expenses

Account No	Journal Date	Description	Journal Amount	AP Invoice ID	Vendor Name
Mobile Phones					
<u>October 2024</u>					
7(1)(c) Business affairs	18/10/2024	MOBILE	3.59	012100RE00056951	7(1)(c) Bus CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	10.00	012100RE00056954	CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	10.00	012100RE00056955	CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	10.00	012100RE00056956	CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	10.00	012100RE00056957	CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	10.00	012100RE00056958	CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	10.00	012100RE00056959	CREDIT CARD CLEARING ACCT
	18/10/2024	MOBILE	10.00	012100RE00056960	CREDIT CARD CLEARING ACCT
			73.59		
<u>November 2024</u>					
7(1)(c) Business affairs	29/11/2024	MOBILE	88.49	012100RE00057944	7(1)(c) B CREDIT CARD CLEARING ACCT
			88.49		
			162.08		
Stationery					
<u>October 2024</u>					
7(1)(c) Business affairs	18/10/2024	SELF INKING STAMPS X 2	180.50	012100RE00056861	7(1)(c) B CREDIT CARD CLEARING ACCT
			180.50		
<u>November 2024</u>					
7(1)(c) Business affairs	29/11/2024	STATIONERY	95.86	012100RE00057934	7(1)(c) B CREDIT CARD CLEARING ACCT
			95.86		
			276.36		



Global Allowance Transactions by Quarter

For Quarter Ending December 2024

Expenses

Account No	Journal Date	Description	Journal Amount	AP Invoice ID	Vendor Name
Publications and Subscriptions					
<u>October 2024</u>					
7(1)(c) Business affairs	01/10/2024	DIGITAL SUBSCRIPTION	40.00	012100RE00056558	7(1)(c) Bus CREDIT CARD CLEARING ACCT
	01/10/2024	DIGITAL SUBSCRIPTION	30.00	012100RE00056559	CREDIT CARD CLEARING ACCT
	01/10/2024	7(1)(c) Business affairs DIGITAL MEMBERS	29.09	012100RE00056560	CREDIT CARD CLEARING ACCT
	01/10/2024	SUBSCRIPTION	59.08	012100RE00056561	CREDIT CARD CLEARING ACCT
	01/10/2024	SUBSCRIPTION	13.00	012100RE00056562	CREDIT CARD CLEARING ACCT
	01/10/2024	SUBSCRIPTION	85.00	012100RE00056565	CREDIT CARD CLEARING ACCT
	01/10/2024	SUBSCRIPTION	675.00	012100RE00056566	CREDIT CARD CLEARING ACCT
	01/10/2024	SUBSCRIPTION	35.00	012100RE00056569	CREDIT CARD CLEARING ACCT
	01/10/2024	SUBSCRIPTION	49.00	012100RE00056571	CREDIT CARD CLEARING ACCT
	18/10/2024	PUBLICATION SUBSCRIPTION	59.09	012100RE00056835	CREDIT CARD CLEARING ACCT
	18/10/2024	NEWSPAPER DIGITAL SUBSCRIPTION	29.09	012100RE00056837	CREDIT CARD CLEARING ACCT
	18/10/2024	NEWSPAPER SUBSCRIPTION	59.08	012100RE00056838	CREDIT CARD CLEARING ACCT
	18/10/2024	IMAGES SUBSCRIPTION	85.00	012100RE00056839	CREDIT CARD CLEARING ACCT
	18/10/2024	MISSING INVOICE/RECEIPT FORM	40.00	012100RE00056841	CREDIT CARD CLEARING ACCT
	18/10/2024	MAGAZINE SUBSCRIPTION	178.18	012100RE00056852	CREDIT CARD CLEARING ACCT
	18/10/2024	NEWSPAPER SUBSCRIPTION	59.09	012100RE00056855	CREDIT CARD CLEARING ACCT
	18/10/2024	DIGITAL NEWSPAPER SUBSCRIPTION	29.09	012100RE00056856	CREDIT CARD CLEARING ACCT
	18/10/2024	MISSING INV NEWSPAPER SUBSCRIP	44.00	012100RE00056858	CREDIT CARD CLEARING ACCT
	18/10/2024	MISSING MONTHLY NEWSPAPER SUBS	64.99	012100RE00056859	CREDIT CARD CLEARING ACCT
	18/10/2024	MONTHLY IMAGES SUBSCRIPTION	85.00	012100RE00056860	CREDIT CARD CLEARING ACCT
	30/10/2024	SUBSCRIPTION	30.00	012100RE00056843	CREDIT CARD CLEARING ACCT
			1,777.78		
<u>November 2024</u>					
7(1)(c) Business affairs	29/11/2024	DIGITAL SUBSCRIPTION	30.00	012100RE00057926	7(1)(c) Bus CREDIT CARD CLEARING ACCT
	29/11/2024	7(1)(c) Business affairs DIGITAL MEMBERSHIP	29.09	012100RE00057927	CREDIT CARD CLEARING ACCT
	29/11/2024	DIGITAL SUBSCRIPTION	44.00	012100RE00057928	CREDIT CARD CLEARING ACCT
	29/11/2024	DIGITAL SUBSCRIPTION	35.00	012100RE00057929	CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	65.00	012100RE00057930	CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	35.00	012100RE00057931	CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	13.00	012100RE00057932	CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	64.99	012100RE00057933	CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	85.00	012100RE00057935	CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	49.00	012100RE00057936	CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	49.00	012100RE00057937	CREDIT CARD CLEARING ACCT
	29/11/2024	SUBSCRIPTION	4.08	012100RE00057938	CREDIT CARD CLEARING ACCT



Global Allowance Transactions by Quarter

For Quarter Ending December 2024

Expenses

Account No	Journal Date	Description	Journal Amount	AP Invoice ID	Vendor Name
Publications and Subscriptions			503.16		
			2,280.94		
Staff Amenities					
<u>October 2024</u>					
7(1)(c) Business affairs	18/10/2024	STAFF AMENITIES	116.30	012100RE00056854	7(1)(c) Bus CREDIT CARD CLEARING ACCT
	18/10/2024	STAFF AMENITIES	203.78	012100RE00056854	CREDIT CARD CLEARING ACCT
			320.08		
<u>November 2024</u>					
7(1)(c) Business affairs	29/11/2024	STAFF AMENITIES	86.50	012100RE00057925	7(1)(c) B CREDIT CARD CLEARING ACCT
			86.50		
			406.58		
Confidential Waste Disposal					
<u>October 2024</u>					
7(1)(c) Business affairs	11/10/2024	AP Detail	26.01	02249108	7(1)(c) Business affairs
	11/10/2024	AP Detail	128.02	02275210	
			154.03		
			154.03		
General Printing					
<u>October 2024</u>					
7(1)(c) Business affairs	03/10/2024	AP Detail	42.67	15182033	7(1)(c) Business
			42.67		
<u>November 2024</u>					
7(1)(c) Business affairs	27/11/2024	AP Detail	1,716.00	INVH-0080361	7(1)(c) Business affairs
			1,716.00		
<u>December 2024</u>					
7(1)(c) Business affairs	02/12/2024	AP Detail	96.74	15235966	7(1)(c) Business
	18/12/2024	AP Detail	85.13	15256190	
			181.87		
			1,940.54		



Global Allowance Transactions by Quarter

For Quarter Ending December 2024

Expenses

Account No	Journal Date	Description	Journal Amount	AP Invoice ID	Vendor Name
Postage					
<u>December 2024</u>					
7(1)(c) Business affairs	23/12/2024	AP Detail	3,099.24	1013659143	7(1)(c) Business affairs -
			3,099.24		
			3,099.24		
Newsletter					
<u>October 2024</u>					
7(1)(c) Business affairs	03/10/2024	AP Detail	2,640.00	00025686	7(1)(c) Business affairs
			2,640.00		
			2,640.00		
Publicity and Promotions - NSAG					
<u>October 2024</u>					
7(1)(c) Business affairs	18/10/2024	FRIDGE MAGNETS	248.64	012100RE00056847	7(1)(c) B CREDIT CARD CLEARING ACCT
			248.64		
<u>December 2024</u>					
7(1)(c) Business affairs	03/12/2024	AP Detail	2,640.00	00025935	7(1)(c) Business affairs
	23/12/2024	AP Detail	930.00	00026130	
			3,570.00		
			3,818.64		
Office Equipment (Non-I.T.) Expensed					
<u>October 2024</u>					
7(1)(c) Business affairs	18/10/2024	OFFICE EQUIPMENT	1,420.31	012100RE00056845	7(1)(c) B CREDIT CARD CLEARING ACCT
			1,420.31		
			1,420.31		
Leased building-R&M - NSAG					
<u>October 2024</u>					
7(1)(c) Business affairs	25/10/2024	AP Detail	2,295.00	2409017	7(1)(c) Business affairs
			2,295.00		
			2,295.00		



Global Allowance Transactions by Quarter

For Quarter Ending December 2024

Expenses

Account No	Journal Date	Description	Journal Amount	AP Invoice ID	Vendor Name
Wreaths/Flowers/Plants					
<u>November 2024</u>					
7(1)(c) Business affairs	29/11/2024	WREATH	431.82	012100RE00057940	7(1)(c) B CREDIT CARD CLEARING ACCT
			431.82		
			431.82		
IT Equipment Expensed					
<u>October 2024</u>					
7(1)(c) Business affairs	18/10/2024	IT EQUIPMENT	120.37	012100RE00056951	7(1)(c) B CREDIT CARD CLEARING ACCT
			120.37		
			120.37		
Internet Expenses - NSAG					
<u>October 2024</u>					
7(1)(c) Business affairs	01/10/2024	INTERNET	81.82	012100RE00056563	7(1)(c) Bus CREDIT CARD CLEARING ACCT
	01/10/2024	INTERNET	13.64	012100RE00056567	CREDIT CARD CLEARING ACCT
	01/10/2024	INTERNET	81.82	012100RE00056568	CREDIT CARD CLEARING ACCT
	18/10/2024	INTERNET	4.08	012100RE00056836	CREDIT CARD CLEARING ACCT
	18/10/2024	INTERNET	49.00	012100RE00056848	CREDIT CARD CLEARING ACCT
	18/10/2024	WEBSITE SUBSCRIPTION	35.00	012100RE00056849	CREDIT CARD CLEARING ACCT
	18/10/2024	MISSING INV - SUBSCRIPTION	13.00	012100RE00056851	CREDIT CARD CLEARING ACCT
	18/10/2024	INTERNET SUBSCRIPTION	4.08	012100RE00056857	CREDIT CARD CLEARING ACCT
	18/10/2024	INTERNET	63.64	012100RE00056949	CREDIT CARD CLEARING ACCT
	18/10/2024	INTERNET	81.82	012100RE00056951	CREDIT CARD CLEARING ACCT
	18/10/2024	INTERNET	63.64	012100RE00056961	CREDIT CARD CLEARING ACCT
			491.54		
			491.54		
Software Licence Fees					
<u>October 2024</u>					
7(1)(c) Business affairs	03/10/2024	AP Detail	2,405.20	TRFG-1714	7(1)(c) Business affairs
			2,405.20		
			2,405.20		
Total Expenses			21,942.65		
Net Result for the Quarter			21,942.65		

From: [Ormsby, Jenny \(DTF\)](#)
To: [Smith, Tony \(DTF\)](#)
Subject: RE: Purchase card transaction - Betty Livaditis - Reversed and emailed Betty for Members approval
Date: Wednesday, 15 January 2025 2:46:00 PM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)

Hi Tony,

Thanks for that, I have reversed the transaction and have emailed Betty to get the Members approval so I can process it to Global.



Regards,

Jenny Ormsby

Administration Officer, Electorate Services | People and Performance

Please note I work 6(1) Personal affairs

State Administration Centre, ^{6(1) Personal affa}, 200 Victoria Square ADELAIDE SA 5000

GPO Box 1045 ADELAIDE SA 5001 DX56205

6(1) Personal affairs

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From: Smith, Tony (DTF)

Sent: Wednesday, 15 January 2025 2:26 PM

To: Ormsby, Jenny (DTF)

Subject: Purchase card transaction - Betty Livaditis.

OFFICIAL

Jenny,

Can you please check the Telstra transaction on Betty's card. Service charged to ^{7(1)(c) Bu}, but the invoice is address to Betty Livaditis (not sure if this should be ^{7(1)(c) Bu}).

Thanks,

Tony Smith

Policy & Entitlements Manager, Electorate Services | People & Performance
State Administration Centre, ^{6(1) Personal aff} 200 Victoria Square ADELAIDE SA 5000

6(1) Personal affairs

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Reference Number	Effective Card Transaction Type Date	Statement Date	Merchant Name	Description	Surround	First Name	Employee id	Unit ID	Amount	Tax Amount	Quantity	Tax Code	Original Currency Amount	Original Currency Country	Tax Receipt	Q	Short Description	Forward Description	Benefit Name Plan	Matched Amount & Mechanism	Other Comments
7(1)(c) Business			7(1)(c) Business affairs									7(1)						7(1)(c) Business affairs			
	15 1/11/2024	4/11/2024		LiveBills	Betty	2000000		Electronics Services	32	20.00	2.91	1	0	AUD	Y	OFF				Y	
	15 2/11/2024	5/11/2024		LiveBills	Betty	2000000		Electronics Services	65	65	0	1	0	AUD	Y	OFF				Y	
	15 4/11/2024	7/11/2024		LiveBills	Betty	2000000		Electronics Services	44	44	0	1	0	AUD	Y	OFF				Y	
	15 5/11/2024	8/11/2024		LiveBills	Betty	2000000		Electronics Services	4.40	4.00	0.41	1	0	AUD	Y	OFF				Y	
	15 8/11/2024	11/11/2024		LiveBills	Betty	2000000		Electronics Services	64.90	64.90	0	1	0	AUD	Y	OFF				Y	
	15 9/11/2024	11/11/2024		LiveBills	Betty	2000000		Electronics Services	93.5	80	8.5	1	0	AUD	Y	OFF				Y	
	15 13/11/2024	15/11/2024		LiveBills	Betty	2000000		Electronics Services	86.5	86.5	0	1	0	AUD	Y	OFF				Y	
	15 13/11/2024	15/11/2024		LiveBills	Betty	2000000		Electronics Services	15	13.64	1.36	1	0	AUD	Y	OFF				Y	
	15 13/11/2024	15/11/2024		LiveBills	Betty	2000000		Electronics Services	105.5	95.86	9.59	1	0	AUD	Y	OFF				Y	
	15 14/11/2024	18/11/2024		LiveBills	Betty	2000000		Electronics Services	35	35	0	1	0	AUD	Y	OFF				Y	
	15 20/11/2024	21/11/2024		LiveBills	Betty	2000000		Electronics Services	40	40	0	1	0	AUD	Y	OFF				Y	
	15 21/11/2024	25/11/2024		LiveBills	Betty	2000000		Electronics Services	234.4	205.60	18.50	1	0	AUD	Y	OFF				Y	
	15 26/11/2024	29/11/2024		LiveBills	Betty	2000000		Electronics Services	74	74	0	1	0	AUD	Y	OFF				Y	
	15 27/11/2024	29/11/2024		LiveBills	Betty	2000000		Electronics Services	36.5	36	3.5	1	0	AUD	Y	OFF				Y	
	15 28/11/2024	29/11/2024		LiveBills	Betty	2000000		Electronics Services	13	13	0	1	0	AUD	Y	OFF				Y	
	15 29/11/2024	3/12/2024		LiveBills	Betty	2000000		Electronics Services	32	20.00	2.91	1	0	AUD	Y	OFF				Y	
	15 29/11/2024	3/12/2024		LiveBills	Betty	2000000		Electronics Services	80.15	80.15	0	1	0	AUD	Y	OFF				Y	
	15 2/12/2024	5/12/2024		LiveBills	Betty	2000000		Electronics Services	44	44	0	1	0	AUD	Y	OFF				Y	
	15 3/12/2024	5/12/2024		LiveBills	Betty	2000000		Electronics Services	65	65	0	1	0	AUD	Y	OFF				Y	
	15 5/12/2024	8/12/2024		LiveBills	Betty	2000000		Electronics Services	4.40	4.00	0.41	1	0	AUD	Y	OFF				Y	
	15 8/12/2024	11/12/2024		LiveBills	Betty	2000000		Electronics Services	64.90	64.90	0	1	0	AUD	Y	OFF				Y	
	15 9/12/2024	11/12/2024		LiveBills	Betty	2000000		Electronics Services	93.5	80	8.5	1	0	AUD	Y	OFF				Y	EMAIL
	15 9/12/2024	11/12/2024		LiveBills	Betty	2000000		Electronics Services	36.46	35.87	3.59	1	0	AUD	Y	OFF				Y	
	15 11/12/2024	13/12/2024		LiveBills	Betty	2000000		Electronics Services	15	13.64	1.36	1	0	AUD	Y	OFF				Y	
	15 14/12/2024	17/12/2024		LiveBills	Betty	2000000		Electronics Services	35	35	0	1	0	AUD	Y	OFF				Y	
	15 18/12/2024	19/12/2024		LiveBills	Betty	2000000		Electronics Services	40	40	0	1	0	AUD	Y	OFF				Y	
	15 21/12/2024	27/12/2024		LiveBills	Betty	2000000		Electronics Services	244.4	204.01	20.38	1	0	AUD	Y	OFF				Y	

7(1)(c) Business af

7(1)(c) Business affairs

[illegible]

A horizontal number line with vertical tick marks at every integer from 0 to 10. The number 7 is circled in red.

Joelle	Daily	26/08/08	Electronics Services	74	74	0	1
Joelle	Daily	26/08/08	Electronics Services	32	28.09	2.91	1
Joelle	Daily	26/08/08	Electronics Services	38.5	38.5	0	1
Joelle	Daily	26/08/08	Electronics Services	13	13	0	1
Joelle	Daily	26/08/08	Electronics Services	44	44	0	1
Joelle	Daily	26/08/08	Electronics Services	85	85	0	1
Joelle	Daily	26/08/08	Electronics Services	4.49	4.05	0.43	1
Joelle	Daily	26/08/08	Electronics Services	64.09	64.09	0	1
Joelle	Daily	26/08/08	Electronics Services	15	13.04	1.96	1
Joelle	Daily	26/08/08	Electronics Services	85.5	85	0.5	1
Joelle	Daily	26/08/08	Electronics Services	35	35	0	1
Joelle	Daily	26/08/08	Electronics Services	49	49	0	1
Joelle	Daily	26/08/08	Electronics Services	11.6	10.95	1.05	1
Joelle	Daily	26/08/08	Electronics Services	74	74	0	1
Joelle	Daily	26/08/08	Electronics Services	344.4	334.01	20.39	1
Joelle	Daily	26/08/08	Electronics Services	32	28.09	2.91	1
Joelle	Daily	26/08/08	Electronics Services	44	44	0	1
Joelle	Daily	26/08/08	Electronics Services	38.5	35	3.5	1
Joelle	Daily	26/08/08	Electronics Services	147	147	0	1
Joelle	Daily	26/08/08	Electronics Services	13	13	0	1
Joelle	Daily	26/08/08	Electronics Services	142.4	142.4	0	1

7(1)

7(1)(c) Business affairs

[illegible]

—

MEMBER FOR WEST TORRENS



Government of South Australia
Department of Treasury
and Finance

EMS MISSING SUPPLIER TAX INVOICE OR RECEIPT FORM

(A separate form is required for each missing tax invoice/receipt)

This form is utilised where:

1. There is no supporting documentation (tax invoice/receipt) for a valid purchase card transaction in the Expense Manager System (EMS).
2. All efforts to obtain a valid document (tax invoice/receipt) have been exhausted.

First four (4) and last four digits of the purchase card:
7(1)(c) Business affairs

Name of supplier/merchant:

Date of transaction: 2 / 11 / 2024

Description of purchase: (services/goods received) Subscription

Details of the purchase: (If the purchase is entertainment related, details of the number of attendees and their relevant organization(s) must be included.)

12

Total purchase amount (including GST): \$AUD 65 -

Foreign Currency (If applicable) _____ Applicable exchange rate: _____

General Ledger account coding:

[illegible]

\$AUD		
\$AUD		
\$AUD		
\$AUD		

Declaration by purchase cardholder:

1. I acknowledge receipt of the above mentioned goods and/or services
 2. I certify;
 - a) The purchase was necessarily incurred on behalf of DTF for business operations
 - b) This payment has not and will not be claimed by any other means.
 3. It is acknowledged that where a tax invoice/receipt is not provided to support the purchase card transaction, the relevant GST which cannot be claimed, will be charged against the applicable general ledger codes assigned to the transaction, by using the tax code PNA in EMS.
 4. A tax invoice/receipt is not able to be provided because; (tick applicable)
 - ☒ the tax invoice/receipt has been lost
 - ☒ the goods/services are of a type where a tax invoice/receipt cannot reasonably be expected to be provided by the supplier
 - ☒ other reason (please specify). _____
- 6(1) Personal affairs _____

Cardholder: Betty Livaditis
 Manager: Betty Livaditis
 Name

Signature 26 / 11 / 2024 Date 26 / 11 / 2024

This form is to be authorised and attached to any transaction in the EMS that does not have a valid tax invoice/receipt.

16/11/2016

MEMBER FOR WEST TORRENS



Government of South Australia
Department of Treasury
and Finance

(A separate form is required for each missing tax invoice/receipt)

16/11/2016

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Government of South Australia
Department of Treasury
and Finance

(A separate form is required for each missing tax invoice/receipt)

16/11/2016

MEMBER FOR WEST TORRENS



PURCHASE CARD – EXPENSE MANAGER SYSTEM

EMS MISSING SUPPLIER TAX INVOICE OR RECEIPT FORM
(A separate form is required for each invoice or receipt.)

END MISSING SUPPLIER TAX INVOICE OR RECEIPT FORM
(A separate form is required for each missing tax invoice/receipt)

This form is utilised where:

1. There is no supporting documentation (tax invoice/receipt) for a valid purchase card transaction in the Expense Manager System (EMS).
2. All efforts to obtain a valid document (tax Invoice/receipt) have been exhausted.

First four (4) and last four digits of the ^{7(1)(c) Busi} purchase card: ^{7(1)(c) Business affairs}

Name of supplier/merchant:

Date of transaction: 5 / 12 / 2024

Description of purchase: (services/goods received)

Details of the purchase: (If the purchase is entertainment related, details of the number of attendees and their relevant organization(s) must be included.)

Total purchase amount (10000) = 10000

Total purchase amount (including GST): \$AUD 64.99

Foreign Currency (If applicable) _____ Applicable exchange rate: _____

General Ledger account coding:

\$AUD		
\$AUD		
\$AUD		
\$AUD		

Declaration by purchase cardholder:

1. I acknowledge receipt of the above mentioned goods and/or services
2. I certify;
 - a) The purchase was necessarily incurred on behalf of DTF for business operations
 - b) This payment has not and will not be claimed by any other means.
3. It is acknowledged that where a tax invoice/receipt is not provided to support the purchase card transaction, the relevant GST which cannot be claimed, will be charged against the applicable general ledger codes assigned to the transaction, by using the tax code PNA in EMS.
4. A tax invoice/receipt is not able to be provided because: (tick applicable)
 - ☒ the tax invoice/receipt has been lost
 - ☐ the goods/services are of a type where a tax invoice/receipt cannot reasonably be expected to be provided by the supplier
 - ☐ other reason (please specify). unable to download invoice

Cardholder:

Manager:

Betty Livaditis
Betty Livaditis
Name

Name _____

Signature _____

Date _____

This form is to be authorised and attached to any transaction in the EMS that does not have a valid tax invoice/receipt.

MEMBER FOR WEST TORRENS



Government of South Australia
Department of Treasury
and Finance

2. **MISSING TAX INVOICE OR RECEIPT FORM**
(A separate form is required for each missing tax invoice/receipt)

16/11/2016

MEMBER FOR WEST TORRENS



16/11/2018

I HEREBY AUTHORISE PAYMENT FROM MY GLOBAL ALLOWANCE ALLOCATION ON THE BASIS THAT THE EXPENDITURE COMPLIES WITH THE GLOBAL ALLOWANCE GUIDELINES AND I HAVE RECEIVED THE GOODS AND SERVICES.

MEMBER FOR WEST TORRENS



Government of South Australia
Department of Treasury
and Finance

PURCHASE CARD – EXPENSE MANAGER SYSTEM

EMS MISSING SUPPLIER TAX INVOICE OR RECEIPT FORM

(A separate form is required for each missing tax invoice/receipt)

This form is utilised where:

1. There is no supporting documentation (tax invoice/receipt) for a valid purchase card transaction in the Expense Manager System (EMS),
2. All efforts to obtain a valid document (tax invoice/receipt) have been exhausted,

First four (4) and last four digits of the ^{7(1)(c) Busi} purchase card: ^{7(1)(c) Business affairs}

Name of supplier/merchant:

Date of transaction: 30 / 12 / 2024

Description of purchase: (services/goods received) MONTHLY SUBSCRIPTION

Details of the purchase: (If the purchase is entertainment related, details of the number of attendees and their relevant organization(s) must be included.)

[illegible]

Total purchase amount (Including GST): \$AUD 44.-

Foreign Currency (If applicable) _____ Applicable exchange rate: _____

General ledger account coding:

[illegible]

\$AUD		
\$AUD		
\$AUD		
\$AUD		

Declaration by purchase cardholder:

1. I acknowledge receipt of the above mentioned goods and/or services
2. I certify;
 - a) The purchase was necessarily incurred on behalf of DTF for business operations
 - b) This payment has not and will not be claimed by any other means.
3. It is acknowledged that where a tax invoice/receipt is not provided to support the purchase card transaction, the relevant GST which cannot be claimed, will be charged against the applicable general ledger codes assigned to the transaction, by using the tax code PNA in EMS.
4. A tax invoice/receipt is not able to be provided because: (tick applicable)
 - ☒ the tax invoice/receipt has been lost
 - ☐ the goods/services are of a type where a tax invoice/receipt cannot reasonably be expected to be provided by the supplier
 - ☐ other reason (please specify). **UNABLE TO DOWNLOAD INVOICE**

Cardholder:

Manager:

Name _____

Signature _____

Date _____

This form is to be authorised and attached to any transaction in the EMS that does not have a valid tax invoice/receipt.

I HEREBY AUTHORISE PAYMENT
FROM MY GLOBAL ALLOWANCE
ALLOCATION ON THE BASIS THAT
THE EXPENDITURE COMPLIES WITH
THE GLOBAL ALLOWANCE
GUIDELINES AND I HAVE RECEIVED
THE GOODS AND SERVICES.

[Signature] 6/3/75

.....

MEMBER FOR WEST TORRENS



Government of South Australia
Department of Treasury
and Finance

PURCHASE CARD – EXPENSE MANAGER SYSTEM

EMS MISSING SUPPLIER TAX INVOICE OR RECEIPT FORM

AND ATTACHED FEDERAL TAX INVOICE OR RECEIPT FORM
(A separate form is required for each missing tax invoice/receipt)

This form is utilised where:

1. There is no supporting documentation (tax invoice/receipt) for a valid purchase card transaction in the Expense Manager System (EMS).
2. All efforts to obtain a valid document (tax invoice/receipt) have been exhausted.

2. All efforts to obtain a valid document (tax invoice/receipt) have been exhausted.

First four (4) and last four digits of the ^{7(1)(c) Bu} purchase card ^{7(1)(c) Business affairs}

Name of supplier/merchant: 7(1)(c) Business affairs

Date of transaction: 14/01/2025

Description of purchase: (services/goods received) MONTHLY SUBSCRIPTION

Details of the purchase: (If the purchase is entertainment related, details of the number of attendees and their relevant organization(s) must be included.)

Total purchase amount (Including GST): \$AUD 35

Foreign Currency (if applicable) _____ Applicable exchange rate: _____

General ledger account coding:

[illegible]

\$AUD		
\$AUD		
\$AUD		
\$AUD		

Declaration by purchase cardholder:

1. I acknowledge receipt of the above mentioned goods and/or services
2. I certify:
 - a) The purchase was necessarily incurred on behalf of DTF for business operations
 - b) This payment has not and will not be claimed by any other means.
3. It is acknowledged that where a tax invoice/receipt is not provided to support the purchase card transaction, the relevant GST which cannot be claimed, will be charged against the applicable general ledger codes assigned to the transaction, by using the tax code PNA in EMS.
4. A tax invoice/receipt is not able to be provided because: (tick applicable)
☒ the tax invoice/receipt has been lost
☐ the goods/services are of a type where a tax invoice/receipt cannot reasonably be expected to be provided by the supplier
☒ other reason (please specify) **UNABLE TO DOWNLOAD INVOICE**

2. I certify;

- a) The purchase was necessarily incurred on behalf of DTF for business operations
b) This payment has not and will not be claimed by any other means.

- b) This payment has not and will not be claimed by any other means.

3. It is acknowledged that where a tax invoice/receipt is not provided to support the purchase card transaction, the relevant GST which cannot be claimed, will be charged against the applicable general ledger codes assigned to the transaction, by using the tax code PNA in EMS.

4. A tax invoice/receipt is not able to be provided because: (tick applicable)

- the tax invoice/receipt has been lost

- the goods/services are of a type where a tax invoice/receipt cannot reasonably be expected to be provided by the supplier

- other reason (please specify). UNABLE TO DOWNLOAD INVOICE

6(1) Personal affairs

Cardholder:

Manager:

Betty Livadits

Betty Livaditis

Name _____

signature

Date _____

$$- \frac{4}{4} / \frac{3}{3} / 20 \frac{25}{25}$$
$$- \frac{1}{4} / \frac{1}{3} / 20 \frac{5}{25}$$

This form is to be authorised and attached to any transaction in the EMS that does not have a valid tax invoice/receipt.

MEMBER FOR WEST TORRENS



Government of South Australia
Department of Treasury
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(A separate form is required for each missing tax invoice/receipt)

16/11/2016

MEMBER FOR WEST TORRENS



Government of South Australia
Department of Treasury
and Finance

(A separate form is required for each missing tax invoice/receipt)

16/11/2016